



## Environment Committee Minutes

Tuesday September 19, 2023

Lighthouse River Centre - 7:00 pm.

### MEMBERS PRESENT

John Blenis	Phil Taber (Chair)	Jean Northrup
Marshall Fowler	Councillor Karin Boyé	Pam McKenzie (Vice Chair)
Blair Boudreau	Laura Myers	

### TOWN STAFF

Arthur McCarthy – Director, Planning, Engineering & Development

Bailey Brogan – Assistant Planner/Development Officer

Richard Malone – CAO (arrived at 7:20)

### GUESTS

Jennifer Brown, Dillon Consulting

#### 1. Call to Order

The meeting was called to order by Phil Taber, Chair at 7:04 pm.

#### 2. Approval of Agenda

**Moved by Laura Myers and seconded by Councillor Boyé to approve the agenda**

#### 3. Disclosure of Conflict of Interest

None declared.

#### 4. Approval of Minutes: August 15, 2023

Marshall Fowler requested that “Item resolved” be removed from item 6.b. Robertson Road Dumpsite – update from Council Meeting on July 11, 2023.

**Moved by Pam McKenzie and seconded by Jean Northrup that the minutes of August 15, 2023, be approved as amended. Motion carried**

#### 5. New Business:

##### a. Draft Hampton Municipal Plan – Jennifer Brown, Dillon Consulting

Jennifer Brown of Dillon Consulting presented an overview of the Draft Municipal Plan and the legislative adoption process to the Committee.

##### - Overview of legislative process:

- October 24 – Special council meeting. Council to review feedback on Draft Municipal Plan & review the Draft Zoning By-Law
  - Comments due October 16 (30-day review period)



- Laura Myers noted that this is before the next committee meeting. Staff advised that comments from the meeting can still be sent as the package will be sent to council by October 20<sup>th</sup> for the October 24 meeting.
- Zoning By-Law review open for 21 days
- Public Hearing Council – Nov 21.
  - Laura Myers noted this is the same day as the November Environment Committee. The meeting for this month may need to be moved to accommodate members attending the council meeting.
- Municipal Plan overview
  - Town’s guiding policy document
  - Policy direction to support council and staff on decision making
  - Sets direction for zoning by-law; supersedes the zoning by-law & subdivision by-law
  - Land use designation: descriptor of land use types
    - 7 land use designations: residential, rural, industrial, parks and recreation, environmental conservation land use, and institutional
      - Phil Taber noted that the Titusville store was not listed as commercial under the future land use designation map.
  - Jennifer Brown requested that the committee review Section 4.5: Natural Environment and Climate Change – Policy Sections to identify any gaps in the plan. This section includes:
    - General Policies – Natural Environment
    - Climate Change Adaptation
    - Water Resource Management
    - Flood Risk
    - Partners in Climate Protection
- Committee members may direct feedback directed to the Planning Department. All feedback from committee will be presented at the October 24 meeting

**b. Workshop on Developing an Action Plan – Jennifer Brown, Dillon Consulting**

Jennifer Brown worked through a resource allocation exercise with the committee to help identify staff and financial resources required for completing actions assigned to the Environment Committee in the Partners for Climate Protection Action Plan.

**6. Old Business:**

**a. Action Plan for Environment Committee**

Staff will update the Environment Committee Action Plan based on the information gathered during the resource allocation exercise.

**b. Environmental Protection Measures – update from Council Meeting on September 12, 2023**

John Blenis asked what the next steps were now that the motions were referred to staff. Staff advised that recommendations would be forward to the Director, as per Council request, for



implementing into their work plans. Further, Staff agreed to report back to the committee on any updates regarding the recommendation in the future.

**c. Stormwater Management Guidelines Review – John Blenis**

Information collected by John Blenis on the review of Hampton’s Stormwater Management Guidelines was sent to the committee via email on Sunday, September 17, 2023.

**Moved by Jean Northrup and Pam McKenzie to refer comments sent on Hampton’s Stormwater Management Guidelines by John Blenis to staff for review and update at the next Environment Committee meeting.**

**Motion Carried**

**7. Adjournment**

**Moved by Laura Myers to adjourn the meeting at 9:08 pm.**

**Motion Carried**

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**Phil Taber – Chair**

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**Bailey Brogan – Staff Representative**