

**HAMPTON
FINANCE COMMITTEE MEETING
September 5, 2023**

MEMBERS PRESENT

Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Ken Chorley
Councillor Todd Beach
Councillor Kim Tompkins
Councillor Karin Boyé
Councillor Sheree Trecartin

STAFF

Sherman St. Germain, Director of Finance
Katie Cameron, Assistant Treasurer
Shawna Miller, Accounting Assistant

REGRETS

Richard Malone, CAO

1. CALL TO ORDER

Sherman St. Germain, Director of Finance, called the meeting to order at 6:02 p.m.

2. APPROVAL OF AGENDA

MOTION: Moved by Councillor Ken Chorley and seconded by Councillor Karin Boyé to approve the agenda as presented.

MOTION CARRIED

3. APPROVAL OF MINUTES

MOTION: Moved by Councillor Sheree Trecartin and seconded by Councillor Kim Tompkins to approve the June 6, 2023, meeting minutes.

MOTION CARRIED

4. NEW BUSINESS

4.1 YMCA of Greater Saint John- Glenn Carpenter Centre Sponsorship

MOTION: Moved by Councillor Sheree Trecartin and seconded by Councillor Karin Boyé to recommend to Council to receive and file the sponsorship request.

MOTION CARRIED

4.2 Muscular Dystrophy Canada- Donation Request

MOTION: Moved by Councillor Ken Chorley and seconded by Deputy Mayor Jeremy Salgado to recommend to Council to approve the donation request in the amount of \$250.00 in support of the Royal Firefighter Association Fire Truck pull on September 16th, 2023.

MOTION CARRIED

4.3 Benefit for Carson- Donation Request

MOTION: Moved by Mayor Robert Doucet and seconded by Councillor Kim Tompkins to recommend to Council to approve the donation of a promotional item for the silent auction on September 16th, 2023.

MOTION CARRIED

4.4 Ride for Refuge- Sponsorship Request

MOTION: Moved by Councillor Kim Tompkins and seconded by Councillor Karin Boyé to recommend to Council to receive and file the sponsorship request.

MOTION CARRIED

4.5 Community Support Publications- Mental Health Awareness Advertisement

MOTION: Moved by Councillor Todd Beach and seconded by Councillor Kim Tompkins to recommend to Council to approve the purchase of a 1/8 page full colour ad in the Canadian Mental Health Association of NB- Mental Health Awareness Guide in the amount of \$250.00 (HST included).

MOTION CARRIED

4.6 Hampton High School- HHS Football Donation Request

MOTION: Moved by Deputy Mayor Jeremy Salgado and seconded by Councillor Sheree Trecartin to recommend to Council to receive and file the sponsorship request

MOTION CARRIED

4.7 Municipal Finance Corporation- Motion to sell debenture on open market

MOTION: Moved by Councillor Todd Beach and seconded by Councillor Karin Boyé to recommend to Council that the Treasurer and Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation, a municipality of Hampton, a debenture in the principal amount of \$1,400,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Hampton agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

General Revenue Fund – Purpose	Amount	Term
Environmental Health Services		
Solid Waste Truck	\$ 342,000	10 Years
Protective Services		
Pumper	\$1,058,000	15 Years

MOTION CARRIED

4.8 2024 Budget- Timeline

Sherman St. Germain, Director of Finance, discussed the proposed meeting dates to present the progress on the 2024 Budget to the Finance Committee, with a budget submission deadline date of November 15, 2023.

4.9 Hampton 50/50 Grant Applications

Councillor Boyé declared a conflict of interest prior to reviewing the Greater Hampton 50/50 Applications. Councillor Boyé excused herself from the room.

MOTION: Moved by Councillor Sheree Trecartin and seconded by Councillor Kim Tompkins to recommend to Council to approve 3 applications for the Hampton 50/50 Grant.

MOTION CARRIED

4.10 Financial Statement

MOTION: Moved by Councillor Todd Beach and seconded by Councillor Karin Boyé to recommend to Council to approve the Financial Statements ending August 31, 2023.

MOTION CARRIED

4.11 Approval of Accounts

MOTION: Moved by Councillor Sheree Trecartin and seconded by Councillor Ken Chorley to recommend to Council to approve the August 2023 Approval of Accounts listing in the amount of \$1,502,217.50.

MOTION CARRIED

5. The next Finance Committee Meeting will be held on October 3, 2023 (6:00-8:00 p.m.)

ADJOURNMENT

Being no further business, the meeting adjourned at 7:02 p.m.

Moved by Councillor Todd Beach that the meeting be adjourned.

DATE MINUTES APPROVED: _____

CHAIRPERSON: _____

SECRETARY: _____