



Environment Committee Minutes

Tuesday August 15, 2023

Lighthouse River Centre - 7:00 pm.

MEMBERS PRESENT

John Blenis	Phil Taber (Chair)	Jean Northrup
Marshall Fowler	Councilor Karin Boyé	Pam McKenzie (Vice Chair)

REGRETS

Blair Boudreau	Laura Myers	Jordan Smith (non-voting)
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TOWN STAFF

Arthur McCarthy – Director, Planning, Engineering & Development

Bailey Brogan – Assistant Planner/Development Officer

1. Call to Order

The meeting was called to order by the Chair at 7:01 pm.

2. Approval of Agenda

Moved by Councilor Boyé and seconded by Pam McKenzie to approve the agenda. Motion Carried

3. Disclosure of Conflict of Interest

None declared.

4. Approval of Minutes: June 20, 2023

Moved by John Blenis and seconded by Jean Northrup that the minutes of June 20, 2023, be approved as submitted. Motion Carried

5. Membership: Jordan Smith last meeting

Jordan Smith was unable to attend meeting due to other commitments but did provide a resignation letter to the committee. The committee expressed gratitude for having Jordan as part of the committee and expressed interest in recruiting another student. Staff agreed to assist with recruitment by reaching out to HHS or include information in the newsletter.

6. Old Business:

a. EV Action Plan – update from Council Meeting on July 11, 2023

The committee discussed how to proceed with completing the EV Action Plan. Phil Taber volunteered to lead this project with John Blenis providing support. The committee discussed with staff whether a deadline to complete the plan should be considered. Staff recommended that a timeline for the project be considered as part of completing the committee action plan.



b. Robertson Road Dumpsite – update from Council Meeting on July 11, 2023

John Blenis noted that the Hammond River Angling Association will complete monitoring above and below the former dumpsite to determine whether there are residual impacts from the former land use. Item resolved.

c. PCP – discuss actions assigned to committee.

Staff presented the list of actions outlined in Milestone 3 of the Partners for Climate Protection Program assigned to the committee. The committee decided to review this list alongside the Environment Committee Action Plan agenda item.

7. New Business: a. Environmental Protection Measures – John Blenis

Moved by John Blenis and seconded by Pam McKenzie that the Environment Committee recommends that Council consider; 1) Having at least 2 members of the Works Department trained in sediment /erosion control techniques; and 2) Any significant “works” should be required to have a properly trained “environmental inspector” designated, whose responsibility is to ensure compliance with best management practices.

Motion Carried

The committee would like to review the Stormwater Management (SWM) Guidelines before the next meeting. Committee members will forward comments on the SWM Guidelines to John Blenis a week prior to the next meeting. John Blenis to present recommendations to the committee at the next meeting for Council consideration for updates/amendments to the SWM Guidelines

b. Environment Meeting Procedure – Presentation by Staff

Staff presented the proposed procedure for the committee’s consideration. Following discussion, the committee was in favor of adopting the procedure and the Chair, Phil Taber, agreed to remind the committee via email to forward items for the agenda to him a week prior to the meeting.

Moved by John Blenis and seconded by Councilor Boyé to adopt the Environment Committee Procedure as presented by staff.

Motion Carried

c. Action Plan for Environment Committee – Presentation by Staff

Staff presented an action plan developed by another committee along with a template for the committee’s consideration. Following discussion, the committee’s decision was to review a complete list of actionable items and postpone completing the action plan to a later meeting. Staff agreed to prepare this list with committee members forwarding along any action items of interest to them which would be included with action items from the (Draft) Municipal plan and PCP Program.

8. Adjournment

Moved by Jean Northrup to adjourn the meeting at 8:56 pm.

Motion Carried

Phil Taber – Chair

Bailey Brogan – Staff Representative