

# Town of Hampton Economic Development Committee Meeting

Tuesday, August 15, 2023

*In attendance:* Chris White (*staff*), Josh Adams (*Chair*), Councillor Todd Beach, Michel Boudreau, Richard Malone, Jill Ganong, Bruce Fowler, Chris Rendell

*Regrets:* Trina Forest, Heather Libbey, Marcelle Bélanger

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1. **Call to Order:** Josh Adams called the meeting to order at 6:31pm
2. **Approval of Agenda:** Moved by Michel Boudreau, seconded by Chris Rendell
3. **Declaration of Conflict of interest:** none
4. **Approval of Minutes:** One correction to previous minutes: “Amy” not “Any” in Item 5C. With correction, moved by Councillor Todd Beach, seconded by Jill Ganong to approve minutes of July 18, 2023.
5. **Business Arising from the Minutes:**
  - a. Local Governance Reform: Richard Malone noted revised Municipal Plan and Zoning will go to Council in September and the formal consultation / approval process will begin. Presentation to the Economic Development Committee at September meeting. Chris Rendell asked what the process would be for feedback. Richard Malone explained that it is announced that it is coming to Council 21 days before; 30 days draft is available for public feedback; feedback collected by staff / consultants and delivered to Council; Council reviews all – if changes warranted it would alter the 1<sup>st</sup> and 2<sup>nd</sup> reading.
  - b. Envision Saint John: Richard Malone noted Real Estate Development training rolled out to Hampton staff and Mayor and Council; Envision looking for an interim CEO; possible change to Envision’s reporting structure – move to reporting to FRSC rather than direct to Councils to reduce effort and create efficiency for Envision staff. Chris Rendell enquired what percentage of Hampton’s annual budget was dedicated to Envision and to the support of the 5 Regional Facilities. Chris White to provide numbers at next session.
  - c. Familiarity Tour New Areas – Chris White reported that a FAM Tour to businesses in the new areas of Hampton is being planned. Tour will include Mayor, Council, HACC board representatives and members of Economic Development Committee. September / October date TBD.
6. **New Business:**
  - a. EXIT Realty: Chris White shared that 16 realtors attended a session to learn more about Hampton and upcoming growth objectives and development initiatives. Well received.
  - b. Chris White shared details on two business support initiatives – Fall Fest and Fall Food & Beverage tour, both planned for October.
7. **Reports:**
  - a. Planning & Development – Richard Malone shared July stats from Planning Department, noted 2 multi-units recently approved by Council.
  - b. Chamber of Commerce Report – Todd Beach reported very busy at front office with 14 new members joining in July & August. Summer staff spent summer updating contacts in Business Directory. Fall Business Mixer to be held Sept 20 at Visitor Information Centre. Small Business Awards night October 19<sup>th</sup>.
  - c. Chris Rendell moved the reports be accepted as read; seconded by Bruce Fowler.
8. **Correspondence:** None
9. **Next Meeting Date:** Tuesday, September 19th, 6:30pm in Council Chambers.
10. **Adjournment:** Councillor Todd Beach so moved at 7:08 pm