



**HAMPTON APPLICATION**  
**PLANNING, ENGINEERING & DEVELOPMENT DEPARTMENT**  
**BUILDING PERMIT - INTERIOR & EXTERIOR RENOVATIONS**

No building or structure shall be erected or altered, including demolition, nor the use of any building structure or lot to be changed unless a Development/Building Permit has been issued. A Building Permit is issued under the Building By-Law to confirm the construction is in accordance with applicable codes and by-laws. Construction is defined as to do anything in the erection, installation, extension or material alteration or repair of a building or structure and includes the installation of building/structure unit fabricated or moved from elsewhere. For any questions/clarification or assistance with the application, please contact Planning, Engineering & Development at (506) 832-6065, via email: [planning@hampton.ca](mailto:planning@hampton.ca)

**APPLICANT INFORMATION**

Property Owner's Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Home Phone #: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Contractor: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
 Contractor Phone #: \_\_\_\_\_ Contractor Email: \_\_\_\_\_

**PROPERTY INFORMATION**

PID: \_\_\_\_\_ PAN: \_\_\_\_\_ Location of Project: \_\_\_\_\_  
 Description of Work (Interior and/or Exterior): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

**PROJECT DETAILS – INTERIOR RENOVATION**

**Not Applicable**

Structure Improvements: Adding/Removing/Relocating: Stairs Floor Interior Wall(s) Ceiling Other: \_\_\_\_\_  
 Kitchen  Common Place (Living Room, Dining Room, Office, Bath) Bedroom Basement Other: \_\_\_\_\_

**- Please submit Floor Plan Drawing illustrating all change. Floor Plan drawing should include existing and new renovation items.**

Energy Improvements: Insulation/Poly: R-Value \_\_\_\_\_ Batt Blow-in Vapour Barrier Other: \_\_\_\_\_  
 Doors/Windows: Number of new windows \_\_\_\_\_ Number of new doors \_\_\_\_\_ Number of new skylights \_\_\_\_\_

**\*Must submit window/door information sheet from supplier** Location(s) of windows/doors: \_\_\_\_\_

Finishes/Aesthetics:  Flooring  Drywall Trims Cabinets Stairs/Railing Smoke/CO-Alarm Other: \_\_\_\_\_

Additional Notes for Building Inspector: \_\_\_\_\_

**PROJECT DETAILS – EXTERIOR RENOVATION**

**Not Applicable**

Foundation Coating:  Membrane Seal Drain Tile /Stone Other: \_\_\_\_\_

Exterior Finish: Cladding:  Vinyl Metal Wood Shingles/Shakes Other: \_\_\_\_\_

Barrier:  Tyvek  Tar Paper  Other: \_\_\_\_\_

Wall Sheathing:  Plywood  Boards  Fibre Board  Other: \_\_\_\_\_

Insulation: R-Value \_\_\_\_\_  Batt  Blow-in  Vapour Barrier  Other: \_\_\_\_\_

**ESTIMATED COST OF WORK/PROJECT:** \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Owner's Signature (if Not Applicant): \_\_\_\_\_

Date: \_\_\_\_\_