

**HAMPTON  
FINANCE COMMITTEE MEETING  
April 4, 2023**

**MEMBERS PRESENT**

Mayor Robert Doucet  
Deputy Mayor Jeremy Salgado  
Councillor Ken Chorley  
Councillor Todd Beach  
Councillor Kim Tompkins  
Councillor Karin Boyé  
Councillor Sheree Trecartin

**STAFF**

Richard Malone, CAO  
Katie Cameron, Assistant Treasurer

**REGRETS**

Sherman St. Germain, Director of Finance  
Shawna Miller, Accounting Assistant

**1. CALL TO ORDER**

Katie Cameron, Assistant Treasurer, called the meeting to order at 6:02 p.m.

**2. APPROVAL OF AGENDA**

**MOTION:** Moved by Councillor Ken Chorley and seconded by Councillor Karin Boyé to approve the agenda as presented.

**MOTION CARRIED**

**3. APPROVAL OF MINUTES**

**MOTION:** Moved by Councillor Todd Beach and seconded by Councillor Sheree Trecartin to approve the March 7, 2023, meeting minutes with the noted changes.

**MOTION CARRIED**

**4. OLD BUSINESS**

**4.1** Reminder for Honorarium payroll forms to be submitted to Finance Dept.

**5. NEW BUSINESS**

**5.1** Update on Tenders- Fire Truck & Garbage Truck

Katie Cameron, Assistant Treasurer, provided an update on the tenders. On March 17<sup>th</sup>, we received approval from the Municipal Capital Borrowing Board for the following capital expenses: Environmental Health Services, up to \$460,000 (10 years) & Protective Services, for up to \$1,058,000 (15 years). Tenders close on April 26, 2023.

**5.2 Insurance Quote- Arthur J. Gallagher Canada Limited**

Katie Cameron, Assistant Treasurer, and Richard Malone, CAO, provided information on the insurance renewal quote received from Gallagher Insurance for the 2023-24 annual coverage. A discussion was had around the key areas of consideration for the premium.

**MOTION:** Moved by Councillor Todd Beach and seconded by Deputy Mayor Jeremy Salgado to recommend to Council to approve the Insurance Quote from Gallagher Insurance as presented for the 2023- 2024 Annual Coverage.

**MOTION CARRIED**

**5.3 Royal Canadian Mounted Police- Retroactive Costs**

**MOTION:** Moved by Councillor Ken Chorley and seconded by Councillor Kim Tompkins to recommend to Council that Hampton complete the Confirmation of Intent form, indicating that we wish to use the extended repayment schedule.

**MOTION CARRIED**

**5.4 Financial Statements**

**MOTION:** Moved by Councillor Sheree Trecartin and seconded by Councillor Karin Boyé to recommend to Council to approve the Financial Statements ending March 31, 2023.

**MOTION CARRIED**

**5.5 Approval of Accounts**

**MOTION:** Moved by Councillor Ken Chorley and seconded by Councillor Kim Tompkins to recommend to Council to approve the March 2023 Approval of Accounts listing in the amount of \$621,047.95.

**MOTION CARRIED**

**6. The next Finance Committee Meeting will be held on May 2, 2023 (6:00-8:00 p.m.)**

**ADJOURNMENT**

**Being no further business, the meeting adjourned at 7:16 p.m.**

**Moved by Councillor Todd Beach that the meeting be adjourned.**

**DATE MINUTES APPROVED:** \_\_\_\_\_

**CHAIRPERSON:** \_\_\_\_\_

**SECRETARY:** \_\_\_\_\_