

TOWN OF HAMPTON EMERGENCY MEASURES ORGANIZATION (HEMO) COMMITTEE
MINUTES OF MEETING: Monday, March 20, 2023

In Attendance:	Keith Copeland Laure Sheel	Evelyn Bostwick Evelyn Millen	Darrell Banfield Fred Cormier	Maura Collings
Town Staff:	Richard Malone	Councillor Karin Boye	Jessie Dean	Mike Raeburn

MEETING CALLED TO ORDER

Keith Copeland called the meeting to order at 7:02 p.m.

APPROVAL OF MINUTES

Moved by Fred Cormier and seconded by Karin Boye that the minutes of the January 16th, 2023, Hampton EMO committee meeting be adopted as presented. **MOTION CARRIED.**

EXECUTIVE UPDATES FROM RICHARD MALONE

Richard Malone provided updates on local governance reform. Discussed regional concerns. Protective services committees' connection to EMO, update on Police and Fire. Municipal Plan and Zoning update. Open house meetings completed, now working on the 10 years plan. Meeting on March 30th from 6-8 pm for committee members to review progress. Partners in Climate Protection project completed.

APPLICATION RECEIVED BY PAM MCKENZIE

Received volunteer application from Pam McKenzie. Keith Copeland advised that he had interviewed Ms. McKenzie & that she would be a good candidate for membership with Hampton EMO. Moved by Fred Cormier and seconded by Laure Sheel to recommend Pam Mackenzie as a member of Hampton Emergency Measures Organization to Council. **MOTION CARRIED.**

EMERGENCY FACILITIES SURVEY DOCUMENT

Keith Copeland spoke about Hurricane Fiona's effects on other Maritime communities where their primary emergency shelters were damaged & secondary shelters weren't yet identified. He is preparing a document to gather information about available facilities in Hampton, municipal & privately owned. Will need to define responsibilities of facility and operations as well as pet policy.

FLOOD ZONE REGISTRY

Door-to-door surveys to be completed for known flood residences from previous Freshet data Monday March 27th, 2023. Purpose is to obtain email address to facilitate communication of freshet information of specific interest to them. Email distributions will commence with this years Freshet.

ST. ALPHONSUS GENERATOR

Unable to get testing completed due to facility unfinished. Tentative plan to test next week.

2023 OBJECTIVES

Upcoming presentation to Council March 29th, 2023 to review State of Local Emergency.
CVN Fund for generator access grant discussion on how to get started. Steps to complete, request to Council, description of program, costs and breakdown of funding, submission to budget. Richard Malone will advise on next steps required.
Municipal emergency response plan and contingency plan review are ongoing, looking to review and adopt from other municipalities.
Emergency Operations Center alternate back up facility, IT Specialist Colin Crealock is reviewing this as well as TEAMS meeting "room setup" for the EOC.

ROUND TABLE

Keith Copeland – Meeting with the Red Cross & Seniors Resource Centre on making the SRC a designated Red Cross shelter next week.
Keith Copeland discussed creating freshet policy document modeled after Saint John. Waiting on protective services committee meeting to see where that may bring standardization to processes.
VPR – Follow up required for progress in voice/text communications and cutover for website form.

NEXT MEETINGS:

April & May Trainings: Monday April 17th, 7 p.m. @ EOC, Monday May 15th, 7 p.m. @ EOC
Business Meeting: Monday June 19th, 7 p.m. @ EOC

ADJOURNMENT

Moved by Fred Cormier to adjourn the meeting at 8:12 p.m.