

**HAMPTON
FINANCE COMMITTEE MEETING
March 7, 2023**

MEMBERS PRESENT

Mayor Robert Doucet
Councillor Ken Chorley
Councillor Todd Beach
Councillor Karin Boyé
Councillor Sheree Trecartin

STAFF

Sherman St. Germain, Director of Finance
Katie Cameron, Assistant Treasurer
Shawna Miller, Accounting Assistant

REGRETS

Deputy Mayor Jeremy Salgado
Councillor Kim Tompkins
Richard Malone, CAO

GUESTS

Peter Logan, Teed Saunders Doyle
Chelsea Nicholls, Teed Saunders Doyle

1. CALL TO ORDER

Sherman St. Germain, Director of Finance, called the meeting to order at 6:01 p.m.

2. APPROVAL OF AGENDA

MOTION: Moved by Councillor Ken Chorley and seconded by Mayor Robert Doucet to approve the agenda as presented.

MOTION CARRIED

3. APPROVAL OF MINUTES

MOTION: Moved by Councillor Karin Boyé and seconded by Councillor Sheree Trecartin to approve the February 7, 2023, meeting minutes.

MOTION CARRIED

4. OLD BUSINESS

4.1 Sherman St. Germain, Director of Finance, provided an update on the Nauwigewauk Fire Department- SCBA tender. The tender submission deadline is Monday, March 13th, 2023, at 2:30 p.m.

4.2 Reminder for Honorarium payroll forms to be submitted to Finance Dept.

4.3 Notification was issued to Junior Achievement Re: Denial of Request for support.

5. NEW BUSINESS

- 5.1 Peter Logan, Teed Saunders Doyle presented the DRAFT Financial Statements in conjunction with the 2022 Audit. The following recommendations were made to council:

MOTION: Moved by Councillor Todd Beach and seconded by Councillor Karin Boyé to recommend to accept the Draft Financial Statements as presented by Teed Saunders Doyle.

MOTION CARRIED

- 5.2 Appointment of Auditors 2023

MOTION: Moved by Councillor Ken Chorley and seconded by Councillor Sheree Trecartin to recommend to council to appoint Teed Saunders Doyle as auditors for the 2023 fiscal year, with the quote as presented.

MOTION

CARRIED

- 5.3 Sherman St. Germain, Director of Finance, gave an overview of the lease quote provided by Office Interiors to replace the photocopier at Leisure Services. The quote is based on a 3-year lease term with an option to buy.

- 5.4 Hampton Curling Club- Purchase Advertisement space

MOTION: Moved by Councillor Sheree Trecartin and seconded by Councillor Karin Boyé to recommend to Council to approve the purchase of advertising at the Hampton Curling Club in the amount of \$196 (plus HST) for the first year, and then \$100 (plus HST) each following year.

MOTION CARRIED

- 5.5 Approval of Accounts

MOTION: Moved by Councillor Todd Beach and seconded by Councillor Karin Boyé to recommend to Council to approve the Financial Statements ending February 28, 2023.

MOTION CARRIED

- 5.6 Approval of Accounts

MOTION: Moved by Councillor Ken Chorley and seconded by Karin Boyé to recommend to Council to approve the February 2023 Approval of Accounts listing in the amount of \$359,054.05.

MOTION CARRIED

6. The next Finance Committee Meeting will be held on April 4, 2023 (6:00-8:00 p.m.)

ADJOURNMENT

Being no further business, the meeting adjourned at 7:46 p.m.

Moved by Councillor Todd Beach that the meeting be adjourned.

DATE MINUTES APPROVED: _____

CHAIRPERSON: _____

SECRETARY: _____