

**HAMPTON
FINANCE COMMITTEE MEETING
February 7, 2023**

MEMBERS PRESENT

Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Todd Beach
Councillor Karin Boyé
Councillor Sheree Trecartin

STAFF

Richard Malone, CAO
Sherman St. Germain, Director of Finance
Katie Cameron, Assistant Treasurer

1. CALL TO ORDER

Sherman St. Germain, Director of Finance, called the meeting to order at 6:02 p.m.

2. APPROVAL OF AGENDA

MOTION: Moved by Councillor Kim Tompkins and seconded by Mayor Robert Doucet to approve the agenda as presented.

MOTION CARRIED

3. APPROVAL OF MINUTES

MOTION: Moved by Councillor Kim Tompkins and seconded by Councillor Sheree Trecartin to approve the January 5, 2023, meeting minutes

MOTION CARRIED

4. NEW BUSINESS

4.1 Royal Canadian Legion- New Brunswick Provincial Command Military Service Recognition Book- 2023 Advertising Rates

MOTION: Moved by Councillor Ken Chorley and seconded by Deputy Mayor Jeremy Salgado to recommend to Council to approve the purchase of a ¼ page black and white advertisement in the 21st Annual Military Service Recognition Book in the amount of \$345 including tax.

MOTION CARRIED

4.2 Stacie McGarity McPherson- Request for Support

MOTION: Moved by Councillor Ken Chorley and seconded by Councillor Kim Tompkins to recommend to Council to approve the donation of promotional items to be included in the auction in support of the Tait family.

MOTION CARRIED

- 4.3** Junior Achievement New Brunswick- Request for Support. Request denied, Finance department directed to send a letter with explanation.

MOTION: Moved by Councillor Todd Beach and seconded by Councillor Karin Boyé to recommend to Council to deny the request to support Junior Achievement New Brunswick due to a previous donation towards the 2022/2023 digital programs during the Oct 11th, 2022, Council meeting.

MOTION CARRIED

- 4.4** MADD- 2023 Advertising Rates

MOTION: Moved by Council Sheree Trecartin and seconded by Councillor Kim Tompkins to recommend to Council to approve the purchase of a business card sized advertisement in the 2023 MADD Message Yearbook at the cost of \$299 plus tax.

MOTION CARRIED

- 4.5** Sherman St. Germain, Director of Finance, provided an update on the application to the New Brunswick Borrowing Board. Application has been submitted for \$1.5 million towards the purchase of a pumper style fire engine and a solid waste removal truck. Awaiting approval.

- 4.6** 2023 Rates: Water & Sewer Charges (Schedule A)
 Programs Registration & Facility Rates (Schedule C)
 Planning, Engineering & Development (Schedule D)

MOTION: Moved by Deputy Mayor Jeremy Salgado and seconded by Councillor Kim Tompkins to recommend to Council to approve the 2023 rates, Schedule A, C and D as presented.

MOTION CARRIED

- 4.7** Nauwigewauk Fire Department- SCBA Quotes

Nauwigewauk Fire Chief, Blair Wanamaker, submitted a request to purchase a 10HP Air Kat Compressor. A formal tendering process is required as the estimated amount exceeds the NB Procurement Purchasing of Goods threshold.

- 4.8** Financial Statements

MOTION: Moved by Councillor Kim Tompkins and seconded by Council Karin Boyé to recommend to Council to approve the Financial Statements ending January 31, 2023.

MOTION CARRIED

4.9 Approval of Accounts

MOTION: Moved by Councillor Kim Tompkins and seconded by Deputy Mayor Jeremy Salgado to recommend to Council to approve the January 2023 Approval of Accounts listing in the amount of \$490,390.44.

MOTION CARRIED

4.10 Sherman St. Germain, Director of Finance, provided an update on the 2022 Audit.

5. The next Finance Committee Meeting will be held on March 7, 2023 (6:00-8:00 p.m.)

ADJOURNMENT

Being no further business, the meeting adjourned at 7:42 p.m.

Moved by Councillor Todd Beach that the meeting be adjourned.

MINUTES APPROVED: _____

CHAIRPERSON: _____

SECRETARY: _____