

# TOWN OF HAMPTON COUNCIL MEETING

**August 9, 2022**

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held August 9, 2022, in Council Chambers

## ATTENDANCE:

COUNCIL: Mayor Robert Doucet Deputy Mayor Jeremy Salgado  
Councillor Todd Beach Councillor Ken Chorley  
Councillor Kim Tompkins

STAFF: Richard Malone, Chief Administrative Officer  
Megan O'Brien Harrison, Director Communications and Legislative Services (Clerk)

DELEGATIONS: Sgt. Tyson Nelson

MEDIA: Dione Wearmouth, Brunswick News

## 1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:54 p.m. and adjourned the closed session at 6:55 p.m. It was noted that Town Staff members Arthur McCarthy, Sherman St. Germain, Mike Raeburn and Gena Fowler attended during closed session only. During that time, several issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1) Category	# of Items
a) Information of which that confidentiality is protected by law	1
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	5
d) The proposed or pending acquisition or disposition of land	1
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	1
f) Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	1

## 1. OPEN REGULAR SESSION

## 2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

## 3. SILENT MOMENT OF REFLECTION

Mayor Doucet requested that everyone take a moment of silent reflection.

#### 4. APPROVAL OF AGENDA

**Moved by Councillor Beach and seconded by Councillor Chorley that the agenda of the August 9, 2022, Council meeting be approved as presented.**

**MOTION CARRIED**

#### 5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

#### 6. DELEGATIONS AND PUBLIC HEARING

##### 6.1 Hampton RCMP

Sgt. Tyson Nelson began today as the new Sgt. He introduced himself to Council. One of things that he noted is that office doors at the RCMP station are not always open during regular business hours. For example, there is no front desk staff available on Wednesdays. It is his intention to have the door open and counter service available whenever he is in the building. He is willing to man the front counter himself but he plans to have the door open when he is there and will man the front counter when he is there. Council welcomed him to the community.

#### 7. ADOPTION OF MINUTES

##### 7.1 Minutes of July 12, 2022

**Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the minutes of the July 12, 2022, Regular Council Meeting be adopted.**

**MOTION CARRIED**

#### 8. BUSINESS ARISING FROM MINUTES

#### 9. CORRESPONDENCE LIST

#	From	Subject Matter	Recommendation
22-036	Raymond Brun, Municipal Engineer, Department of Transportation and Infrastructure	Memo concerning Hon. Jill Green, Minister of Transportation and Infrastructure request for an updated five- year Municipal Designated Highway Program plan.	<b>Moved by Councillor Chorley and seconded by Councillor Beach that correspondence 22-030 be referred to the Public Works and Utilities Commission and that their current recommendation be tabled and reviewed next year due to the Local Government Reform process that is currently underway.</b>  <b>MOTION CARRIED</b>
22-037	Shirley Bettle	Thank you for memorial flowers and donation in memory of former councillor, Hap Bettle.	<b>Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence 22-037 be received and filed.</b>  <b>MOTION CARRIED</b>
22-038	Serge Landry, Acadia Crescent	Concerned about parking on Main Street.	<b>Moved by Councillor Beach and seconded by Councillor Tompkins that 22-038 be referred to</b>

			the Public Works Advisory and Utilities Commission.  <b>MOTION CARRIED</b>
22-039	Carol Spence 78 Acadia Crescent	Concerned about parking on Main Street.	Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that 22-039 be referred to the Public Works Advisory and Utilities Commission.  <b>MOTION CARRIED</b>
22-040	Nicole Day, Keirstead Avenue	Concerned about parking on Main Street.	Moved by Councillor Tompkins and seconded by Councillor Chorley that 22-040 be referred to the Public Works Advisory and Utilities Commission.  <b>MOTION CARRIED</b>
22-041	Heather McKinnon Keirstead Avenue	Concerned about parking on Main Street.	Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that 22-041 be referred to the Public Works Advisory and Utilities Commission.  <b>MOTION CARRIED</b>
22-042	Jen Pierce and Rebecca Bonnell Hampton Soccer Club	Request for sponsorship of the U15AA Boys and Girls Soccer Provincials.	Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that the Town of Hampton sponsor the U15 AA Boys and Girls Soccer provincials taking place on August 27 <sup>th</sup> and 28 <sup>th</sup> in the amount of \$252.00 and that the Town donate pins for the player of the game bags.  <b>MOTION CARRIED</b>
22-043	Duncan McRea 29 Robertson Road, Lakeside, NB	Concerns about subdivision on Robertson Road.	Moved by Councillor Chorley and seconded by Councillor Beach that correspondence 22-043 be received and filed.  <b>MOTION CARRIED</b>
22-044	Grace Chapman 498 Norton Shore Road, Kingston	Request for sponsorship to attend Miss. Teenage Canada National Finals Pageant in Toronto on August 14, 2022.	Moved by Councillor Beach and seconded by Councillor Chorley that the Town of Hampton donate \$100 to Grace Chapman towards her trip to attend Miss. Teenage Canada National Finals Pageant in Toronto on August 14, 2022.  <b>MOTION CARRIED</b>
22-045	Marc MacLeod Executive Director Fundy Regional Service Commission	Request for Mayor to participate in Fundy Regional Service Commission Ad Hoc Committee.	Moved by Councillor Tompkins and seconded by Councillor Chorley that the Town of Hampton support the Mayor of Hampton serving on the Fundy Regional Service Commission Ad Hoc Committee to facilitate the Local Government Transition Process.  <b>MOTION CARRIED</b>

## 10. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton approve the General and Utilities Fund Paid Invoices from July 1 to July 31,

**2022 for the amount of three hundred ninety-five thousand, two hundred and ninety-four dollars and two cents. (\$395,294.02).**

**MOTION CARRIED**

## **11. REPORTS FROM COMMITTEES**

### **11.1 Fire-Rescue**

Councillor Beach reviewed the July report for Hampton Fire-Rescue. He noted that it was an extremely busy a month with 22 calls for service. These included 7 motor vehicle accidents and several structure fires.

**Moved by Councillor Beach and seconded by Councillor Tompkins that the Town of Hampton reclassify Ben LeBlanc to permanent full-time employment having completed his probationary period with a satisfactory performance appraisal.**

**MOTION CARRIED**

### **11.2 Public Works Advisory and Utilities Commission**

Councillor Chorley provided an overview of the Public Works Advisory and Utilities Commission minutes.

**Moved by Councillor Chorley and seconded by Councillor Beach that Town of Hampton include the construction of a sidewalk along Elizabeth Avenue as an optional add-on to the CN Railway Crossing Upgrades tender as recommended by the Public Works Advisory and Utilities Commission.**

**MOTION CARRIED**

**Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that Town of Hampton place the traffic counter on Route 121/Main Street in order to capture data regarding speeding as recommended by the Public Works Advisory and Utilities Commission.**

**MOTION CARRIED**

**Moved by Councillor Chorley and seconded by Councillor Tompkins that Town of Hampton send a follow-up letter to Lisa Snodgrass indicating that the traffic counter recorded speeds travelling on average well within the appropriate range, as recommended by the Public Works Advisory and Utilities Commission.**

**MOTION CARRIED**

**Moved by Deputy Mayor Salgado and seconded by Councillor Beach that the Town of Hampton accept the Fire-Rescue, Public Works Advisory and Utilities Commission and Joint Health and Safety committee reports as presented.**

**MOTION CARRIED**

## **12. APPROVAL OF REPORTS**

### **12.1 Dog Constable**

Councillor Beach reviewed the Dog Constable report.

### **12.2 Financial Reports**

Councillor Chorley reviewed the Financial report.

### **12.3 Building Permit Report**

Councillor Tompkins provided an overview of the Building Permit Report.

### **12.4 Communications Report**

The Director of Communications gave an update on Communications.

**Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial and Communications Reports as presented.**

**MOTION CARRIED**

## **13. BYLAWS**

## **14. NEW BUSINESS**

### **14.1 Municipal Plan and Zoning Bylaw**

**Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton enter into the Professional Services Agreement with Dillion Consulting for Professional Planning Services to Prepare for a Comprehensive Update the Town of Hampton's Municipal Plan and Zoning By-law for a cost of \$34,000 exclusive of tax.**

**MOTION CARRIED**

### **14.2 Subdivision application**

**Moved by Councillor Tompkins and seconded by Councillor Beach that the Oak Leaf Phase 2 Stage 3 subdivision application be referred to the Leisure Services Advisory Committee for a recommendation on Land for Public Purpose for Phase 2 – Pleasant View Estates Subdivision.**

**MOTION CARRIED**

### **14.3 HR**

#### **Accounting Assistant**

**Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton appoint Shawna Miller to the position of Accounting Assistant at an earliest start date of September 6<sup>th</sup>, 2022. This appointment is for a six-month probationary period and then with a satisfactory performance appraisal, they will be reclassified to regular full-time employment. The waiting period for the benefit package will be waived to the degree permitted by the Town's coverage provider. The rate of pay is according to Schedule "A" wage scale -Accounting Assistant, dated August 3<sup>rd</sup>, 2022.**

**MOTION CARRIED**

**IT Services Coordinator**

**Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton appoint Colin Crealock to the position of IT Services Coordinator at an earliest start date of August 29<sup>th</sup>, 2022. This appointment is for a six-month probationary period and then with a satisfactory performance appraisal, they will be reclassified to regular full-time employment. The waiting period for the benefit package will be waived to the degree permitted by the Town's coverage provider. The rate of pay is according to Schedule "A" wage scale -IT Services Coordinator, dated August 3<sup>rd</sup>, 2022.**

**MOTION CARRIED**

**15.OUTSTANDING ISSUES**

There were none.

**16.AJOURNMENT**

There being no further business, the meeting of Council was adjourned at 7:38 p.m.

**Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of August 9, 2022.**

**MOTION CARRIED**