

TOWN OF HAMPTON COUNCIL MEETING

June 14, 2022

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held June 14, 2022, in Council Chambers

ATTENDANCE:

COUNCIL: Mayor Robert Doucet Deputy Mayor Jeremy Salgado
Councillor Todd Beach Councillor Ken Chorley
Councillor Kim Tompkins

STAFF: Richard Malone, Chief Administrative Officer
Megan O'Brien Harrison, Town Clerk/Communications Officer

DELEGATIONS: Andrew Simpson

MEDIA: Dione Wearmouth, Brunswick News

GUESTS: Angela and Matthew Guphill, 142 Centennial Road

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:58 p.m. It was noted that Town Staff members Arthur McCarthy, Sherman St. Germain and Mike Raeburn attended during closed session only. During that time, several issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1) Category	# of Items
a) Information of which that confidentiality is protected by law	2
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	5
d) The proposed or pending acquisition or disposition of land	1
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	1
f) Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	2

1. OPEN REGULAR SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet requested that everyone take a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Tompkins that the agenda of the June 14, 2022, Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARING

6.1 Andrew Simpson, 563 Main Street – Crosswalk Corner of Main Street and Bovaird

Mr. Simpson indicated that he lives at 563 Main Street and operates a business until 55 Main Street, the Hampton Chop Shop. It is a full-time, year-round business. He indicates that the school bus stops at the corner of Bovaird and his 9-year-old child has to cross Main Street with out a crosswalk. He needs to be at the side of the road before the bus arrives. He also indicated that there are many instances when drivers are passing the bus when the likes are on. Council recommended that the RCMP be notified that drivers are passing the bus when the red lights are flashing.

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the request to install a crosswalk at the corner of Main Street and Bovaird be referred to Public Works Advisory and Utilities Commission for a recommendation.

MOTION CARRIED

7. ADOPTION OF MINUTES

7.1 Minutes of May 10, 2022

Moved by Councillor Beach and seconded by Councillor Chorley that the minutes of the May 10 , 2022 Regular Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There was none

9. CORRESPONDENCE LIST

#	From	Subject Matter	Recommendation
22-025	Georgie M. Day, Chair, The Hampton John Peters Humphrey Foundation	Application for the Hampton Community Grant Program	Moved by Councillor Beach and seconded by Councillor Tompkins that correspondence 22-025 be referred to the Finance Committee for recommendation. MOTION CARRIED
22-026	Hon. Daniel Allain Minister of Local Government and Local Governance Reform	Copy of Letter sent to Mayor O'Hara, Quispamsis regarding municipal reform.	Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that correspondence 22- 026 be received and filed. MOTION CARRIED

22-027	Jennifer Sheils on behalf of the Hampton High School Parent School Support Committee	Request for sidewalk along Elizabeth Avenue.	Moved by Councillor Chorley and seconded by Councillor Tompkins that correspondence 22-027 be referred to the Public Works Advisory and Utilities Commission. MOTION CARRIED
22-028	David Goddard, 1256 Main Street	Speeding concerns on Main Street.	Moved by Councillor Tompkins and seconded by Councillor Beach that correspondence 22-028 be referred to the Public Works Advisory and Utilities Commission and the RCMP. MOTION CARRIED
22-029	Lisa Snodgrass Apple Blossom Trail	Speeding concerns on Apple Blossom Trail.	Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence 22-029 be referred to the Public Works Advisory and Utilities Commission and the RCMP. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton approve the General and Utilities Fund Paid Invoices from May 1 to May 31, 2022, for the amount of three hundred thousand, one hundred and nineteen dollars and eighty-two cents. (\$300,119.82).

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 Fire-Rescue

Councillor Beach reviewed the Fire-Rescue report for May. The Town now has eight new certified level 1 firefighters. Congratulations to Rowan Beach, Jessica Folkins, Braden Gendron, Jarrett Gendron, Travis Goobie, Josh LeBlanc, Kody Lusk and Ben Martin. He noted that Hampton Fire-Rescue is currently recruiting volunteers.

11.2 Public Works and Utilities

Councillor Chorley reviewed the Public Works and Utilities minutes. It was noted that the recommended motion will be dealt with under new business. Councillor Chorley stated that the Public Works & Utilities Commission welcomed and introduced new member James Mahoney to the Committee

11.3 PAC

Councillor Tompkins reviewed the PAC minutes, noting that a Home Occupation had been issued for a dog breeding business for 45 Dineen Crescent limited to 30 dogs under 15 pounds as long as they met the terms and conditions of PAC. She also noted that the recommended subdivision motions would be dealt with under new business.

11.4 Leisure Services Advisory Committee

Deputy Mayor Salgado noted that the recommended subdivision motion would be dealt with under new business.

He took a few minutes to note some of the Leisure Services/Parks Department initiatives around town. He said that the flowers are out throughout the Town. They look fantastic, especially the Maple Leaf flower bed at the RCMP station.

Council is excited to see what the Town Horticulturist, Alex Eaton has planned to the entrance to the Town.

He noted that You Can Sport Events were taking place every Wednesday in June. There was also free swim for Seniors and the indoor pickleball courts are painted at the Community Centre. The first outdoor movie night is June 23. Tennis Lessons are starting up on June 28th and Meredith Harrison, Programs and Events Coordinator has completed her Tennis Canada Coaching certification.

11.5 Health Care Committee

Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton appoint Dawn O'Dell to the Health Care Committee for a three-year term ending December 31, 2024.

MOTION CARRIED

Moved by Deputy Mayor Salgado and seconded by Councillor Beach that the Town of Hampton accept the Fire-Rescue, Public Works Advisory and Utilities Commission, Planning Advisory, Leisure Services Advisory, Health Care and Joint Health and Safety committee reports as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1 Dog Constable

Councillor Beach reviewed the Dog Constable Report. It was noted that the Dog Constable has been patrolling the trails and educating owners who have their dogs off leash.

12.2 Financial Reports

Councillor Chorley reviewed the Financial Report.

12.3 Building Permit Report

Councillor Tompkins reviewed the Building Permit Report.

12.4 Communications Report

The Communications Officer reviewed the report for the month of May.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial and Communications Reports as presented.

MOTION CARRIED

13. BYLAWS

13.1 By-law 221-2022: A By-law to Amend Town of Hampton Zoning By-law 2016-2021

Moved by Councillor Tompkins and seconded by Councillor Chorley that the Town of Hampton accept and enact the third and final reading of By-law 221-2022: A By-law to Amend Town of Hampton Zoning By-law 2016-2021.

MOTION CARRIED

13.2 By-law 222-2022: Police Services By-law

Moved by Councillor Beach and seconded by Councillor Tompkins that the Town of Hampton accept and enact the third and final reading of By-law 222-2022: Police Service By-law.

MOTION CARRIED

14. NEW BUSINESS

14.1 Professional Certification

Mayor Doucet acknowledged that Sherman St. Germain, Town Treasurer and Richard Malone, Town CAO have been awarded their Professional Certification Level II Intermediate from the Association of Municipal Administrators of New Brunswick. They will be presented their certification certificates at the annual conference tomorrow evening in Moncton. It was also noted that Sherman St. Germain successfully completed the Human Resources Management Certificate from the New Brunswick Community College.

14.2 Osprey Adventures

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton enter into the renewed licensing agreement with Emily Dyer (Osprey Adventures) as presented.

MOTION CARRIED

14.3 ETF

Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that the Town of Hampton accept the Environmental Trust Fund Letter of Offer for the Hampton Partners in Climate Protection Milestones 4 and 5, known as project number 220144.

MOTION CARRIED

14.4 Railway Improvement Grant

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton enter into a contribution agreement with the Government of Canada for the Grade Crossing Improvement Projects detailed in Schedule B.2.

MOTION CARRIED

14.5 Organizational Chart

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton adopt the Hampton Organizational Chart dated June 2022 as presented, including updated job titles effectively immediately and that Knightsbridge Robertson Surette ensures that compensation and job descriptions align with the same.

MOTION CARRIED

*Committees of Council -
Standing, Executive, Ad Hoc and Sub*



Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that the Town of Hampton assign authorization to sign all cheques issued for and on behalf of the Town of Hampton to Mayor Robert Doucet and Deputy Mayor Jeremy Salgado with Sherman St. Germain, Treasurer or Katie Cameron, Assistant Treasurer.

14.6 Gridiron

MOTION CARRIED

14.7 White Pines Subdivision

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton's Development Officer direct Robin Equity Group Division to revise the tentative subdivision plan for White Pine Court prepared by Fundy Engineering, dated April 19, 2022, to excluded Land for Public Purpose, as recommended by Leisure Services Advisory Committee, that the applicant submits an appraisal of the property to determine the value of the parcel and amount of cash to be submitted in lieu of Land for Public Purpose and that the Development Officer prepare a draft Developers' Agreement to accompany the submission of the tentative subdivision plan, to be submitted to Council for review and approval.

MOTION CARRIED

14.8 Grassroots

Moved by Councillor Beach and seconded by Councillor Tompkins that the Town of Hampton allow the installation of a Grass Roots Grill Sign on Town-owned Property, subject to the following terms and conditions: The Hampton Golf Course (H.G.C. Holdings Ltd.), owner of parcel described as PID 00435537, located at 68 William Bell Drive, assumes responsibility and liability for the sign and/or support structure with the approval and issuance of a Development Permit, Proposed location of the sign to be reviewed on site by Director of Public Works and Utilities and the Town's Development Officer prior to issuance of any permits and installation of sign support structure, Site distances for the existing driveway shall be maintained, and The Town has no responsibilities for the maintenance, upgrade, or repair of the sign and/or support structure and may request the Owner to remove the support structure with sixty (60) day notice, and as such, the Owner shall comply with the request.

MOTION CARRIED

14.8 Snow Centre Easement

Moved by Councillor Tompkins and seconded by Councillor Chorley that the Town of Hampton assent to the final subdivision plan, entitled "*Subdivision Plan – BCY Development Ltd & Dr. V. A. Snow Centre Inc. Subdivision (DWG: 21315SDF)*" prepared Don-More Surveys & Engineering Ltd. dated November 22, 2021, vesting a 6 metre wide Local Government Services Easement (E1) to the Town of Hampton and a 10 metre wide Local Services Easement (E2) to the Town of Hampton, subject to the plan being signed by the respective landowners, BCY Development Ltd. and Dr. V.A. Snow Centre Inc.

MOTION CARRIED

14.9 Elwood Subdivision

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton rescind the following motion made August 10, 2021 in order to include a Local Government Service Easement and amend the Land for Public Purpose:

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton assent to the subdivision plan, entitled *Subdivision Plan 697800 NB Corp. Subdivision – Phase 1 (Dwg: 21138SDF)*, dated July 26, 2021, as prepared by Don-More Surveys and Engineering Ltd. which creates Four (4) “R2” residential lots and Land for Public Purposes, identified on Subdivision Plan as LPP1, to be vested to the Town of Hampton as per Section 88 (6)(c) of the Community Planning Act.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton assent to the subdivision plan, entitled *Subdivision Plan 697800 NB Corp. Subdivision – Phase 1 (Dwg: 21138SDF)*, dated June 7, 2022, as prepared by Don-More Surveys and Engineering Ltd. which creates Four (4) “R2” residential lots and Land for Public Purposes, identified on Subdivision Plan as LPP1, to be vested to the Town of Hampton and vesting a 5 metre wide and a 6 metre wide Local Government Services Easements to the Town of Hampton.

MOTION CARRIED

14.10 Housing Support Letter

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that the Town of Hampton send an expression of support for the proposed New Brunswick Housing Hub.

MOTION CARRIED

14.11 Paving Tender

Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton to award the construction contract “Hampton Street Upgrades 2022 – Hampton, NB – Project No: 22-4010” to the low tenderer, Galbraith Construction Ltd. for their Tender Price of \$ 569,854.00 HST included, as recommended by the Town’s Engineers.

MOTION CARRIED

15.OUTSTANDING ISSUES

16.AJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:00 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of June 14, 2022.

MOTION CARRIED