

TOWN OF HAMPTON COUNCIL MEETING

August 10, 2021

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on August 10, 2021, commencing at 7:00 p.m.

ATTENDANCE:

Mayor Robert Doucet	Deputy Mayor Jeremy Salgado
Councillor Todd Beach	Councillor Ken Chorley
Councillor Kim Tompkins	Richard Malone, Town CAO
Megan O'Brien Harrison, Town Clerk/Communications Officer	

MEDIA: Justin Samanski-Langille, Kings County Record

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. It was noted that Sherman St. Germain, Town Treasurer, and Mike Raeburn, Director of Public Works and Utilities attended the Closed Session. A second closed session was held immediately preceding the regular meeting and was adjourned at 9:10 pm. During that time, several issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1) <u>Category</u>	# of <u>Items</u>
a) Information of which that confidentiality is protected by law	
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	5
d) The proposed or pending acquisition or disposition of land	1
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f) Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	2

Open Regular Session (7:00 pm)

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:03 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet requested that everyone rise for a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Chorley that the agenda of the August 10, 2021 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARING

There are none.

7. ADOPTION OF MINUTES

7.1 Minutes of July 13, 2021

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the minutes of the July 13, 2021 Regular Council Meeting be adopted.

MOTION CARRIED

7.3 Minutes of July 29, 2021

Moved by Councillor Tompkins and seconded by Councillor Beach that the minutes of the July 29, 2021 Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There is none.

9. CORRESPONDENCE LIST

#	From	Subject Matter	Recommendation
21-034	Russell King, Chairman, Portage Atlantic	Information regarding their programming.	Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that correspondence 21-034 be referred to the Health Care Committee. MOTION CARRIED
21-035	Raymond Brun, P. Eng. Municipal Engineer	Confirmation of receipt of 5-year designated highway plan.	Moved by Councillor Tompkins and seconded by Councillor Beach that correspondence 21-035 be received and filed. MOTION CARRIED
21-036	Dave Thompson, P. Eng., District Engineer	Copy of letter to Helena and Garth Millar providing permission to use provincial roadways for the Hampton Ladies Triathlon on August 29 th .	Moved by Councillor Beach and seconded by Councillor Chorley that correspondence 21-036 be referred to the Director of Leisure Services. MOTION CARRIED
21-037	Kevin Ross, 4 Elmwood Drive	Concerns over drainage across their property.	Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that correspondence 21-037 be referred the Building and Development Officer. MOTION CARRIED

21-038	Tracey Hanlin 2956 Route 860 Salt Springs, NB	Request for the Town of Hampton to reinstate COMEX.	Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that correspondence 21-038 be referred to staff to meet with Terry Keating, LSD Manager and Steve Roberts, RSC8 on this issue. MOTION CARRIED
21-039	Host100 Organizing Committee The Brighten Group	Information about their Host100 fundraiser in support of patient comfort needs at the Saint John Regional Hospital.	Moved by Councillor Beach and seconded by Councillor Chorley that the Town of Hampton donate two hundred dollars (\$200) to the Host100 fundraiser organized by The Brighten Group. MOTION CARRIED
21-040	Abby Lamrock Habitat Technician Kennebecasis Watershed Restoration Committee	Request for support letter	Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado the Town of Hampton write a letter of support for the Kennebecasis Watershed Restoration Committee's proposed project on the impact of Eurasian Watermilfoil. MOTION CARRIED
21-041	Dan Soucy, Railway Crescent	Request to gate Water Street to through traffic.	Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence 21-041 be referred to Public Works Advisory and Utilities Commission for a recommendation. MOTION CARRIED
21-042	Hon. Daniel Allain Minister of Local Government and Local Governance Reform	Information regarding the 2020-21 Top Up Allocation and program changes for the Canada Community-Building Fund.	Moved by Councillor Chorley and seconded by Councillor Tompkins that correspondence 21-042 be referred to Staff. MOTION CARRIED
21-043	Renata Woodward, CEO Nature Trust of New Brunswick	Request for support when approving permits to conduct broad, all-encompassing work near Environmentally Significant Areas and work to strengthen the protection of the Hampton Marsh Nature Preserve.	Moved by Councillor Tompkins and seconded by Councillor Beach that correspondence 21-043 be referred to Staff. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that the Town of Hampton approve the General and Utilities Fund Paid Invoices from July 1 to July 31, 2021 for the amount of two hundred and twenty-five thousand, nine hundred and sixty-eight dollars and three cents. (\$225,968.03).

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism minutes. He noted that the Economic Development and Tourism Manager reviewed Hampton demographic data with the committee. He noted that she is working on a proposal for the Canada Community Revitalization Fund. It was noted that some businesses have expressed interested in being included in the new wayfinding signage program, however it would be difficult to administer for outside organizations.

11.2 Tourism

Councillor Beach reviewed the Tourism Subcommittee minutes. He noted that the content creation was complete and will be shared with the Department of Tourism. It was also noted that the Community of Quilt and Shop Local events were well received. Councillor Beach said there was some discussion that it may be beneficial to install water-side signage along Randall Park.

11.3 PAC

Councillor Tompkins provided an overview of the Planning Advisory Committee minutes. She noted that the committee reviewed a tentative subdivision for PID 191999, located at 30 Albert Street. PAC approved the following requested variances for Lot 21-1 of the plan including:

- 16.3-m for minimum lot frontage equivalent to 54%,
- 66-m² for minimum lot area equivalent to 6%,
- 0.6-m F for minimum side yard setback equivalent to 24%,
- 5.0-m for minimum rear yard setback equivalent to 66%,

These variances are subject to the following terms and conditions:

- Any outdoor storage shall be behind the front yard setback line, and
- Any future development of the property shall be submitted to the Planning Advisory Committee for review and approval, and in accordance with the Town of Hampton Flood Risk/Climate Change Adaptation Plan.

11.4 Fire-Rescue

Councillor Beach reviewed the Fire-Rescue report with Council.

11.5 EMO

Councillor Tompkins provided an overview of the EMO minutes. She noted that the committee is looking at heat warnings and weather emergencies and exploring best practices. The committee is doing some restructuring with Fred Cormier accepting the position of Deputy EMO Coordinator.

11.6 Public Works Advisory and Utilities Commission

Councillor Chorley reviewed the Public Works Advisory and Utilities Commission minutes. It was noted that the Town continues to work with concerns with speeding in residential areas.

- 11.7 Finance
Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton approve a community grant of \$1,075.00 to the Hampton John Peters Humphrey Foundation as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Beach that the Town of Hampton to approve the proposed 2022 Fire Department operating and capital budget as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Chorley that the Town of Hampton accept the Economic Development and Tourism, Tourism Subcommittee, Planning Advisory, Fire-Rescue, EMO, RCMP, Public Works Advisory and Utilities Commission, and Finance committee reports as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

- 12.1 Building Permit Report
Councillor Tompkins reviewed the building permit report.
- 12.2 Dog Constable
Council reviewed the Dog Constable report.
- 12.3 Financial Reports
Council reviewed the Financial Report.
- 12.4 Communications Report
The Communications Officer reviewed the Communications Report.

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial and Communications Reports as presented.

MOTION CARRIED

13. BYLAWS

There were none.

14. NEW BUSINESS

- 14.1 HR
Moved by Councillor Chorley and seconded by Councillor Beach that the Town of Hampton appoint Norman Garnett as Deputy Fire Chief of Hampton Fire-Rescue effective October 1, 2021 as recommended by Hampton Fire-Rescue.

MOTION CARRIED

14.2 Surplus Assets

Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton declare the Public Works and Utilities Roller (Asset #500-524) and Roller Trailer (Asset 500-575) as surplus and that they be disposed of appropriately.

MOTION CARRIED

14.3 Subdivision Assent

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton assent to the subdivision plan, entitled *Subdivision Plan 697800 NB Corp. Subdivision – Phase 1 (Dwg: 21138SDF)*, dated July 26, 2021, as prepared by Don-More Surveys and Engineering Ltd. which creates Four (4) “R2” residential lots and Land for Public Purposes, identified on Subdivision Plan as LPP1, to be vested to the Town of Hampton as per Section 88 (6)(c) of the Community Planning Act.

MOTION CARRIED

14.4 Dispatch

Moved by Councillor Beach and seconded by Councillor Chorley that the Town of Hampton enter into the Communications Service Agreement with the Saint John Board of Police Commissioners for the provision of 911 Call Service in compliance with the Emergency 911 Act of New Brunswick for a five-year term, thereafter, automatically renewed for successive three-year terms until terminated in accordance with the agreement.

MOTION CARRIED

15. OUTSTANDING ISSUES

There were none

16. AJOURNMENT

There being no further business, the meeting of Council was adjourned at 7:56 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of August 10, 2021.

MOTION CARRIED