

# TOWN OF HAMPTON COUNCIL MEETING

## July 13, 2021

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 5:30 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on July 13, 2021, commencing at 7:00 p.m. A second closed session was held immediately preceding the regular meeting and was adjourned at 9:00 pm.

**ATTENDANCE:**

Mayor Robert Doucet	Deputy Mayor Jeremy Salgado
Councillor Todd Beach	Councillor Ken Chorley
Councillor Kim Tompkins	Richard Malone, Town CAO
Megan O'Brien Harrison, Town Clerk/Communications Officer	

**DELEGATIONS:**

Acting Sgt. Mark Ward – Hampton RCMP Report

**GUESTS:**

Wayne Hallett, Oak Leaf Lane

**1. CLOSED SESSION**

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:30 p.m. and adjourned the closed session at 7:00 p.m. It was noted that Sherman St. Germain, Town Treasurer, Mike Raeburn, Director of Public Works and Utilities, and Chris White, Manager of Tourism and Economic Development attended the Closed Session. A second closed session was held immediately preceding the regular meeting and was adjourned at 9:10 pm. During that time, several issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 68 (1) Category</u>	<u># of Items</u>
a) Information of which that confidentiality is protected by law	
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	7
d) The proposed or pending acquisition or disposition of land	1
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	1
f) Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	3

## **Open Regular Session (7:00 pm)**

### **1. CALL TO ORDER**

Mayor Doucet called the meeting to order at 7:03 pm.

### **2. SILENT MOMENT OF REFLECTION**

Mayor Doucet requested that everyone rise for a moment of silent reflection.

### **3. APPROVAL OF AGENDA**

**Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the agenda of the July 13, 2021 Council meeting be approved as presented.**

**MOTION CARRIED**

### **5. DISCLOSURE OF CONFLICT OF INTEREST**

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

### **6. DELEGATIONS AND PUBLIC HEARING**

#### **6.1 Acting Sgt. Mark Ward, RCMP – June Report**

Acting Sgt. Mark Ward provided an overview of the June RCMP Incident Report. He indicated to Council that the report could be customized if there were other areas that they want reported on. He also noted that the traffic violations were for the region and not for Hampton specifically. The other data was specific to the Town of Hampton. Council will review and see if there are changes, they want made to the report. Council was interested in having any concerns or trends identified that they should be aware of.

Council raised the issue of the difficulty of contacting dispatch for non-emergency type calls. A/Sgt. Ward provided Council the background to the changes in the system. He also advised that there is a yellow phone on the outside of the RCMP office that the public can use to connect them directly to dispatch.

### **7. ADOPTION OF MINUTES**

#### **7.1 Minutes of June 8, 2021**

**Moved by Councillor Beach and seconded by Councillor Tompkins that the minutes of the June 8, 2021 Regular Council Meeting be adopted.**

**MOTION CARRIED**

#### **7.2 Minutes of June 28, 2021**

**Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that the minutes of the June 28, 2021 Special Council Meeting be adopted.**

**MOTION CARRIED**

7.3 Minutes of July 6, 2021

**Moved by Councillor Chorley and seconded by Councillor Tompkins that the minutes of the July 6, 2021 Special Council Meeting be adopted.**

**MOTION CARRIED**

**8. BUSINESS ARISING FROM MINUTES**

There was none.

**9. CORRESPONDENCE LIST**

<b>#</b>	<b>From</b>	<b>Subject Matter</b>	<b>Recommendation</b>
21-026	Hon. Daniel Allain, Minister of Local Government and Local Governance Reform	Thank you for the letter sharing the Town’s perspective regarding local governance reform.	<b>Moved by Councillor Beach and seconded by Councillor Chorley that correspondence 21-026 be received and filed.</b>  <b>MOTION CARRIED</b>
21-027	Nadine Martin, Executive Director, Dumont Foundation	Best wishes and congratulations to the new Council.	<b>Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that correspondence 21-027 be received and filed.</b>  <b>MOTION CARRIED</b>
21-028	Bryan Neary	Request to purchase 50 discs for player packs for a potential Disc Golf tournament at a cost of \$800.	<b>Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that correspondence 21-028 be received and filed.</b>  <b>MOTION CARRIED</b>  Town Staff will advise Mr. Neary that we have Town pins and promotional brochures that can be included in player packets if the tournament proceeds.
21-029	Pam Bolton	Recommendation that the Town of Hampton host an event such as playing a documentary or having an Indigenous Speaker to commemorate Indigenous People’s Day.	<b>Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that correspondence 21-029 be referred to Leisure Services Advisory Committee.</b>  <b>MOTION CARRIED</b>
21-030	Marcelle Belanger, President, Hampton Area Chamber of Commerce	Invitation to register in the annual Hampton Area Chamber of Commerce Golf Tournament as well as sponsor a hole.	<b>Moved by Councillor Tompkins and seconded by Councillor Beach that the Town of Hampton enter two teams and sponsor a hole in the annual Hampton Area Chamber of Commerce Golf Tournament at a cost of \$1200.00.</b>  <b>MOTION CARRIED</b>

21-031	Stephen Covey, Chief of Police and Chief Security Officer, CN	Request to make proclamation in support of Rail Safety Week.	<b>Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the Town of Hampton include national <i>Rail Safety Week</i> information on the Town social media channels.</b> <b>MOTION CARRIED</b>
21-032	Bruce Kennedy 432 Kennebecasis River Road	Request to purchase river table in support of St. Paul's Anglican Church fund.	<b>Moved by Councillor Beach and seconded by Councillor Chorley that correspondence 21-032 be received and filed.</b> <b>MOTION CARRIED</b>
21-033	Phil Taber, 54 Kennebecasis River Road	Concerns over the intersection of the Pickwauket Road and Norton Shore Road.	<b>Moved by Councillor Tompkins and seconded by Councillor Chorley that correspondence 21-033 be referred to Staff.</b> <b>MOTION CARRIED</b>

## 10. APPROVAL OF ACCOUNTS

**Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton approve the General and Utilities Fund Paid Invoices from June 1 to June 30, 2021 for the amount of five hundred and thirty-seven thousand, three hundred and ten dollars and forty-nine cents. (\$537,310.49).**

**MOTION CARRIED**

## 11. REPORTS FROM COMMITTEES

### 11.1 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism committee minutes. It was noted the Manager of Tourism and Economic Development and the Town CAO had participated in an Envision Saint John strategic planning session to capture Hampton's input for the Envision strategic plan. The Town of Hampton received \$5000 for some videography and photography to be used for Tourism promotions. The Town has received banners from the Multiculturalism Association of Sussex for local businesses to show support during Multiculturalism Day (June 27<sup>th</sup>). HACC distributed to 10 members.

### 11.2 Tourism

Councillor Beach reviewed the Tourism Subcommittee report. He noted that the Hampton NB Facebook group is hosting a Shop Local Event for the month of July. The committee was wondering if there should be some trail maps available at the trail head with more out of town visitors using the trails.

### 11.3 Leisure Services

Deputy Mayor Salgado provided an overview of the Leisure Services Advisory Committee meetings. He noted that the book exchange house has been installed at the Visitor Information Centre. The committee considered a request to host a disc golf tournament in Dutch Point Trail. The committee did not feel this would be a good fit for the trails, which should be kept for active transportation, walking and hiking.

YMCA Request

**Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that the Town of Hampton commend the YMCA on their efforts but that we decline their funding request, as recommended by the Leisure Services Advisory Committee.**

**MOTION CARRIED**

11.4 Age-Friendly Community

Councillor Tompkins reported that the Age-friendly Community Committee has met twice since the last Council meeting. She noted the committee has designed and approved a logo and prepared a survey that will be available on the Town website and paper copies will be available at the Leisure Services Office and the Visitor Information Centre.

11.5 Environment Committee

Deputy Mayor Salgado provided an overview of the Environment Committee minutes.

**Moved by Deputy Mayor Salgado and seconded by Councillor Beach that Town Staff contact ACAP Saint John to obtain copies of the Visual Guide to Cyanobacteria to be made available at the Lighthouse River Centre and Visitor Information Centre, as recommended by the Environment Committee.**

**MOTION CARRIED**

11.6 PAC

Councillor Tompkins reviewed the PAC minutes. The recommendations regarding Elmwood Drive and Homestead Drive developments will be brought forth at an upcoming meeting.

11.7 Fire-Rescue

Councillor Beach reviewed the Fire-Rescue report.

11.8 Health Care Committee

The Town CAO provided an overview of the Health Care Committee. He noted that the Committee felt that the Town did not need to participate in the Family Medicine Job Fair this year. They will revisit the issue at their August meeting. The committee will look at hosting a meeting with local doctors in the fall.

11.9 Public Works Advisory and Utilities Commission

Councillor Chorley reviewed the Public Works Advisory and Utilities Commission reports with Council. He noted that they held two meeting since the last Council meeting.

**Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton refrain from installing extra traffic signs in the Pleasant View Estates subdivision based on the data collected from the traffic counters and the recommendation of the Public Works Advisory and Utilities Commission and that a second traffic review will be conducted when the development is complete.**

**MOTION CARRIED**

**Moved by Councillor Tompkins and seconded by Councillor Beach that the Town of Hampton accept the Economic Development and Tourism, Tourism Subcommittee, Leisure Services Advisory, Age-Friendly Community, Fire-Rescue, Planning Advisory, RCMP, Environment, Health Care, Public Works Advisory and Utilities Commission, and Joint Health and Safety committee reports as presented.**

**MOTION CARRIED**

## **12. APPROVAL OF REPORTS**

### **12.1 Building Permit Report**

Councillor Tompkins reviewed the June Building Permit Report.

### **12.2 Dog Constable**

Council reviewed the Dog Constable report. Council wondered if the SPCA trail visits could be staggered throughout the trail.

### **12.3 Financial Reports**

Council reviewed the Financial Report for June.

### **12.4 Communications Report**

The Communications Officer reviewed the June Communications Report.

**Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial and Communications Reports as presented.**

**MOTION CARRIED**

## **13. BYLAWS**

There is none.

## **14. NEW BUSINESS**

### **14.1 HR**

**Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton regretfully accept the resignation of Fire Chief Roger Breau effective September 30, 2021.**

**MOTION CARRIED**

**Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton appoint Mike Raeburn as Fire Chief of Hampton Fire-Rescue effective October 1, 2021 as recommended by the Human Resources Committee.**

**MOTION CARRIED**

**14.2** John Peters Humphrey

**Moved by Deputy Mayor Salgado and seconded by Councillor Beach that the Town of Hampton appoint Councillor Ken Chorley to serve as the Town's representative on the Hampton John Peters Humphrey Foundation.**

**MOTION CARRIED**

**15. OUTSTANDING ISSUES**

There are none.

**16. AJOURNMENT**

There being no further business for open session, the meeting of Council was adjourned at 8:38 p.m. into Closed Session.

**Moved by Councillor Beach the Town of Hampton adjourn the council meeting of July 13, 2021.**

**MOTION CARRIED**