

TOWN OF HAMPTON COUNCIL MEETING

June 8, 2021

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 5:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on June 8, 2021, commencing at 7:00 p.m.

ATTENDANCE:

Mayor Robert Doucet	Deputy Mayor Jeremy Salgado
Councillor Todd Beach	Councillor Ken Chorley
Councillor Kim Tompkins	Richard Malone, Town CAO
Megan O'Brien Harrison, Town Clerk/Communications Officer	

MEDIA: Justin Samanski-Langille, Kings County Record

DELEGATIONS:

Georgie Day, Hampton John Peters Humphrey Foundations
Mica and Nick McTiernan, 69 Norton Shore Road re: Pickwauket/Norton Shore Intersection

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:00 p.m. and adjourned the closed session at 7:00 p.m. It was noted that Sherman St. Germain, Town Treasurer attended the Closed Session. During that time, several issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1) Category	# of Items
a) Information of which that confidentiality is protected by law	
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	
d) The proposed or pending acquisition or disposition of land	
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	1
f) Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	

Open Regular Session (7:00 pm)

1. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

2. SILENT MOMENT OF REFLECTION

Mayor Doucet requested that everyone rise for a moment of silent reflection.

3. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Chorley that the agenda of the June 8, 2021 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARING

6.1 Georgie Day, Hampton John Peters Humphrey Foundation

On behalf of the Hampton John Peters Humphrey Foundation, Georgie Day congratulated Council and thanked them for stepping up for public service. She indicated that the CREDO statue sat on leased land. The foundation has a 99-year lease that was transferred to the Town when the Town Hall building was purchased from the Province of New Brunswick. The lease has a requirement that the foundation carry liability insurance which has cost them thousands of dollars over the years. The foundation hoped that the Town would dissolve the lease, with the hope they could then follow under the umbrella of the Town's insurance. The foundation would retain ownership of CREDO and would continue to maintain it. They plan to bronze the sculpture next year and replace the bench to a stone one.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the request of the Hampton John Peters Humphrey Foundation be referred to staff for recommendation.

MOTION CARRIED

6.2 Mica and Nick McTiernan, 69 Norton Shore Road re: Pickwauket/Norton Shore Intersection

Nick and Mica McTiernan indicated that they moved to 69 Norton Shore Road in August 2019. They have had some hairy experiences coming through the intersection of Pickwauket Road and Norton Shore Road. The visibility is poor. They are hoping that the Town can do something with the corner.

Council thanked them for coming. Mayor Doucet noted that this matter has been ongoing. It is a Provincially Designated Highway so under control of the Province of New Brunswick. The Town has been in contact with the Province and there have been some recent changes to policy which will allow some next steps from the municipality.

7. ADOPTION OF MINUTES

7.1 Minutes of June 7, 2021

Moved by Councillor Chorley and seconded by Councillor Tompkins that the minutes of the June 7, 2021 Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There were none.

9. CORRESPONDENCE LIST

#	From	Subject Matter	Recommendation
21-026	Keith Copeland, EMO Coordinator	Thank you for the fruit basket.	Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence 21-026 be received and filed. MOTION CARRIED
21-027	Morton Henwood New Brunswick Association of Fire Chiefs	Request to advertise in the 2021 New Brunswick Association of Fire Chiefs Children's Safety Journal.	Moved by Councillor Chorley and seconded by Councillor Beach that the Town of Hampton purchase a ¼ page ad in the 2021 New Brunswick Association of Fire Chiefs Children's Fire Safety Journal for a cost of \$315 including HST. MOTION CARRIED
21-028	Honourable Jill Green, Minister of Transportation and Infrastructure	Request for Updated Five-Year Plan for the Municipal Designated Highway Program	Moved by Councillor Chorley and seconded by Councillor Tompkins that correspondence 21-028 be referred to the Public Works Advisory and Utilities Commission for a recommendation. MOTION CARRIED
21-029	David Thompson, District Engineer, DTI	Response to Town Letter of April 29, 2021 regarding Norton Shore and Pickwauket Intersection.	Moved by Councillor Chorley and seconded by Councillor Beach that correspondence 21-028 be referred to staff and the Public Works Advisory and Utilities Commission for recommendation. MOTION CARRIED
21-030	A/Commr. Larry Tremblay, Commanding Officer, J Division RCMP	Information regarding enhanced Crime Reduction Unit mandate.	Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence 21-030 be referred to the Protective Services (RCMP) committee. MOTION CARRIED
21-031	Shannon Stubbs, MP Lakeland	Information regarding Bill C-21	Moved by Councillor Beach and seconded by Councillor Chorley that correspondence 21-031 be received and filed. MOTION CARRIED
21-032	Department of the Environment	Approval of Environmental Trust Fund funding for the <i>Wetland Inventory and Functional Assessment Program – Adaptation to Climate Change</i> project	Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that the Town of Hampton enter into an agreement for Environmental Trust Fund funding for the <i>Wetland Inventory and Functional Assessment Program – Adaptation to Climate Change</i> project. MOTION CARRIED
21-033	Hon. Daniel Allain Minister of Local Government and Local Governance Reform	2021 Federal Gas Tax Fund Allocation	Moved by Councillor Tompkins and seconded by Councillor Beach that correspondence 21-033 be referred to staff. MOTION CARRIED

21-034	Cade Libby, President Regional Development Corporation	Notice of approval for Project No. 14237	Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton accept the offer from the Regional Development Corporation for \$5000 for Project number 14237 – Improvements. MOTION CARRIED
21-035	Kristen Wheaton Clayton, YMCA of Greater Saint John	Request for the Town of Hampton to donate \$1000 to the Stronger Communities Campaign.	Moved by Councillor Chorley and seconded by Councillor Tompkins that correspondence 21-035 be referred to the Leisure Services Advisory for recommendation. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Councillor Beach that the Town of Hampton approve the General and Utilities Fund Paid Invoices from May 1 to May 31, 2021 for the amount of three hundred and seventy-six thousand, eight hundred and eighty-four dollars and nine cents. (\$376,884.09).

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 RCMP Report

Council reviewed the RCMP report for the month of May. Council will refer any concerns to Councillor Beach to bring forth at the Protective Services (RCMP) committee reports.

11.2 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism minutes. He noted that the Town CAO reported on ENVISION Saint John. Mr. Malone noted that Envision are advertising two positions: HR and Strategic Recruitment Manager and Workforce Attraction Manager. Summer staff have been hired for the City's visitor information centres. A Board Governance workshop was held this month. It was also noted that Town of Hampton staff have been attending Provincial discussions on proposed reforms and discussing the Green Paper with the various Committees of Council. Councillor Beach noted that the Hampton Area Chamber of Commerce held their annual general meeting virtually on May 12th. Job Burns stepped down from the Chamber's administrative position and ran, successfully, for VP and Marcelle Bélanger has become the new President. Their annual golf tournament is booked for August.

Councillor Chorley updated Council on the travel bloggers who visited Hampton. They have created a video segment of their visit for their blog. The link will be shared on the Town's Facebook page.

11.3 Tourism

Councillor Beach reviewed the Tourism subcommittee minutes with Council. He noted that the Town has applied for content creation funding which would assist in the development of new video and image content to use in social media. Town tourism counsellors are completing Envision Saint John training from June 7th – 12th. Upcoming events include a Paddlers Picnic, Photography on the Water Art Workshop and Heritage Homes Walking Tours on Canada Day and New Brunswick Day. The Town of Hampton is also partnering with the Hampton Area Chamber of Commerce with the Quilts in the Community event.

11.4 PAC

Councillor Beach provided an overview of the PAC minutes noting that PAC denied the variance application for an oversized garage at 660 Main Street as it was deemed undesirable for the development of the property.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the Town of Hampton appoint James Mahoney to the Planning Advisory Committee as an at-large member for a three-year term ending December 31, 2023.

MOTION CARRIED

11.5 EMO

Councillor Tompkins reviewed the EMO report.

11.6 Fire-Rescue

Council reviewed the Fire-Rescue Report.

Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton accept the RCMP, Economic Development and Tourism, Tourism Subcommittee, Planning Advisory, EMO, Fire-Rescue, and Joint Health and Safety committee reports as presented.

MOTION CARRIED

12. Approval of Reports

12.1 Building Permit Report

Council reviewed the Building Permit report.

12.2 Dog Constable

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Dog Constable's recommendation for By-law amendments be referred to staff for recommendation.

MOTION CARRIED

12.3 Financial Reports

Council reviewed the Financial Report.

12.4 Communications Report

The Communications Officer provided an update on her department.

Moved by Councillor Beach and seconded by Councillor Tompkins that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial and Communications Reports as presented.

MOTION CARRIED

13. BYLAWS

13.1 By-law 217-2021

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton approve the first reading of Town of Hampton By-law No. 217-2021: A By-law to Close Oakville Crescent.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Beach the Town of Hampton approve the second reading of Town of Hampton By-law No. 217-2021: A By-law to Close Oakville Crescent.

MOTION CARRIED

14. NEW BUSINESS

14.1 Amending Subdivision Agreement

Moved by Councillor Tompkins and seconded by Councillor Chorley that the Town of Hampton assent to the subdivision plan, entitled “Amending Subdivision Plan – The Links at Hampton Subdivision Phase One and Phase Three” prepared by Keirstead, Quigley and Roberts Ltd. dated April 30, 2021 for the creation of three new residential lots (2021-1/2021-2 and 2021-3) to be conveyed to Ironwood Enterprises Ltd.; new Land for Public Purposes (LPP-1 and LPP-2) vested to the Town of Hampton and vests a Public Utility Easement, subject to the following conditions:

- Execution of the Amending Subdivision Developer’s Agreement - Land Exchange LPP for Phase One and Three, between the Town of Hampton and Ironwood Enterprises Ltd. as presented;
- Plans to be signed by respective landowners; Scott Robinson, President – Ironwood Enterprises Ltd, the Town of Hampton as well as the appropriate utilities;
- Confirmation of discharge of any encumbrances related to the former lots, specifically identified as PID # 30317366, 30317374 and 30317382;
- And the execution of all transfer documents required to carry out the terms of the agreement.

as recommended by the Public Works Advisory and Utilities Commission and the Leisure Services Advisory Committee

MOTION CARRIED

14.2 Elmwood

Moved by Councillor Tompkins and seconded by Councillor Beach that the Town of Hampton request recommendations from the Planning Advisory Committee, Public Works and Utilities Committee, Environment Committee and Leisure Services Advisory Committee regarding the tentative plan 697800 NB Corp. Subdivision – Phase 1 DWG. NO. 21138T dated May 14, 2021.

MOTION CARRIED

14.3 Signing Policy

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton adopt Policy #6 *Financial Signing Officers* as presented and effective June 9, 2021.

MOTION CARRIED

14.4 HR

Moved by Councillor Chorley and seconded by Councillor Tompkins that Lori McNiven be reclassified to a permanent full-time status as of May 30, 2021, after successfully completing her probationary period with rate of pay as per schedule "A" Wage Scale – Town of Hampton Administrative Assistant dated November 10, 2020.

MOTION CARRIED

14.5 Tender

Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton award the Tender entitled "*DESIGNATED HIGHWAY AND STREET UPGRADES 2021 - Hampton, NB - Project No: 21-1705 - N.B.D.T.I No. 21-D118*" to the low tenderer, Galbraith Construction Ltd. for their Tender Price of \$ 466,575.00 HST included, as recommended by the Town's engineers, Dillon Consulting Limited.

MOTION CARRIED

14.6 Lupine Market

Moved by Deputy Mayor Salgado and seconded by Councillor Beach that the Town of Hampton approve a community grant of \$1,425 to the Lupine Market to offset rental fees for their 2021 season, pending submission of the following documentation submitted to the Town Clerk no later than June 15th, 2021.

Required Documentation:

- a. Confirmation of liability insurance.
- b. Complete list of vendors for the 2021 season (provided at time of application for Transient Trader License). Lupine Market to have the option to add vendors throughout the season with at least 2 weeks' written notice.
- c. Approval of Transient Trader License
- d. Detailed Floor Plan.

MOTION CARRIED

14.7 Leisure Services Advisory

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that the Town of Hampton appoint Gail MacKinnon to the Leisure Services Advisory Committee for a three-year term ending December 31, 2023.

MOTION CARRIED

15. OUTSTANDING ISSUES

There are none.

16. AJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:05 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of June 8, 2021.

MOTION CARRIED