

TOWN OF HAMPTON COUNCIL MEETING

April 13, 2021

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on April 13, 2021 commencing at 7:00 p.m.

ATTENDANCE:

Mayor Ken Chorley Deputy Mayor Rob Doucet
Councillor Todd Beach Councillor Dwight Bond
Richard Malone, Town CAO Megan O'Brien Harrison, Town Clerk/Communications Officer
Marilyn Duplacey, Planning Admin. Arthur McCarthy, Building & Development Officer

DELEGATIONS:

Jennifer Brown, Dillion Consulting, Zoning By-law
Julie DiCicco, Dillon Consulting, Community Adaption Plan Report
Rachel Reid, Urban Farming

MEDIA: Justin Samanski-Langille, Kings County Record

GUESTS:

Lucy Richardson Chris Rendell Kim Tompkins
Mark Reid Theresa Tewfik Suzanne Monahan
Rick Brown Jill Warren Bob Warren

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. It was noted that Sherman St. Germain, Town Treasurer and Mike Raeburn, Director of Public Works and Utilities attended the Closed Session. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1) Category	# of Items
a) Information of which that confidentiality is protected by law	1
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	4
d) The proposed or pending acquisition or disposition of land	
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f) Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business	1
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	3

2. OPEN REGULAR SESSION

Mayor Chorley called the meeting to order at 7:10 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Chorley requested that everyone rise for a moment of silent reflection.

4. APPROVAL OF AGENDA

It was noted that a member of the RCMP was not in attendance so would not be presenting the monthly report.

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the agenda of the April 13, 2021 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Chorley asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARING

6.1 Hampton Community Club Presentation



Mayor Chorley presented a plaque to Jill Warren for her dedication over the years to the Vivien Myles Fowler Library. Jill is retiring from heading up the community library. It is a volunteer position she has held since 2005.

6.2 Julie DiCicco – Community Adaptation Plan Report

Julie DiCicco reported that in 2020 Dillon Consulting Limited worked collaboratively with the Town of Hampton to submit a proposal to the Environmental Trust Fund (ETF) to seek funds to develop a Climate Change Vulnerability Assessment. Upon approval of this funding request, Dillon was engaged to complete a Community Climate Change Adaptation Plan which included a Vulnerability Assessment. The main objectives of this CCAP are to identify the climate change vulnerabilities of specific Town infrastructure assets and components, and to develop strategic adaptation measures and recommendations that will increase the Town’s resilience to the impacts of climate change. Ms. DiCicco provided Council with an overview of the process and of the final report.

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton approve the Climate Change Adaptation Plan submitted by Dillon Consulting Limited through the Environmental Trust Fund Program.

MOTION CARRIED

6.3 Rachel Reid – Urban Farming

Rachel Reid stated that she was part of a newly formed citizen group called the Urban Farm Working Group. Their mandate is to promote the idea of Urban Farming in Hampton and encourage the Town to develop an Urban Farm Policy.

They are asking that the Town of Hampton strike a subcommittee that would be tasked at developing an Urban Farm Policy. They envisioned that the committee would have representatives from Council, various committees of the Town of Hampton and members of the community.

They developed a survey and circulated it on the Facebook. Council thanked Mrs. Reid for her presentation.

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton forward Rachel Reid’s Urban Farming Policy request to Staff for review and recommendation.

MOTION CARRIED

7. ADOPTION OF MINUTES

7.1 Minutes of March 9, 2021

Moved by Councillor Bond and seconded by Councillor Beach that the minutes of the March 9, 2021 Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Minutes of April 9, 2021

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the minutes of the April 9, 2021 Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There was none.

9. CORRESPONDENCE LIST

#	From	Subject Matter	Recommendation
21-012	Hampton Lions Club	Request for donations.	Moved by Councillor Beach and seconded by Deputy Mayor Doucet that Town of Hampton donate a flower basket to be raffled off at the Hampton Lions Club 2021 Black Earth Sale.

			MOTION CARRIED
21-013	Jill Green, Minister P.Eng., Department of Transportation and Infrastructure	2021 Designated Highway Program update.	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence 21-013 be referred to Staff. MOTION CARRIED
21-014	Lindsay Hart and Tim Cox, 210 Norton Shore Road	Request for signage or lights at the intersection of the Norton Shore Road and the Pickwauket Road.	Moved by Councillor Bond and seconded by Councillor Beach that correspondence 21-014 be referred to the Provincial Department of Transportation and Infrastructure and that a copy be forwarded to the Public Works Advisory and Utilities Commission. MOTION CARRIED
21-015	Jamie Godfrey, Chief Executive Officer Compassionate Grief Centre	Request for donation to provide free counselling sessions.	Moved by Deputy Mayor Doucet and seconded by Councillor Beach that correspondence 21-015 be referred to the Health Care Committee. MOTION CARRIED
21-016	Nadya Savoie, NB Organ and Tissue Donation	Request for support to raise awareness for organ and tissue awareness.	Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton light the Town Hall green during the week of April 18-24th to raise awareness for organ and tissue awareness. MOTION CARRIED
21-017	Scott Robinson, President, Ironwood Enterprises Inc.	Request to change the parcels of land allocated for Land for Public Purposes (LPP) on Robert Ross Blvd.	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence 21-017 be referred to the Public Works Advisory and Utilities Commission and the Leisure Services Advisory for recommendation. MOTION CARRIED
21-018	Brenda MacCallum Fundy Region Solid Waste Commission	Information on acceptable packaging for leaf and yard waste.	Moved by Councillor Beach and seconded by Councillor Bond that correspondence 21-017 be referred to staff. MOTION CARRIED
21-019	Rotary Club of Hampton	Information on the Rotary Club of Hampton's Raffle in support of their Bursary Program.	Moved by Deputy Mayor Doucet and seconded by Councillor Beach that correspondence 21-019 be circulated amongst staff and council so that interested individuals can purchase tickets. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton approve the General and Utilities Fund Paid Invoices from March 1 to March 31, 2021 for the amount of four hundred and forty-five thousand, one hundred and fifty-four dollars and twenty-nine cents. (\$445,154.29).

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism Committee report. It was noted that a business list was included in this year's Community Guide. The Town website will include an expanded business section in 2021. The Town's Economic Development and Tourism Manager has shared information on the Plastic Bag Reduction By-law with local area businesses.

11.2 Tourism

Councillor Beach reported that the Town has been hosting art workshops at the Lighthouse River Centre. They have held ones by Sue Hooper and Helga Lobb and they have an upcoming one by the Fundy Comic Arts group. The Town is planning a Princess Louise Treasure Hunt in Town Centre. The Town is partnering with Hampton Area Chamber of Commerce and the Quilt Barn Tour group will be hosting a Quilt Hang Out on July 16-18. They will be looking for local businesses and community members to hang quilts out on porch rails, clothes lines. They will be creating a map to locations.

11.3 Leisure Services

Deputy Mayor Doucet noted that the date to submit applications for summer student positions was March 31. The Town is also applying for funding under the CPRA Green jobs program. He reported that the dog park fencing will be tightened and gravel will be installed in some areas.

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton adopt the Leisure Services Policy #2 Town of Hampton – Fields Operation / Rental Policy as recommended by the Leisure Services Advisory Committee.

MOTION CARRIED

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton award the ice re-surfacer tender TOH-LS-2021-02 to the low bidder, Saunders Equipment LTD for a Zamboni 2021 552 AC Lithium-Ion in the amount of \$178,249.41, including HST.

MOTION CARRIED

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton register with the National Wildlife Federation's Mayors' Monarch Pledge and that the request also be referring to the Town's

Environment Committee to provide input on the action items that should be undertaken.

MOTION CARRIED

11.4 Age-Friendly Community

Deputy Mayor Doucet provided an update of the Age-Friendly Community Committee. The committee is working on developing a community survey in early summer. We are still in the beginning phases working on the 8 pillars. The AFC committee plans to have the information for the Age Friendly Community designation and their recommendations to council within the year. These recommendations will be considered for the next recreation master plan.

11.5 EMO

Councillor Bond reviewed the EMO minutes. He noted that the committee is researching technology that may assist the committee in the future. The Committee also discussed the importance of engagement in the emergency preparedness for individuals, families & groups. The federal government is updating the “Get Prepared” website. This information will be helpful in developing outreach programs for Community Volunteer Network members.

11.6 Environment Committee

Councillor Beach provided an overview of the Environment Committee minutes. He noted that he had briefed the committee on the National Climate League webinar which was held on March 16th. The Town is investigating the need for an Electric Vehicle charging station in Hampton.

11.7 Fire-Rescue

Councillor Bond reviewed the Fire-Rescue report.

11.8 Health Care Committee

The Town CAO provided an overview of the Health Care Committee minutes. He noted that they had a guest speaker, Rev. Kelly Hudson-Lewis, who provided an update on her 2018 presentation on the Seniors Initiatives program coordinated by Hampton United Church. He noted that Town Staff had compiled a booklet of mental health resilience resources.

11.9 Public Works Advisory and Utilities Commission

Moved by Councillor Bond and seconded by Councillor Beach that Town Staff work with the Department of Transportation and Infrastructure to prepare an agreement for water testing providing there are provisions protecting the Town of Hampton from all past or future liabilities.

MOTION CARRIED

11.10 RCMP Report

Council reviewed the RCMP report.

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton accept the Economic Development and Tourism, Leisure Services Advisory, Age-Friendly

Community, Fire-Rescue, EMO, Tourism Subcommittee, RCMP, Environment, Health Care, Public Works Advisory and Utilities Commission, reports as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1 Building Permit Report

Councillor Bond provided an overview of the monthly Building Permit report.

12.2 Dog Constable

Council reviewed the Dog Constable report.

12.3 Financial Reports

Council reviewed the Financial Report.

12.4 Communications Report

The Communications Officer reviewed the Communication Report.

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial and Communications Reports as presented.

MOTION CARRIED

13. BYLAWS

13.1 By-law No. 216-2021

The Town Clerk noted that since the public hearing and before the March 31 deadline the Town of Hampton received 9 written comments regarding the Zoning By-law. All comments stemmed from a concern that the by-law would be prohibiting bees in some way.

Maureen Robichaud, 302 Kennebecasis River Road– had received an email that the Town of Hampton was considering a bylaw that did not allow bees. She trusted that if this was the case that the bylaw will not pass because bees are essential to nature.

Louise Woods, Kennebecasis River Road – wanted to object to any statement that the keeping of bees is not allowed in the Town Limits

Richard Blaquiere, 100 Rockcliff Drive – objects to bees being listed as a prohibited animal.

Rafe and Maureen Hooper, 191 Kennebecasis River Road – objects to a bylaw that would ban the housing of bees within the Town limits.

Ken McNeilly, 46 Langstroth Terrace – would like the word bees removed from the definition of domestic animals.

Lawrence Furlong, 388 Kennebecasis River Road – objects to an amendment that would prohibit the keeping of bees or beehives in Hampton.

Myra Stites, 108-473 Kennebecasis River Road – Please do not exclude the keeping of bees in the town limits.

Cherie Marshall, 109 Villa Drive – Has become aware that by-law changes would make it illegal to keep bees and backyard poultry. Does not want these changes to go ahead.

Nancy Meech, 533 Kennebecasis River Road – is disturbed at the inclusion of bees as animals that are no permitted in Hampton.

Jennifer Brown, Dillon Consulting Ltd. provided an update on the changes resulting from Public Process. She is recommending that bees be removed from the definition of domestic animals. This will ensure that there is no change to how bees are currently managed within the Town with the recommendation that Council give consideration to future amendments to regulate bees on residential property in a similar way undertaken with chickens.

In addition, there was an oversight that the definition of Small Lot Single Unit definition and provisions was omitted from the bylaw. In order to keep it consistent with the previous approvals.

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton adopt and enact the third and final reading of By-law No. 216-2021: Town of Hampton Zoning By-law.

MOTION CARRIED

14. NEW BUSINESS

14.1 Amending Subdivision Plan

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton request recommendations from the Planning Advisory Committee, Public Works and Utilities Committee, Environment Committee and Leisure Services Advisory Committees regarding the tentative plan Amending O’Dell Ltd. Subdivision DWG. NO. T-0774 dated March 26, 2021.

MOTION CARRIED

14.2 Roller

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton purchase the Dynapac double drum roller from Boyd Equipment for the price of \$36,500.00 plus HST, as recommended by the Director of Public Works and Utilities.

MOTION CARRIED

14.3 Administrative Policy #2

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton adopt the revised Administrative Policy #2 – Purchasing as recommended by the Town Treasurer.

MOTION CARRIED

14.4 Administrative Policy #4

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton adopt the revised Administrative Policy #4– Tangible Capital Assets, including Appendix A as recommended by the Town Treasurer.

MOTION CARRIED

14.5 CBDC

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton renew the commercial lease agreement with the Charlotte County Development Corporation Inc., for a term beginning May 1, 2021 and ending April 30, 2024.

MOTION CARRIED

14.6 2021 Gas Tax

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that as part of the 2021 Gas Tax and the Designated Highway Programs, that the Town of Hampton tender for street improvements to Main Street from Logie Drive to William Bell Drive intersection and Railway Avenue.

MOTION CARRIED

14.7 Insurance

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton renew our contract for Hampton’s General Insurance and Risk Management Services Program to Cain Insurance Services per the terms and conditions of their 2021 proposal for an annual premium price of \$87,654.00 plus any applicable tax for a one-year term commencing on May 1, 2021 and ending on May 1, 2022. The Town reserves the right to renew the insurance contract with Cain Insurance Services for a maximum of two additional one-year terms if there is no substantial change in rates, services or coverage.

MOTION CARRIED

15. OUTSTANDING ISSUES

15.1 Dwight Bond announcement

Councillor Bond announced that he would not be reoffering for Council in the May election. He said it was a decision that he did not take lightly. He has enjoyed serving the past 23 years on Town Council but felt it was time to stand aside and add some new faces to Council.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:50 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of April 13, 2021.

MOTION CARRIED