

TOWN OF HAMPTON COUNCIL MEETING

February 9, 2021

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on February 9, 2021 commencing at 7:00 p.m.

ATTENDANCE:

| | |
|--------------------------------|---|
| Mayor Ken Chorley | Deputy Mayor Rob Doucet |
| Councillor Todd Beach | Councillor Dwight Bond |
| Richard Malone, Town CAO | Megan O'Brien Harrison, Town Clerk/Communications Officer |
| Sherman St. Germain, Treasurer | Chris White, Manager of Economic Development and Tourism |

DELEGATIONS:

Norm Garnett and Mike Raeburn, Hampton Fire-Rescue Christmas Cheer
 Keith Copeland, Hampton EMO Annual Review
 Jennifer Brown, Dillion Consulting, Zoning By-law Presentation

MEDIA: Justin Samanski-Langille, Kings County Record

GUESTS:

Bryan Neary, Lakeside
 Lisa, Morgan and Taylor Garnett, Michaela Gallant, Hampton

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. It was noted that Sherman St. Germain, Town Treasurer, Chris White, Manager of Economic Development and Tourism, and Paulette Hicks attended the Closed Session. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

| <u>Subsection of 68 (1) Category</u> | <u># of Items</u> |
|---|-------------------|
| a) Information of which that confidentiality is protected by law | 1 |
| b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i> | |
| c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract | 5 |
| d) The proposed or pending acquisition or disposition of land | |
| e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory | |
| f) Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business | |
| g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal | |
| h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems | |
| i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information | |

- j) Labour and employment matters, including the negotiation of collective agreements 2

2. OPEN REGULAR SESSION

Mayor Chorley called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Chorley requested that everyone rise for a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the agenda of the February 9, 2021 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Chorley asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARING

6.1 Norm Garnett and Mike Raeburn – Hampton Fire-Rescue Christmas Cheer

Deputy Fire Chief Mike Raeburn and Captain Norm Garnett provided Council with an overview of the Hampton Fire-Rescue Christmas Cheer program. The program sponsors needy families at Christmas time. The Fire Department coordinates with the Hampton Food Basket. The families come from their list. Captain Garnett gave Council the background of how the program came to be, and the fundraising initiatives that the Fire department does throughout the year to support the program. Deputy Fire Chief Mike Raeburn stated that Norm Garnett is the driving force behind the program.

Mayor Chorley thank you them for their presentation. He stated that Christmas Cheer and so much of what the Hampton Fire-Rescue do throughout the year is truly altruistic. Noting that this is exactly what Council had in mind when the Town of Hampton created the Jim Hovey Civic Service Award several years ago as a way to recognize the contributions of community volunteers who serve on Committees of Council, Town Staff and Former Members of Council for meritorious service, voluntary contributions, personal efforts and exemplary community development within the Town of Hampton.



Mayor Chorley stated that Council is very grateful for the effort that Hampton Fire-Rescue puts into Christmas Cheer and Norm has been the backbone that has seen the Christmas Cheer program grow from year to year, from recruiting members to help, coordinating with the Hampton Food Bank, organizing Christmas trees sales to getting sponsors from the local

businesses. Norm unselfishly dedicates hours upon hours to the Christmas Cheer

campaign every year. Mayor Chorley invited Council to join him in congratulating Norm Garnett, this year's Jim Hovey Civic Service Award winner.

6.2 Keith Copeland – 2020 EMO Year-end Review

Keith Copeland, Hampton EMO Coordinator provided Council with a review of 2020 EMO activities. He stated that there were over 725 hours of service provided by EMO members. Mr. Copeland noted that a major event was the Provincial State of Emergency being declared on March 16th due to the pandemic. Hampton has been continuously activated at Level 1 since that time. Enhanced monitoring has included participation in weekly teleconferences and active participation with local and provincial authorities. Hampton EMO has completed VPR wellness checks due to the pandemic on March 18th and April 3rd. The Hampton EMO Coordinator sits as part of the Town's COVID Response Committee that meets on a weekly basis to make decisions regarding Town operational plans and requests to use Town facilities.

During 2020 the EMO committee completed one local tabletop exercise and one provincial training exercise. The committee finalized the Pandemic Contingency Plan, the Flood Contingency Plan and launched the Community Volunteer Network. During the 2020 Spring Freshet, COVID provided some complications as there could be no public sandbagging stations and no planned military response. The Public Works Department build a bagging device. The Town used location data collected from previous years and delivered filled bags to previously flooded locations only.

6.3 Jennifer Brown – Zoning By-law Review

Jennifer Brown from Dillion Consulting presented a summary proposed changes to the new Zoning By-law. It included an updated definition section and included diagrams for common site design elements. The new Zoning By-law returns to a Residential 1 and Residential 2 zone format for residential with R2 being for three units and above. Commercial Zones reflect the Town's unique character while still conveying that the Town is open for business. Home Occupations are better defined.

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton request the written comments of the Planning Advisory Committee on the draft By-law 216-21 Town of Hampton Zoning By-law.

MOTION CARRIED

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton send the date and time for the Public Hearing on draft By-law 216-21 Town of Hampton Zoning By-law for Tuesday, March 9, 2021 at 7 pm. Written comments will be accepted until March 31, 2021.

MOTION CARRIED

7. ADOPTION OF MINUTES

7.1 Minutes of January 12, 2021

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the minutes of the January 12, 2021 Regular Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There was none.

9. CORRESPONDENCE LIST

| # | From | Subject Matter | Recommendation |
|--------|--|--|---|
| 21-005 | Connie Woodside, President and CEO of Junior Achievement New Brunswick | Request for donation to support the Junior Achievement Digital Online Program. | Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton donate three hundred dollars to Junior Achievement New Brunswick for their online programming. MOTION CARRIED |
| 21-006 | Bill Hibbard, Advertising Representative/Military Service Recognition Book | Request to purchase advertisement in the New Brunswick Provincial Command of the Royal Canadian Legion's annual Military Service Recognition Book. | Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton purchase a black and white ¼ page ad in the 2021 New Brunswick Provincial Command of the Royal Canadian Legion's Military Service Recognition Book at a cost of \$315, taxes included. MOTION CARRIED |

10. APPROVAL OF ACCOUNTS

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from January 1 to January 31, 2021 for the amount of three hundred and seventeen thousand, six hundred and sixty-seven dollars and fourteen cents. (\$317,667.14).

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism committee. The committee welcomed new members Jim Sherrard and Chris Rendell. Josh Adams was elected as committee chair and Michel Boudreau as vice-chair. It was noted in the future the minutes should include last names as there is now two individuals named Chris on the committee.

11.2 Tourism

Councillor Beach reviewed the Tourism Committee minutes. He noted that the Town will be hosting art workshops at the Lighthouse River Centre. Sue Hooper is booked for February 27 and Helga Lobb for March 6th. Planning has started for the 2021 season with some of the initial plans for things like a Princess Louise Treasure Hunt in Town Centre.

11.3 Leisure Services

Deputy Mayor Doucet reviewed the Leisure Services Advisory Committee minutes. It was noted that there were several vacancies to fill on the committee.

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton appoint Jeremy Salgado, Rob Barrett and Meredith Harrison to the Leisure Services Advisory Committee for a three-year term ending December 31, 2023.

MOTION CARRIED

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton appoint Beverly Kemp and Lisa Bettle to the Age-Friendly Community Committee.

MOTION CARRIED

Deputy Mayor Doucet said the committee was impressed with the idea of disc golf but did not feel that Dutch Point Park was the right location for this activity. There was some discussion about other possible locations. Bryan Neary

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton deny the request to install a disc golf course in Dutch Point Park, as recommended by the Leisure Services Advisory Committee.

MOTION CARRIED

11.4 Age-Friendly Community

Deputy Mayor Doucet reviewed the Age-Friendly Community Committee minutes and the direction that the committee will be taking. There is a much work to be completed and it is a very hard working and dedicated committee.

11.5 EMO

Councillor Bond provided an overview of the Hampton EMO minutes for January.

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton appoint Darrell Banfield to the Hampton Emergency Measures Organization effective immediately.

MOTION CARRIED

11.6 Planning Advisory Committee

Councillor Beach reviewed the Planning Advisory Committee.

The Committee considered a variance application for an enclosed ice rink at 11 Executive Drive. The committee polled the neighbouring property owners. The variance was denied because it was constructed without a building permit and

being located in the front yard is not desirable. The committee was also concerned that it would set a precedent. It must be removed by March 31st, 2021.

Councillor Beach stated that the Committee also considered the application by 687800 NB Corp., represented by Andrew Dunn.

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton approve amending the existing developer's agreement with 697800 NB Corp. for the existing cluster development on PID 00189415, located at 153 Demille Court, Dated August 17, 2020 and having a Service New Brunswick registration document number of 40454127, subject to the following changes to the existing agreement:

- i. Any reference to alternate access would be removed as part of the amendment. And shall include with the following conditions for the expansion of the cluster development to include two additional twelve-unit apartment buildings thus creating a total of four twelve-unit apartment buildings situated on one PID, identified as PID 00189415, located at 153 Demille Court:**
- i. A minimum of a 30m buffer shall be maintained from the watercourse on the property, subject to approval from the Department of Environment and Local Government for Watercourse and Wetland Alteration (WAWA) Permitting;**
 - ii. The treed areas indicated on the site plan DE14401R2 shall be retained;**
 - iii. A landscaping plan for the area around the buildings shall be submitted to the Development Officer for approval;**
 - iv. The developer shall apply for new permitting for the expansion portion of the cluster development;**
 - v. A stormwater retention pond shall be established in the area indicated on the site plan to meet the net zero discharge for the entirety of the cluster development as requirements specified in the Town of Hampton Stormwater Management Guidelines, prior to new Building Permit being issued for buildings;**
 - vi. The Developer shall provide detailed engineered drawings and report to show how the net zero discharge requirements will be met prior to construction of the pond;**
 - vii. The Developer shall submit to the Development Officer for approval revised plans detailing the naturalization of the stormwater retention pond;**
 - viii. The Developer shall submit a trail plan to the Development Officer for approval detailing development link to surrounding trail system(s);**
 - ix. An acceptable water study to ensure quantity and quality of potable water and possible impacts to neighboring properties will be carried out by a qualified professional and submitted to Development Officer for review and approval by the New Brunswick Department of Environment and Local Government.**
 - x. Terms and condition provide by PAC to expand the existing cluster development to be part of the developer's agreement amendment.**

MOTION CARRIED

11.7 RCMP
Council reviewed the RCMP report.

11.8 Fire-Rescue
Councillor Bond reviewed the Hampton Fire-Rescue report. Councillor Beach noted that the total fire hours should be 118 not 106 as showing on the report.

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton accept the Economic Development and Tourism, Tourism Subcommittee, Leisure Services Advisory, Age-Friendly Community, Fire-Rescue, EMO, Planning Advisory Committee, and RCMP reports as presented.

MOTION CARRIED

12. Approval of Reports

12.1 Building Permit Report
Councillor Bond reviewed the Building Permit Report.

12.2 Dog Constable
Council reviewed the dog constable report for January.

12.3 Financial Reports
Council reviewed the Financial Reports.

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the Building Inspector, Dog Constable Report, and Financial Reports as presented.

MOTION CARRIED

13. READING OF BY-LAWS

13.1 By-law No. 217-2021: A By-law Respecting the Reduction of Single-Use Plastic Bags

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton accept the first reading of By-law No. 217-2021: A By-law of the Town of Hampton Respecting the Reduction of Single-Use Plastic Bags.

MOTION CARRIED

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton accept the second reading of By-law No. 217-2021: A By-law of the Town of Hampton Respecting the Reduction of Single-Use Plastic Bags.

MOTION CARRIED

14. NEW BUSINESS

14.1 Vacant Land

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton purchase PID 30240519 on Alexander Court from the Province of New Brunswick for the cost of \$1.00 (one dollar) plus HST.

MOTION CARRIED

14.2 Application for Authorization to Borrow- Multi Purpose Facility

Moved by Councillor Bond and seconded by Deputy Mayor Doucet to resolve that the Treasurer and Mayor be authorized to submit on behalf of the Municipality of Hampton to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following term and amount:

| <u>Purpose</u> | <u>Term</u> | <u>Amount</u> |
|----------------------------|-------------|---------------|
| General Government: | | |
| Recreation | | |
| Multi-Purpose Facility | 20 Years | \$ 5,500,000 |
| Interim Financing | | |
| Multi-purpose facility | 3 Years | \$10,000,000 |

MOTION CARRIED

14.3 Town Square and Pavilion User Policy

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton adopt the Town Square and Pavilion User Policy as presented.

MOTION CARRIED

15. OUTSTANDING ISSUES

There was none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:44 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of February 9, 2021.

MOTION CARRIED