

# TOWN OF HAMPTON COUNCIL MEETING

## October 13, 2020

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on October 13, 2020 commencing at 7:05 p.m.

**ATTENDANCE:**

Mayor Ken Chorley	Deputy Mayor Rob Doucet
Councillor Todd Beach	Councillor Dwight Bond
Richard Malone, Town CAO	Megan O'Brien Harrison, Town Clerk/Communications Officer
Arthur McCarthy, Building and Development Officer	

**DELEGATIONS:**

Cst. Curtis McCann, Hampton RCMP

**MEDIA:**

Justin Samanski-Langille, Kings County Record

**GUESTS:**

Karey Daley

**1. CLOSED SESSION**

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. It was noted that Sherman St. Germain, Town Treasurer =attended the Closed Session. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection</u> <u>of 68 (1)</u>	<u>Category</u>	<u># of</u> <u>Items</u>
a)	Information of which that confidentiality is protected by law	1
b)	Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	3
d)	The proposed or pending acquisition or disposition of land	
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g)	Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j)	Labour and employment matters, including the negotiation of collective agreements	4

**2. OPEN REGULAR SESSION**

Mayor Chorley called the meeting to order at 7:05 pm.

**3. SILENT MOMENT OF REFLECTION**

**4. APPROVAL OF AGENDA**

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the agenda of the October 13, 2020 Council meeting be approved as presented.**

**MOTION CARRIED**

**5. DISCLOSURE OF CONFLICT OF INTEREST**

Mayor Chorley asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

**6. DELEGATIONS AND PUBLIC HEARINGS**

**6.1 RCMP**

Constable George White presented the RCMP incident report for the month of September. Council noted that they appreciated the increased visibility of members. Council inquired about enforcement of the new school zone and speed limit. Constable White stated that there would be a period of educational enforcement first. The zone is now shortened but the speed has been reduced to 30 km/hr. Council inquired about the COVID quarantine compliance checks and the frequency of these.

**6.2 PUBLIC HEARING**

Mayor Chorley called to order the public hearing of the proposed text amendment to the Town of Hampton zoning by-law (190-10) which would permit commercial recreational establishments to be in the institutional "I" zone.

The Town's Building and Development officer provided a summary of the proposed amendment:

In accordance with Section 59(3) and Section 111 of the New Brunswick Community Planning Act, we offer the following Summary for the Public Hearing related to the Town's request to a text amendment change to the Zoning Bylaw 190-10 to include "commercial recreational establishment" in an Institutional zone.

During the September 8<sup>th</sup>, 2020 Regular Council meeting, a date was set via motion for a Public Hearing to take place on October 13<sup>th</sup>, 2020 regarding the proposed text amendment to the Town of Hampton zoning by-law (190-10) which would permit commercial recreational establishments to be in the institutional "I" zone.

Also, during that meeting Council, via motion, Council requested a recommendation from the Planning Advisory Committee regarding the same. On September 28<sup>th</sup>, 2020 the Planning Advisory Committee heard from the Town's Planning Consultant regarding the above-mentioned proposal. The following motion was made and carried:

*"Sheryl Moore moved and Chris Rendell seconded that the Planning Advisory Committee recommend to Council that the proposed text amendment to the Town of Hampton zoning by-law (190-10) which would permit commercial recreational establishments to be in the*

*institutional "I" zone should proceed as it is deemed to be desirable for recreational development in the town."*

In order to follow the intent of Section 111 of the New Brunswick Planning Act and follow the Provincial Covid-19 Pandemic protocols, on September 9<sup>th</sup>, 2020, Public Hearing Notices were posted on the Town website with detailed instructions on how to provide public comment on the proposal. Deadline for comments was set for 4:30 pm on October 7<sup>th</sup>, 2020.

The Town Clerk confirmed that as of the deadline, zero comments have been received by the Town Clerk as a result of the Public Notices that were posted. The Town Clerk noted that following the Public Hearing, the Town will accept written comments regarding the amendment until the correspondence deadline for the next meeting of Council being noon on November 6<sup>th</sup>, 2020. Any comments will be presented at the November meeting of Council.

The Mayor asked if there is anyone present that wished to speak regarding the Proposed Zoning By-law Amendment. He called three times.

Mayor asked Council if they had any questions. There were none.

Mayor Chorley concluded the Public Hearing.

## 7. ADOPTION OF MINUTES

### 7.1 Minutes of September 8, 2020

**Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the minutes of the September 8, 2020 Regular Council Meeting be adopted.**

**MOTION CARRIED**

### 7.2 Minutes of September 21, 2020

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the minutes of the September 21, 2020 Special Council Meeting be adopted.**

**MOTION CARRIED**

## 8. BUSINESS ARISING FROM MINUTES

### 8.1 Halloween

The Town Clerk reported that New Brunswick Public Health has released guidelines and recommendations regarding Halloween 2020. The Town of Hampton has prepared a newsletter to highlight these recommendations. Also included in the newsletter was a poster that can be placed on front doors or on a window of residences that do not wish to participate this year. The guidelines were based on a Yellow Phase of COVID Recovery. If our phase changes, the guidelines will be adjusted accordingly.

## 9. CORRESPONDENCE LIST

#	From	Subject Matter	Recommendation
20-078	Sara Magill, Decoding Dyslexia	Request to light up Town Hall or other Town building red for one night the week of October 20 <sup>th</sup> in support of Dyslexia Awareness.	<b>Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton light the Town Hall Red on October 20<sup>th</sup> in support of Dyslexia Awareness.</b>  <b>MOTION CARRIED</b>

## 10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton approve the General and Utilities Fund Paid Invoices from September 1 to September 30, 2020 for the amount of six hundred and thirty-nine thousand, eight hundred and fifteen dollars and sixty-two cents. (\$639,815.62).**

**MOTION CARRIED**

## 11. REPORTS FROM COMMITTEES

### 11.1 EMO

Councillor Bond reviewed the EMO minutes. He noted that Keith Copeland provided a summary of the AAR COVID Challenge. He stated that our procedures are in line with other communities provincially. The committee discussed the benefits of the EMO Committee and how to best compliment the Town Staff efforts.

The Town CAO noted that the COVID operational committee continues to meet on a weekly basis to review operational plans being submitted by facility users.

### 11.2 Health

**Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton forward the recommendation of the Health Care Committee to not continue with the Town of Hampton Medical Education Scholarship in 2021 noting that the committee recommends other funding priorities associated with the committee mandate be pursued, to the Finance Committee for consideration in the 2021 Budget.**

**MOTION CARRIED**

### 11.3 Fire-Rescue

Councillor Bond provided an overview of the September Hampton Fire-Rescue report.

### 11.4 Planning Advisory Committee

Councillor Beach noted that the Planning Advisory Committee reviewed a variance application made by Tyler Raeburn, for a stand-alone garage with approximate dimensions of 26' (w) x 36' (l) x 20' (h) to be placed on the property at 254 Main Street, PID # 0193508. The garage will be for personal use. The applicant is seeking two variances from the existing Zoning By-Law 190-10 which is required for a secondary building larger than the maximum area and length permitted. He noted that the PAC granted the variance as requested as it was deemed desirable for the development of the property.

### 11.5 Environment Committee

Councillor Beach provided an overview of the Environment Committee minutes. He noted that Julie DiCicco provided a memo updating the committee on the Social Pinpoint Online Engagement Activity up to September 14th, 2020. A full report will be provided at the October 21st, 2020 meeting. He also noted that Ben Whalen (Kennebecasis Watershed Restoration Committee) provided the committee with an overview of the Rain Garden project. The garden will be located on Main Street in front of the mall.

11.6 Economic Development and Tourism

**Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton forward the 2021 proposed Economic Development and Tourism budget to the finance committee for consideration in the 2021 Town Budget.**

**MOTION CARRIED**

11.7 Tourism Subcommittee

Councillor Beach noted that the Hampton Area Chamber of Commerce is hosting a shop around the Town event for the Christmas Season. They will not be hosting the Santa Claus parade this year because of the COVID pandemic. He also noted that there were several new quilt blocks added to the Quilt Barn Tour.

11.8 Leisure Services Advisory

Deputy Mayor provided an overview of the Leisure Services Advisory Committee. He noted that the Splash Pad was something that the committee would be in favour of when the budget allows but this is a big-ticket item, in excess of \$200,000.00 so it is not recommended for the immediate enhancement list. Deputy Mayor Doucet expressed a huge thank you to the Town's horticulturalist and his staff for the amazing job that was done on the flower baskets and flower beds. He stated that the committee suggested that a small sign saying Red's Bridge built by Roger Breau Jr. should be at the bridge in Dutch Point Trail.

**Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton appoint Alex Blizzard as the Student Representative for the Leisure Services Advisory Committee, as recommended by the Director of Leisure Services.**

**MOTION CARRIED**

**Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton adopt the revised Town of Hampton Community Centre Operations / Rental Policy, as recommended by the Director of Leisure Services. The policy was updated to reflect the Hampton Community Centre's COVID-19 operational plan.**

**MOTION CARRIED**

11.9 Public Works Advisory and Utilities Commission

Councillor Bond noted that the request to move the mailboxes on Cemetery Road to the parking lot of Spooner Island was completed by Canada Post as requested today.

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton forward the Utility Rate recommendation of the Public Works Advisory and Utilities Commission to the Finance Committee for consideration in the 2021 Budget.**

**MOTION CARRIED**

**Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton forward the proposed 2021 Utility Budget recommendation of the Public Works Advisory and Utilities Commission to the Finance Committee for consideration in the 2021 Town Budget.**

**MOTION CARRIED**

11.10 Finance Committee

Councillor Bond reviewed the two sets of Finance Committee minutes.

**Moved by Deputy Mayor Deputy and seconded by Councillor Bond that the Town of Hampton accept the EMO, Health Care, Fire-Rescue, Planning Advisory, Environment, Economic Development and Tourism, Tourism Subcommittee, Leisure Services Advisory, Public Works Advisory and Utilities Commission, RCMP, Joint Health and Safety and Finance Committees as submitted.**

**MOTION CARRIED**

## **12. APPROVAL OF REPORTS**

12.1 Building Permit Report

Councillor Bond reviewed the Building Permit report. Council noted that they were happy with the new format for the building permit report.

12.2 Dog Constable

Council noted that the Dog Constable dealt with one resident who was walking his dog on the trail system without a leash.

12.3 Financial Reports

Council reviewed the Financial Reports.

**Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton approve the Building Permit, Dog Constable, and Financial reports as presented.**

**MOTION CARRIED**

## **13. READING OF BY-LAWS**

**Moved by Councillor Beach and seconded by Councillor Bond that Council of the Town of Hampton accept the 1<sup>st</sup> reading of Zoning By-law amendment *By-law 215-20* to allow for the addition of Commercial Recreational Establishments in an "I" Institutional Zone.**

**MOTION CARRIED**

**Moved by Councillor Beach and seconded by Deputy Mayor Doucet that Council of the Town of Hampton accept the 2<sup>nd</sup> reading of Zoning By-law amendment *By-law 215-20* to allow for the addition of Commercial Recreational Establishments in an "I" Institutional Zone.**

**MOTION CARRIED**

**14. NEW BUSINESS**

14.1 John Peters Humphrey

**Moved by Councillor Beach and seconded by Councillor Bond that that the Town of Hampton appoint Deputy Mayor Doucet as the Town of Hampton liaison as an ex-officio member of the Hampton John Peters Humphrey Foundation.**

**MOTION CARRIED**

14.2 Cameras

**Moved by Deputy Mayor Doucet and seconded by Councillor Bond to approve Wilson's Security to supply, install and update the Town of Hampton's security cameras at a price of \$21,995.00 for Equipment and \$9,167.00 for labour, HST applicable.**

**MOTION CARRIED**

**15. OUTSTANDING ISSUES**

There are none.

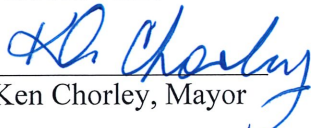
**16. ADJOURNMENT**

There being no further business, the meeting of Council was adjourned at 8:06 p.m.

**Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of October 13, 2020.**

**MOTION CARRIED**

APPROVED:

  
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Ken Chorley, Mayor

  
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Megan O'Brien Harrison, Clerk