

TOWN OF HAMPTON COUNCIL MEETING

November 10, 2020

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on November 10, 2020 commencing at 7:05 p.m.

ATTENDANCE:

Mayor Ken Chorley	Deputy Mayor Rob Doucet
Councillor Todd Beach	Councillor Dwight Bond
Richard Malone, Town CAO	Megan O'Brien Harrison, Town Clerk/Communications Officer
Sherman St. Germain, Town Treasurer	

DELEGATIONS:

Bryan Neary, 636 Hall Road, Passekeag NB

MEDIA:

Justin Samanski-Langille, Kings County Record

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection</u> <u>of 68 (1)</u>	<u>Category</u>	<u># of</u> <u>Items</u>
a)	Information of which that confidentiality is protected by law	2
b)	Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	7
d)	The proposed or pending acquisition or disposition of land	
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g)	Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j)	Labour and employment matters, including the negotiation of collective agreements	3

2. OPEN REGULAR SESSION

Mayor Chorley called the meeting to order at 7:05 pm.

3. SILENT MOMENT OF REFLECTION

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Bond that the agenda of the November 10, 2020 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Chorley asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARINGS

6.1 Budget Presentation

Sherman St. Germain, Town Treasurer presented the proposed Town Budget for the General and Utility Fund Operating and Capital Funds. He stated that the Town of Hampton Tax Base is increased to \$6,742,150 which is an increase of 1.81% from 2020. The Community Funding & Equalization Grant will be \$203,115, which is a decrease of \$14,354 from 2020. It is proposed that the Tax Rate be held at \$1.2970 per \$100 of assessed value.

2021 Enhancement List that was recommended the Finance Committee includes items such as an electric Zamboni, guard chair, Wayfinding Signage, Replacement Chimney for the Town Hall, Generator for the Town Hall, Replace the Electronic Heating System in the Centennial Building, Municipal Plan and William Bell Development Scheme, Aerials Updates for GIS, Double Drum Roller and Roller Trailer for Public Works Department and programming for Age-Friendly Community initiatives.

It was noted that the Finance Committee is recommending discontinuing the COMEX service on December 31, 2020 and to not have day camp in 2021 due to COVID restrictions.

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the following rates for 2021, as recommended by the Finance Committee:

Program Registration, Arena rentals and Sport Field Prices;

Lighthouse River Centre Rental Rates;

Permanent Employee Wage Scale;

Summer Staff Wage Scale;

Rate Structure for Building Permits; and

Water and Sewer Charges, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton end their commitment with Saint John Transit to fund any revenue shortfalls resulting from the operation of the rural to urban public transit service (Hampton COMEX) effective December 31, 2020 due to increased costs and low ridership, acknowledging that our formal commitment to Saint John Transit ended March 31, 2013.

MOTION CARRIED

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton approve the 2021 Utility Operating and Capital budget as follows:

Sale of Water	\$ 1,600
<u>Sale of Sewerage Service</u>	<u>\$374,420</u>
Total Revenue	\$376,020
Water System Expenses	\$ 25,650
<u>Sewerage System Expenses</u>	<u>\$350,370</u>
Total Expenses	\$376,020

MOTION CARRIED

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the tax rate for 2021 of \$1.2970 per \$100.00 of assessed value, pending approval of the Provincial Government. The gross expenditures will be \$ 6,241,162 less non-tax revenue of \$ 1,153,157 for a net budget of \$ 5,088,005 less the community funding and equalization grant of \$ 203,115 with a warrant to be raises by local rate of \$ 4,884,890.

MOTION CARRIED

6.3 Disc Golf Proposal - Bryan Neary

Bryan Neary stated that the Kings County Disc Golf Club (KCDGC) is proposing the installation of a 9 or 18 hole Disc Golf course in Hampton at the Dutch Point Park. He stated that the total cost of the project is estimated to be \$11,000 for a 9-hole course and \$25,000 for an 18-hole course.

He stated that disc golf course brings a sense of community for people who regularly use it. It encourages outdoor exercise 12 months a year and offers a creative outlet for players and organizers. As of September 2020 there are now more than 7000 disc golf courses in North America. The majority of these courses are installed or purchased by city and municipal parks and recreation departments. Disc golf has relatively low capital and maintenance costs compared with other recreational installations.

All public courses located in the Maritimes are located in public access parks. Areas such as Lakeburn Park in Dieppe, Beech Hill Park in Sackville, Odell Park in Fredericton and Coronation Park in Bathurst just to name a few.

He stated that the installation of a Disc Golf course would be a great addition to the Town of Hampton and allow for another recreational activity for the patrons of the park.

Mr. Neary stated that Disc golf is played much like traditional golf. Instead of hitting a ball into a hole, you throw a frisbee disc into a supported metal basket. The goal is the same: to complete the course in the fewest number of shots.

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Disc Golf Proposal be referred to the Leisure Services Advisory Committee for review and recommendation.

MOTION CARRIED

7. ADOPTION OF MINUTES

7.1 Minutes of October 13, 2020

Moved by Councillor Beach and seconded by Councillor Bond that the minutes of the October 13, 2020 Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Minutes of October 29, 2020

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the minutes of the October 29, 2020 Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

9. CORRESPONDENCE LIST

#	From	Subject Matter	Recommendation
20-079	Lynn Keith, HHS Yearbook Advisor	Request to advertise in the 2020-2021 Hampton High School Yearbook	Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton purchase a full-page advertisement in the Hampton High School 2020-2021 yearbook at a cost of \$250.00. MOTION CARRIED
20-080	Daniel Allain, Minister of Local Government and Local Government Reform	Safe Restart Application information	Moved by Councillor Bond and seconded by Councillor Beach that correspondence 20-080 be referred to staff. MOTION CARRIED
20-081	Kristen Anderson and the Make-A-Wish NB Team	Thank you for the Town's support of the River Valley Wish Walk, including the accommodations in the Hampton Visitor Information Centre.	Moved by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence 20-081 be received and filed. MOTION CARRIED

20-82	Alicia Allen, President Kennebecasis Crimestoppers	Request for a \$1000 in funding support for 2021.	Moved by Councillor Bond and seconded by Councillor Beach that correspondence 20-082 be referred to the Finance Committee. MOTION CARRIED
20-083	Erin Black, Acting Manager, Property Services Branch	Offer to sell the Town of Hampton PID 30240519, which has been declared surplus.	Moved by Deputy Mayor Doucet and seconded by Councillor Bond that Town Staff negotiate the purchase of PID 30240519 on Alexander Court from the Province of New Brunswick at a cost of no more than \$15,000, plus HST, registration fees and survey costs. MOTION CARRIED
20-084	Darren McLeod, Executive Director, New Brunswick Medical Education Foundation Inc.	Copy of thank you letter from Anthony Duchesne, recipient of the 2020 Town of Hampton Scholarship.	Moved by Councillor Bond and seconded by Councillor Beach that correspondence 20-084 be received and filed. MOTION CARRIED
20-085	Sue McCrea Secretary-Treasurer Hampton Branch #28 Royal Canadian Legion	Request for a dusk- to-dawn light in the Spooner Island parking lot by the community mailboxes.	Moved by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence 20-085 be referred to Public Works and Utilities. MOTION CARRIED
20-086	Brandi McHarg, B.A Community Prevention Coordinator Addictions and Mental Health	Request to install crisis signs in high traffic areas in Hampton and provide assistance in installing the signs.	Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton support the installation of crisis signs in high traffic areas within the Town and that that correspondence 20- 086 be referred to staff to assist with the selection of locations. MOTION CARRIED
20-087	Linda Yeomans, Pleasant View Estates Secretary	Request for assessment of stop signs and yield signs in their development given the increased construction in the area and concerns regarding construction debris clean-up.	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence 20-087 be referred to Public Works and Utilities. MOTION CARRIED

20-088	Fundy Region Solid Waste	Request for the Town of Hampton to adopt a Plastic Bag By-law.	Moved by Deputy Mayor Doucet and seconded by Councillor Beach that correspondence 20-088 be referred to staff. MOTION CARRIED
20-089	David Amos	Requesting that Margot Cragg, on behalf of the Union of Municipalities of New Brunswick, again request the Energy and Utilities Board direct NB Power to adjust the rates for streetlights to provide fair pricing for streetlight service within all municipalities.	Moved by Councillor Bond and seconded by Councillor Beach that correspondence 20-089 be referred to the Union of Municipalities of New Brunswick for consideration. MOTION CARRIED
20-090	Rosemary Southard	Thank you card	Moved by Councillor Beach and seconded by Deputy Mayor Doucet that correspondence 20-090 be received and filed. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from October 1 to October 31, 2020 for the amount of nine hundred and sixty-four thousand, and fifty-two dollars and forty-eight cents. (\$964,052.48).**

MOTION CARRIED

11. REPORTS FROM COMMITTEES

Deputy Mayor Doucet left the meeting.

11.1 EMO

Councillor Bond reviewed the EMO report, noting that a tabletop exercise was completed at the last meeting. He also noted that Kris Doucet has stepped down as an EMO member due to work commitments. She offered to remain available as a resource for any Sentinel related issues. Councillor Bond requested that a thank you letter be sent for the time she dedicated to the committee.

Deputy Mayor Doucet returned to the meeting.

11.2 Health

The Chief Administrative Officer provided an overview of the Health Care minutes and reviewed the year-end report.

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton accept the year-end report of the Health Care Committee.

MOTION CARRIED

11.3 Fire-Rescue

Councillor Bond provided an overview of the Fire-Rescue report. It was noted that there were quite a few collisions with deer in the month of October.

11.4 Planning Advisory Committee

Councillor Beach provided an update on the PAC minutes. He noted that the Building and Development Officer presented a slide of the variance history from 2018 through 2020, which the committee found interesting.

11.5 Environment Committee

Councillor Beach reviewed the Environment Committee minutes. He noted that Julie DiCicco and James Mario both of Dillon Consultants provided an update to the committee on the Climate Change and Vulnerable Adaption Plan study. He reported that Kate Turner (Kennebecasis Watershed Restoration Committee) provided the committee with a progress report on work being done on the Rain Garden. Many plants have been placed with the majority to be planted in the spring.

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton accept the year-end report of the Finance Committee.

MOTION CARRIED

11.6 Tourism Subcommittee

Councillor Beach reviewed the Tourism committee minutes.

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton accept the year-end report of the Tourism Subcommittee.

MOTION CARRIED

11.7 Finance Committee

Councillor Bond provided an overview of the Finance Committee minutes.

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton accept the year-end report of the Finance Committee.

MOTION CARRIED

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton accept the EMO, Health Care, Fire-Rescue, Planning Advisory, Environment, Tourism, Finance Committee, RCMP and Joint Health and Safety Committee reports as presented.

MOTION CARRIED

12. Approval of Reports

12.1 Building Permit Report
Council reviewed the Building Permit report.

12.2 Dog Constable
Council reviewed the Dog Constable report.

12.3 Financial Reports
Council reviewed the financial report for October.

12.4 Communications Report
The Communications Officer presented the Communications report for October.

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton approve the Building Permit, Dog Constable Report, Financial and Communications Reports as presented.

MOTION CARRIED

13. READING OF BY-LAWS

Moved by Councillor Beach and seconded by Councillor Bond that Council of the Town of Hampton accept and enact the 3rd and final reading of Zoning By-law amendment *By-law 215-20* to allow for the addition of Commercial Recreational Establishments in an "I" Institutional Zone.

MOTION CARRIED

14. NEW BUSINESS

The Town Clerk declared a conflict of interest and left the meeting. The Assistant Clerk took over minute taking.

14.1 HR
Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton appoint Lori McNiven to the position of Town Hall Administrative Assistant effective November 30, 2020. This appointment is for a six-month probationary period and then with a satisfactory performance appraisal, she will be reclassified to regular full-time employment. The waiting period for the benefits package will be waived to the degree permitted by the Town's coverage provider. Her rate of pay is according to Schedule "A" *Wage Scale – Town of Hampton Administrative Assistant*, dated November 10, 2020.

MOTION CARRIED

The Town Clerk returned to the meeting.

15. OUTSTANDING ISSUES

15.1 Signage

Deputy Mayor Doucet raised concerns about traffic coming out the unfinished Homestead Drive extension and onto St. Paul's Street. The matter will be referred to Public Works and Utilities.

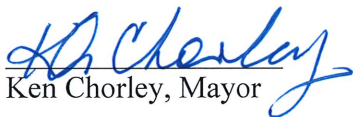
16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:51 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of November 10th, 2020.

MOTION CARRIED

APPROVED:


Ken Chorley, Mayor


Megan O'Brien Harrison, Clerk