

TOWN OF HAMPTON COUNCIL MEETING

December 14, 2021

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on December 14, 2021, commencing at 7:00 p.m.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet Deputy Mayor Jeremy Salgado
 Councillor Todd Beach Councillor Ken Chorley
 Councillor Kim Tompkins

STAFF: Richard Malone, Town CAO/Assistant Town Clerk
 Megan O'Brien Harrison, Town Clerk/Communications Officer

MEDIA: Catherine Morrison, Kings County Record

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. It was noted that Sherman St. Germain, Town Treasurer and Katie Cameron, Accounting Assistant attended the Closed Session. During that time, several issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1) <u>Category</u>	<u># of Items</u>
a) Information of which that confidentiality is protected by law	2
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	4
d) The proposed or pending acquisition or disposition of land	
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f) Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	3

OPEN REGULAR SESSION (7:00 pm)

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:07 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet requested that everyone rise for a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Chorley that the agenda of the December 14, 2021 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARING

There were none.

7. ADOPTION OF MINUTES

7.1 Minutes of November 9, 2021

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the minutes of the November 9, 2021 Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Minutes of November 29, 2021

Moved by Councillor Tompkins and seconded by Councillor Beach that the minutes of the November 29, 2021 Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There was none.

9. CORRESPONDENCE LIST

#	From	Subject Matter	Recommendation
21-055	Saint John Regional Hospital Foundation	Thank you for support of Saint John Regional Hospital.	Moved by Councillor Beach and seconded by Councillor Tompkins that correspondence 21-055 be received and filed. MOTION CARRIED
21-056	Terry Campbell, President, The Royal Canadian Legion NB Command	Thank you for placing advertisement in the Royal Canadian Legion New Brunswick Command's Annual Military Service Recognition Book – Volume 18.	Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that correspondence 21-056 be received and filed. MOTION CARRIED
21-057	Hon. Trevor Holder Minister of Post-Secondary Education, Training and Labour	Announcement on increase of minimum wage in New Brunswick in 2022.	Moved by Councillor Tompkins and seconded by Councillor Beach that correspondence 21-057 be referred to Town Staff. MOTION CARRIED
21-058	Shawn Mesheau, Mayor of Town of Sackville.	Copy of letter to Minister Mendicino in regard to the RCMP contract.	Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that correspondence 21-058 be received and filed. MOTION CARRIED

21-059	Ian Comeau, Mayor of City of Campbellton.	Copy of letter to Minister Mendicino in regard to the RCMP contract.	Moved by Deputy Mayor Salgado and seconded Councillor Tompkins that correspondence 21-059 be received and filed. MOTION CARRIED
21-060	Sean Finn, CN	Copy of the CN in Your Community 2021 Report.	Moved by Councillor Beach and seconded by Councillor Tompkins that correspondence 21-060 be received and filed. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton approve the General and Utilities Fund Paid Invoices from November 1 to November 30, 2021 for the amount of eight hundred eighty-three thousand, eight hundred and five dollars and twenty cents (\$883,805.20).

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 Fire-Rescue

Councillor Beach provided an overview of the Fire-Rescue report. He noted a higher than normal number of calls for motor vehicle accidents as well as training hours as the new recruits are doing their Block 1 and Block 2 training.

Moved by Councillor Beach and seconded by Councillor Tompkins that the Town of Hampton accept the 2021 Year-end report of Hampton Fire-Rescue.

MOTION CARRIED

11.2 Health Care

The Town CAO provided an update on the Health Care Committee. He noted that the Town hosted a doctor's luncheon meeting recently. It was very successful. The Hampton Senior Resource Centre has indicated they would like to have Epi Pens at their facility and will arrange for training.

Council inquired about the status of Rev Hudson-Lewis' proposal for a Mental Health Resource Centre in Hampton. The Town CAO will follow-up with her.

11.3 Economic Development and Tourism

Councillor Beach reviewed the Economic Development and Tourism minutes. He noted that the Storefront Improvement Policy grant program will return in 2022. This program provides grants up to \$5000 for business façade improvement.

Moved by Councillor Beach and seconded by Councillor Chorley that the Town of Hampton appoint Chris Rendell as the Economic Development and Tourism Committee representative on the Planning Advisory Committee effective January 1, 2022 for a three-year term.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Tompkins that the Town of Hampton accept the 2021 Year-end report of Economic Development and Tourism Committee.

MOTION CARRIED

11.4 Tourism

Councillor Beach reviewed the Tourism Subcommittee minutes. He noted that the Lighthouse River Centre federal grant application is still under review. Tourism will be looking at a “Play Local” campaign in conjunction with the Hampton Area Chamber of Commerce. Trina Forest was appointed as the new chairperson for the committee.

11.5 Planning Advisory

Councillor Tompkins reviewed the Planning Advisory Committee minutes.

The committee reviewed a variance application for a garage on Saint James Street. Variances were granted for an oversized garage as well as placement partially in the front yard and rear yard setback.

The committee also reviewed a variance application for 1683 Main Street for an accessory structure, concrete slab for recreational use – ice rink, basketball, pickleball etc. with approximate dimensions of 13.75 m x 27.5 m to be constructed in the front yard of the main building and exceeding the maximum area permitted. Variances were granted.

The Committee also reviewed a conditional use application for 1063 Main Street for the re-building of the funeral home. The application was approved with conditions.

Councillor Tompkins noted that Sheryl Moore has reached the end of her second term.

Moved by Councillor Tompkins and seconded by Councillor Beach that the Town of Hampton re-appoint Art Roy and Luke Johnson to the Planning Advisory Committee for a second three-year term ending December 31,2024.

MOTION CARRIED

11.6. Finance Committee

Moved by Councillor Chorley and seconded by Councillor Beach that the Town of Hampton accept the 2021 Year-end report of the Finance Committee.

MOTION CARRIED

11.7 Leisure Services Advisory

Deputy Mayor Salgado provided Council with an update of the Leisure Services Advisory Committee. He noted that the Arena continues to update operational plans with their Living with COVID-19 documents in accordance with Public Health and the Sport and Recreation branch.

The Committee continues to work on suggestions for the 5-year Leisure Services plan. A pump track was recommended and will be included in the planning. The Leisure Services Department is applying for the New Horizons for Seniors Grant. The focus will be on social participation and education in the region. In addition, the department is working on a partnership with Senior's Resource Centre for a four-part information session conducted by Lindsay Hall.

Deputy Mayor Salgado noted that Hampton High School has rescheduled their play to February 9-12, 2022. He also noted that Hampton High School beat Fredericton in Maritime Invitational Baseball Tournament.

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that the Town of Hampton accept the 2021 Year-end report of the Leisure Services Advisory Committee.

MOTION CARRIED

11.8 Age-Friendly

Councillor Tompkins provided Council with an update on the Age-Friendly Community Steering Committee. She noted that they plan to bring a report to Council in March.

11.9 EMO

Councillor Tompkins reviewed the EMO minutes including discussions on an alternative location for a warming centre while the Lighthouse River Centre is unavailable.

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton appoint Maura Collings to the Hampton Emergency Measures Organization effective January 1, 2022, as recommended by the Hampton EMO.

MOTION CARRIED

11.10 Environment

Deputy Mayor Salgado noted that the committee had a presentation by Jeff Benjamin and Sean Doyle from Dillon Consulting Limited on the Environmental Trust Fund Project Wetland Inventory and Functional Assessment Program – Adaptation to Climate Change Program – Draft Report.

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that the Town of Hampton appoint Phil Taber and Blair Boudreau to a second three-year term on the Environment Committee ending December 31, 2024.

MOTION CARRIED

Moved by Deputy Mayor Salgado and seconded by Councillor Beach that the Town of Hampton accept the 2021 Year-end report of the Environment Committee.

MOTION CARRIED

11.11 Public Works and Utilities Commission

Councillor Chorley noted that the committee reviewed the request of Becky van der Sluys regarding safety concerns and installation of a stop sign on the Pickwauket and Norton Shore Road intersection.

Moved by that the Town of Hampton decline the request for a stop sign at the intersection of the Pickwauket Road and Norton Shore Road in light of the fact that this intersection is the top priority of the five-year designated highway plan, as recommended by the Public Works Advisory and Utilities Commission.

MOTION CARRIED

Moved by that the Town of Hampton accept the 2021 Year-end report of the Public Works Advisory and Utilities Commission.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Chorley that the Town of Hampton accept Fire-Rescue, Heath Care, Economic Development and Tourism, Tourism, Planning Advisory, Finance, Leisure Services Advisory, Age-Friendly Community, EMO, Environment, Public Works and Utilities, and Joint Health and Safety committee reports as presented.

MOTION CARRIED

12. Approval of Reports

12.1 Dog Constable

Council reviewed the dog constable report. The Town CAO noted that a more detailed report would be provided to Council starting in January 2022.

12.2 Financial Reports

Council reviewed the Financial Report for November 2021.

12.3 Building Permit Report

Councillor Tompkins provided an overview of the November Building Permit report.

12.4 Communications Report

The Communications Officer updated Council on department activities.

Moved by Deputy Mayor Salgado and seconded by Councillor Beach that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial and Communications Reports as presented.

MOTION CARRIED

13. BYLAWS

There are none.

14. NEW BUSINESS

14.1 Planning

Moved by Councillor Tompkins and seconded by Councillor Chorley that the Town of Hampton contract our consulting Engineering firm, Dillon Consulting Ltd, to provide Professional planning (consultant) services on an as needed basis.

MOTION CARRIED

14.2 Facility

Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton award the contract for Architectural Services for the new Regional Multipurpose Facility to, DSRA Architecture for their price of \$ 905,500.00 excluding HST, as recommended by the Town's Engineers Dillon Consulting Limited.

MOTION CARRIED

14.3 Levee

Mayor Doucet announced that due to the current restrictions, the Town will not be hosting a New Year's Day Levee this year.

14.4 Christmas Bonus

Moved by Councillor Beach and seconded by Councillor Tompkins that the Town of Hampton approve the 2021 Christmas Bonuses as presented.

MOTION CARRIED

14.5 Rescind

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado to a requested amendment by the developer that the following motion made at the Regular Council meeting of August 10, 2021 be rescinded:

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton assent to the subdivision plan, entitled *Subdivision Plan 697800 NB Corp. Subdivision – Phase 1 (Dwg: 21138SDF)*, dated July 26, 2021, as prepared by Don-More Surveys and Engineering Ltd. which creates Four (4) "R2" residential lots and Land for Public Purposes, identified on Subdivision Plan as LPP1, to be vested to the Town of Hampton as per Section 88 (6)(c) of the Community Planning Act. MOTION CARRIED

MOTION CARRIED

14.6 Holiday Hours – Town Buildings

Mayor Doucet stated that Council wanted to close for a few extra days this year over the holidays as a thank you and to give staff a chance to recharge after the additional effort that has gone into running the Town during the pandemic.

Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that Town of Hampton approve Holiday Hours as follows:

Closing at noon December 24, 20201 and reopening on January 4, 2022.

MOTION CARRIED

14.7 Christmas Cards

Moved by Councillor Beach and seconded by Councillor Tompkins that the Town of Hampton donate \$500 to the Hampton Food Basket in lieu of Christmas Cards.

MOTION CARRIED

14.8_ Year-end

Moved by Councillor Chorley and seconded by Councillor Beach to transfer \$120,000.00 from the Town of Hampton's general operating account, #601940029815, to the Town of Hampton's operating reserve account, account # 1711316 GIC.

MOTION CARRIED

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins to transfer \$251,919.44 from the Town of Hampton's general operating account, #601940029815, to the Town of Hampton's capital reserve account, account #601940012610.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Beach to transfer \$133,606.51 from the Town of Hampton's general operating account, #601940029815, to the Town of Hampton's gas tax account, #339930176710.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Chorley to transfer \$350,000.00 from the Town of Hampton's general operating account, #601940029815, to the Town of Hampton's capital reserve account, account #601940012610.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado to transfer \$70,000 from the Town of Hampton's general operating account, #601940029815, to the Town of Hampton's utility capital reserve fund, account #1711324 GIC.

MOTION CARRIED

15. OUTSTANDING ISSUES

There are none.

16. AJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:20 p.m.

Moved by that the Town of Hampton adjourn the council meeting of December 14, 2021.

MOTION CARRIED