

TOWN OF HAMPTON COUNCIL MEETING

November 9, 2021

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 5:30 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on November 9, 2021, commencing at 7:00 p.m.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet Deputy Mayor Jeremy Salgado
 Councillor Todd Beach Councillor Ken Chorley
 Councillor Kim Tompkins

STAFF: Richard Malone, Town CAO/Assistant Town Clerk
 Megan O'Brien Harrison, Town Clerk/Communications Officer
 Sherman St. Germain, Town Treasurer
 Katie Cameron, Accounting Assistant

DELEGATIONS: Cpl. David Smith, Hampton RCMP
 Brandi McHarg, Randy Tibbetts, Amy, and Greg Hoyt, Suicide Prevention Awareness
 Georgie Day, Mary Wanamaker, and Morgan Rourke, Hampton John Peters Humphrey Foundation

MEDIA: Catherine Morrison, Kings County Record

GUESTS: Sandy Gray
 Tory Beers

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. It was noted that Sherman St. Germain, Town Treasurer and Katie Cameron, Accounting Assistant attended the Closed Session. During that time, several issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 68 (1) Category</u>	<u># of Items</u>
a) Information of which that confidentiality is protected by law	1
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	6
d) The proposed or pending acquisition or disposition of land	
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f) Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	2

OPEN REGULAR SESSION (7:00 pm)

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet requested that everyone rise for a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the agenda of the November 9, 2021 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARING

6.1 RCMP

Cpl. Curtis McCann provided Council with a verbal report of activity for the month of October. He noted that there were several complaints from the area of Hampton High School of youth gathering on the walking trail and fighting. They did proactive patrols in the area including on the trails during lunch hours. The issue seems to be resolved but they continue have a presence in this area when in-person classes resume. In October 106 POPA tickets and 15 warnings were issued.

The dedicated traffic member and several Hampton members completed several enforcement initiatives on Kennebecasis River Road as requested, this resulted in 4 tickets issued and one vehicle towed as it was deemed to be unfit for the road. There were three tickets issued in the Hampton Middle School zone. The enforcement initiatives on Villa Drive did not note a lot of traffic. He asked for specific times that problems were being noted that so that they can ensure their resources make an impact. Council suggested commuter traffic times, morning and end of workday might be helpful.

He noted that there were no particular crime trends to note for the month of October.

6.2 Suicide Banners

Brandi McHarg stated that she was the Community Prevention Coordinator with Addictions & Mental Health at the Horizon Health Network. Her main focus is on Suicide Prevention and promoting prevention, intervention and postvention. She is the Co-Chair of the Saint John Suicide Prevent Committee. She said she was here tonight with her Co-Chair Randy Tibbets and Greg and Amy Hoyt. They were asking the Town of Hampton to install banners around the community to increase suicide prevention awareness. She said that the banners can be customized and there is no cost to the Town.

Randy Tibbetts, Co-Chair for Saint John Suicide Prevention Committee said that there is a mental health crisis in our country. He said that if installing these banners saves one life, it is worth it.

Amy Hoyt, supported by her husband Greg, shared their heart-wrenching personal story of losing their 15-year-old son Carson this past June 13th to suicide. Council thanked Mrs. Hoyt for her courage in sharing Carson's story. They directed Town Staff to work with Ms. McHarg on the design and installation of banners in the community.

6.3 Adoption of Budget

Sherman St. Germain presented the proposed 2022 budget. He noted that the 2022 tax base was \$413,331,750.00. This was a 9.74% increase over 2021. However, the 2022 Community Funding and Equalization Grant is \$36,755 which is a reduction of \$166,340 from 2021. The proposed tax rate for 2022 is \$1.2800 of \$100 assessed value which is a decrease of \$0.0170.

Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton adopt the following rates for 2022, as recommended by the Finance Committee:

**Schedule A: Water and Sewer Rates,
Schedule B: Lighthouse River Centre Rates,
Schedule C: Program Registration & Facility Rates,
Schedule D: Planning & Development Rates,
Schedule E: Summer Staff Wage Scale, and
Permanent Employee Wage Scale (Presented to Human Resources).**

MOTION CARRIED

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado to approve the tax rate for 2022 of \$1.2800 per assessed value, pending approval of the Provincial Government. The gross expenditures will be \$6,492,500 less non-tax revenue of \$1,165,079 for a net budget of \$5,327,420 less the community funding & equalization grant of \$36,775 with the warrant to be raised by local rate of \$5,290,646.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Beach that the Town of Hampton approve the 2022 Utility Operating & Capital budget as follows:

Sale of Water	\$ 1,600
Sale of Sewerage Service	\$383,170
<u>Surplus of 2nd Previous Year</u>	<u>\$ 4,615</u>
Total Revenue	\$389,385
Water System Expense	\$ 30,560
Sewerage System Expense	\$326,040
<u>Deficit from 2nd Previous Yr.</u>	<u>\$ 32,785</u>
Total Expenses	\$389,385

MOTION CARRIED

6.4 Presentation of Cheque to Hampton John Peters Humphrey Foundation



Mayor Doucet stated that this past January, Georgie Day, and Leah Robichaud made a presentation to Council on behalf of the Hampton John Peters Humphrey Foundation, and in particular, the foundation's decision to bronze the Credo statue. He noted that Council was impressed by the foundation's plan to ensure that this piece of art would be a lasting legacy in our community, located prominently on our Town Hall lawn. Mayor Doucet, on behalf of Council and residents of Hampton, presented Georgie Day, Morgan Rourke and Georgie Day, Mary Wanamaker, and Morgan Rourke of the Hampton John Peters Humphrey Foundation the Hampton John Peters Humphrey with \$20,000.00 towards the cost of the bronzing. Georgie Day thanked Council for the donation.

6.5 UMNB

On behalf of the Union of Municipalities of New Brunswick, Councillor Chorley presented Mayor Robert Doucet with a scroll of recognition for his 12+ years of dedicated service to municipal government.



7. ADOPTION OF MINUTES

7.1 Minutes of October 12, 2021

Moved by Councillor Beach and seconded by Councillor Tompkins that the minutes of the October 12, 2021 Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Minutes of October 26, 2021

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the minutes of the October 26, 2021 Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There was none.

9. CORRESPONDENCE LIST

#	From	Subject Matter	Recommendation
21-050	Hampton Elementary School	Thank you to the Hampton Public Works Department for sweeping the pavement in preparation for the installation of their pavement stencils.	Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that correspondence 21-050 be received and filed. MOTION CARRIED
21-051	Becky van der Sluys	Request for a stop sign at the intersection of the Lower Norton Shore Road and Route 845.	Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that correspondence 21-050 be referred to the Public Works Advisory and Utilities Commission for recommendation. MOTION CARRIED
21-052	Carleton Law Group	Request to purchase tickets to the inaugural Sunny side up Recovery Breakfast on November 22 nd in support of Sophia Recovery Centre.	Moved by Councillor Beach and seconded by Councillor Tompkins that the Town of Hampton purchase two (2) tickets to the inaugural Sunny side up Recovery Breakfast on November 22nd in support of Sophia Recovery Centre at a cost of \$100 per ticket and offer the tickets to female Town Staff to attend and if there is no interest that they be donated for interested MOTION CARRIED
21-053	Mark T. Fenety, Executive Director, Community Support Publications and Christa Baldwin, Executive Director, Canadian Mental Health Association of NB	Request to purchase advertisement in their mental health awareness guide.	Moved by Councillor Chorley and seconded by Councillor Beach that the Town of Hampton purchase a business-card sized in the Canadian Mental Health Association of NB – Mental Health Awareness Guide at a cost of \$195.00 including HST. MOTION CARRIED

21-054	Jeff McCully, President Kennebecasis Crime Stoppers	Request for \$1000 to support the ongoing efforts of Kennebecasis Crimestoppers for the year 2022.	<p>Moved by Councillor Chorley and seconded by Councillor Tompkins that correspondence 21-054 be received and filed, as this donation of \$1000 was included in the 2022 budget.</p> <p style="text-align: right;">MOTION CARRIED</p> <p>Council requested that Kennebecasis Crime Stoppers come in the new year to do a presentation for Council.</p>
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10. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton approve the General and Utilities Fund Paid Invoices from October 1 to October 31, 2021 for the amount of seven hundred forty-seven thousand, four hundred and twelve dollars and eighty-two cents (\$747,412.82).

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 Fire-Rescue

Councillor Beach reported that October was a relatively quiet month for Hampton Fire-Rescue with 5 calls within the Town limits and 5 calls outside the Town limits. 4 of the calls were false alarms, 4 were motor vehicle accidents and two fire calls.

11.2 Health Care

The Town CAO provided an overview of the Health Care minutes. He noted that the committee is looking to host a lunch meeting with local doctors soon, as there are two new doctors in Hampton.

Moved by Deputy Mayor Salgado and seconded by Councillor Beach that the Town of Hampton accept the 2021 Year-end report of the Health Care Committee.

MOTION CARRIED

11.3 Tourism

Councillor Beach reviewed the Tourism Subcommittee minutes. He noted that the committee saw value in sending a Town representative to the Saltscapes Show in April 2022. They felt this was a good opportunity to expand visibility of Hampton in the Maritime region. Councillor Beach reported that 11 members of ENVISION SJ toured Hampton recently to learn more about Hampton as an area to live / work / play. Mayor Doucet and Councillor Beach accompanied the guests and Town Staff and explained key projects and priorities for the Town.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the Town of Hampton appoint Dominique Chartrand to the Tourism subcommittee for a three-year term ending December 31, 2024.

MOTION CARRIED

11.4 Planning Advisory

Councillor Tompkins reviewed the Planning Advisory Committee minutes. She noted that a variance was granted for the size of garage at 22 Apple Blossom Trail.

Moved by Councillor Tompkins and seconded by Councillor Beach that the Town of Hampton accept the 2021 Year-end report of the Planning Advisory Committee.

MOTION CARRIED

11.5. Finance Committee

Councillor Chorley reviewed the Finance Committee minutes noting that all recommended motions had already been addresses earlier in the meeting.

11.6 Leisure Services Advisory

Deputy Mayor Salgado provided an overview of the Leisure Services Advisory Committee minutes. He noted that the committee had completed a brainstorming exercise at the last meeting that produced some great ideas.

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that the Town of Hampton appoint Olivia Barrett as the student representative on the Leisure Services Advisory Committee.

MOTION CARRIED

11.7 Age-Friendly

Councillor Tompkins noted that the Age-Friendly Steering Committee has been very active. They plan to host several focus groups in the coming weeks as the next stage of their community engagement.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the Town of Hampton accept Fire-Rescue, Heath Care, Tourism, Planning Advisory, Finance, Leisure Services Advisory, Age-Friendly Community and Joint Health and Safety committee reports as presented.

MOTION CARRIED

12. Approval of Reports

12.1 Dog Constable

Council is requesting more details regarding complaints in the dog constable report. Town Staff will meet with the dog constable to relay the request.

12.2 Financial Reports

Council reviewed the Financial Reports.

12.3 Building Permit Report

Council reviewed the Building Permit Reports.

12.4 Communications Report

The Communications Officer provided an overview of the Communication Report.

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial and Communications Reports as presented.

MOTION CARRIED

13. **BYLAWS**

13.1 By-law 218-2021 Animal Control By-law

Moved by Councillor Tompkins and seconded by Councillor Chorley that the Town of Hampton approve and enact the third and final reading of By-law 218-2021 – Animal Control By-law.

MOTION CARRIED

14. **NEW BUSINESS**

The Town Clerk declared a conflict of interest and left the meeting. The Assistant Town Clerk assumed the minute taking.

14.1 HR

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton appoint Meredith Harrison to the position of Leisure Services Program and Events Coordinator at an earliest start date of December 13, 2021. This appointment is for a six-month probationary period and then with a satisfactory performance appraisal, they will be reclassified to regular full-time employment. The waiting period for the benefits package will be waived to the degree permitted by the Town's coverage provider. The rate of pay is according to Schedule "A" *Wage Scale – Leisure Services Program and Events Coordinator*, dated November 9, 2021.

MOTION CARRIED

The Town Clerk returned to the meeting and resumed her duties.

14.2 Procedural Bylaw

Moved by Councillor Chorley and seconded by Councillor Todd that the Town of Hampton adopted the revised Schedule A for the Procedural By-law dated November 9, 2021.

MOTION CARRIED

14.3 Seniors Resource

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the Town of Hampton appoint Gena Fowler, Director of Leisure Services as the staff representative on the Hampton Seniors Resource Centre Board of Directors.

MOTION CARRIED

14.4 **RCMP Contract**

Moved by Councillor Beach and seconded by Councillor Tompkins that

WHEREAS the recent collective agreement between the RCMP and National Police Federation includes significant retroactive pay going back to 2017 as well as pay increases going forward; and

WHEREAS Our municipality and others that depend on RCMP contract policing are facing significant, unbudgeted costs that may force us to make very difficult choices at a time when our primary focus needs to be on economic recovery from the COVID-19 pandemic; and

WHEREAS Municipalities were not consulted at any stage of the negotiations process, despite the outcome of these negotiations having a direct and significant impact on municipal operations; and

WHEREAS RCMP cost increases will disproportionately impact rural communities; and

WHEREAS municipalities are eager to work more closely with other orders of government and the RCMP on contract policing issues to ensure the financial sustainability of contract policing and to maintain the service levels necessary for community safety; therefore

BE IT RESOLVED that the Town of Hampton joins the Federation of Canadian Municipalities in calling on the federal government to absorb all retroactive costs associated with the implementation of the new RCMP labour relations regime; and

BE IT FURTHER RESOLVED that the federal government should commit to ensuring municipalities are properly consulted prior to implementation of measures that impact local fiscal sustainability and ability to maintain effective levels of police services in communities.

MOTION CARRIED

14.5 **Economic Development and Tourism**

Moved by Councillor Beach and seconded by Councillor Tompkins that the Town of Hampton appointment Alan Reid to the Economic Development and Tourism Committee for a three-year term ending December 31, 2024, as recommended by the Manager of Economic Development and Tourism.

MOTION CARRIED

15. OUTSTANDING ISSUES

There were none.

16. AJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:56 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of November 9, 2021.

MOTION CARRIED