

**TOWN OF HAMPTON
COUNCIL MEETING
May 10th, 2011**

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 5:30 p.m. A regular meeting of Council was held in the Council Chambers at 27 Centennial Road on May 10, 2011 commencing at 7:15 p.m. A second closed session was held, commencing at 8:35 p.m. A regular meeting of Council was called to order at 9:30 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Dwight Bond
Councillor Robert Doucet Councillor Clara Lights

Staff: Richard Malone, Town CAO
Megan O'Brien Harrison, Clerk/Development Officer

Media: Erin Dwyer, Telegraph Journal

Delegations: Sgt. Andy O'Connell, RCMP

Guests: David Carr, Main Street
Regent Theriault, Main Street

CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 5:30 p.m. and adjourned the closed session at 7:10 p.m. A second closed session was called to order at 8:35 p.m. and adjourned at 9:40 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 10.4 (2)</u>	<u>Category</u>	<u># of Items</u>
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	4
d)	Land transactions for a municipal purpose	
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	1
f)	Legal opinions or advice, and privileged communications	1
g)	Litigation or potential litigation	2
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	3

2. **REGULAR SESSION – PUBLIC COUNCIL MEETING**

Mayor Chorley apologized for the tardiness in starting the meeting He called the Open Session to order at 7:00 p.m. Mayor Chorley noted that Councillor Behr was not in attendance because he was on vacation.

3. **MOMENT OF SILENCE AND MOMENT OF REFLECTION**

Deputy Mayor Bond led Council in a moment of reflection.

4. **APPROVAL OF AGENDA**

Moved by Deputy Mayor Bond and seconded by Councillor Doucet that the agenda of the May 10, 2011 be approved as presented.

Motion Carried

5. **DISCLOSURE OF CONFLICT OF INTEREST**

No conflicts were declared at this time.

6. **PRESENTATIONS AND DELEGATIONS**

Sgt. Andy O’Connell – RCMP report

Sgt. O’Connell presented an overview of the RCMP report. He noted several initiatives taking back at the high school.

He noted that the mobile speed sign is back in the municipality but one component is still missing from the machine. He hopes that it will be back in use by the end of the week.

Council remarked that the public seems to be getting the hang of the roundabout. Sgt. O’Connell stated he has received no complaints on the matter.

7. **ADOPTION OF MINUTES**

7.1 Minutes of April 12, 2011

Mayor Chorley asked Council to review the minutes for errors or omissions.

Moved by Councillor Doucet and seconded by Councillor Lights that the minutes of the April 12, 2011 Regular Council Meeting be adopted.

Motion Carried

8. **BUSINESS ARISING FROM MINUTES**

Not Applicable.

9. CORRESPONDENCE LIST

#	NAME	DESCRIPTON	Action Taken
11-042	Brenda Ward, 25 Riverdale Drive	Traffic concerns on Riverdale Drive	Deputy Mayor Bond declared a conflict of interest and left the meeting. Referred to Public Works Advisory for a recommendation and forwarded to the RCMP. Deputy Mayor Bond returned to the meeting.
11-043	Carl Dobson	Thank you to Council	Received and filed.
11-044	Premier Alward	Response to the Town's request for answers to fracking and shale gas questions.	Refer to the Environment Committee.
11-045	Martha Ruddick, 1057 Main Street	Claim for Damages to siding.	Moved by Councillor Doucet and seconded by Deputy Mayor Bond that the Town of Hampton deny the damage claim of Martha Ruddick and advise her to put a claim through her home insurance. Motion Carried
11-046	Rotary Club	Rockin' Rotary Music Trivia Night	Moved by Deputy Mayor Bond and seconded by Councillor Bond that the Town of Hampton enter a team in the Rockin' Rotary Music Trivia Night on May 28th for a cost of two hundred dollars (\$100.00) and donate a set of two Town of Hampton hats t-shirts to the silent auction. Motion Carried
11-047	Raylene Baker, Registrar of Canadian Citizenship	Canada's Citizenship Award 2011	Received and filed.
11-048	Jane, Judy, Kathy & Heidi (NB senior Women's Curling Team)	Thank you to Council	Received and filed. Deputy Mayor Bond suggested sending a letter of congratulations.
11-049	Literacy Coalition of New Brunswick	Information on Community Reads or One Book projects	Referred to the Leisure Services Advisory Committee
11-050	Honourable Margaret-Ann Blaney	Nominations for 2011 Environmental Leadership Awards	Referred to the Environment Committee

11-051	Dr. V.A. Snow Foundation Inc.	Thank you for donation in Memory of Norah Bell	Received and filed.
11-052	Sussex Health Centre Foundation	Request for Sponsorship	Moved by Deputy Mayor Bond and seconded by Councillor Lights that the Town of Hampton sponsor a hole in the Sussex Health Centre Foundation annual golf tournament for a cost of two hundred and fifty dollars (\$250.00). Motion Carried
11-053	Andrew Hayes, Coordinator, MS Bike Tour	Request for Route Confirmation	Referred to Public Works Advisory
11-054	Logan Perry and Thomas Williams	Request for Sponsorship for their participation on the under 13 NB Soccer Team	Referred to Help the Cops Help the Kids and the Town will reconsider if there is no funding available to them.

10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Deputy Mayor Bond and seconded by Councillor Lights that the Town of Hampton approve the General and Utilities Fund Paid Invoices from April 1 to April 30, 2011 for the amount of three hundred and fifteen thousand seven hundred and ninety-five dollars and forty-five cents (\$315, 795.45).**

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 Canada Day

Councillor Doucet noted that the Hampton Skateboard Committee has secured a performance by Chris Cummings at the Town Square on the evening of Canada Day. Chris will be playing prior to the fireworks from about 7 pm until 8:15. Donations will be collected in support of the construction of a skate park in the Community.

11.2 Environment

The Town CAO noted that the committee was waiting for the response from the province regarding their questions on fracking.

Council noted that the Hampton High School Outdoor Education class has been working in the Community Garden.

11.3 Leisure Services Advisory

Councillor Doucet provided an overview of the Leisure Services Advisory minutes. He noted that the Parks division will be assisting the High School with the land preparation for their outdoor gym and beach volleyball court. Trail work continues in Dutch Point Park. Councillor Doucet stated that work continues on the volunteer expo planned in conjunction with the Rick Hansen 25th Anniversary Relay. He updated Council on the work being done in the province on tick education and Lyme disease.

Moved by Councillor Doucet and seconded by Deputy Mayor Bond that the Town of Hampton approve the changed to Leisure Services Policy #2, *Town of Hampton Community Centre Operations/Rental Policy*, as outlined in Appendix A, as recommended by the Leisure Services Advisory Committee.

Motion Carried

11.4 Fire-Rescue

Council noted that Fire-Rescue have been very busy and are a dedicated group of volunteers.

11.5 RCMP

Council did not comment further on the RCMP report.

11.6 Economic Development

Councillor Lights provided an overview of the committee report. The Business Retention & Expansion Sub-committee continues to work on the development of a brochure. Work continues on the planning of NatureFest for the fall.

Moved by Councillor Doucet and seconded by Councillor Lights that the Town of Hampton accept the reports from the Canada Day, Environment, Leisure Services Advisory, Fire-Rescue, RCMP, and Economic Development Committees as submitted.

Motion Carried

12. APPROVAL OF REPORTS

12.1 Building Inspector Report

It was noted that the number of building permits is down from this point last year, but Council felt it was still impressive given that it is a “soft” market.

12.2 Dog Constable

Council noted that it appears that the dog constable is doing a good job.

12.3 Tourism Manager

Mayor Chorley noted that there were twenty-three bookings at the Lighthouse River Centre during the month of April. There are currently ten confirmed bookings for May.

Council noted that the Kings County Studio Tour planning is ongoing, with the studio tour weekend set for June 11-12. The Tourism manager has been working with the group on their promotional information.

The Tourism Manager continues to be a non-voting member of the Hampton Market.

12.4 Financial Reports

Council did not comment on the financial reports.

Moved by Councillor Lights and seconded by Deputy Mayor Bond that the Town of Hampton approve the Building Inspector, Dog Constable Report, Tourism Manager and Financial reports as presented.

Motion Carried

13. READING OF BY-LAWS

By-law to stop up and close a portion of William Bell Drive

Moved by Deputy Mayor Bond and seconded by Councillor Lights that the Town of Hampton approve the 3rd and final reading of Town of Hampton By-law 192-11, A *By-law to Stop Up and Close a Portion of William Bell Drive*.

Motion Carried

14. NEW BUSINESS

14.1 River Center Outfitters

Moved by Deputy Mayor Bond and seconded by Councillor Lights that the Town Council enter into the 2011 Lease Agreement with Rafe Hooper of Osprey Adventures as presented.

Motion Carried

Moved by Deputy Mayor Bond and seconded by Councillor Lights that the Town Council enter into the 2011 Lease Agreement with Zelda's River Adventures as presented.

Motion Carried

14.2 Stonehammer

Moved by Councillor Lights and seconded by Councillor Doucet that the Town of Hampton enter into the memorandum of understanding with Stonehammer Geopark Inc, as presented and recommended by the Tourism Manager.

Motion Carried

14.3 Trails Day

Mayor Chorley noted that International Trails Day is held the first Saturday in June. To celebrate and promote our trails, the Town of Hampton has partnered with Dr. Leatherbarrow Primary School and Hampton Elementary School.

In the week prior to International Trails Day, the Physical Education Specialists from each school will be taking their classes on walks through the Dutch Point Trail system. The Kids of Steel at Hampton Elementary will also be using the trails that week for their training. The schools will be encouraging the youth to take their families on an outing on Saturday, June 4th to show what they learned.

The Leisure Services department will be promoting the family walk through Dutch Point Trails on June 4th.

14.4 HR

Councillor Lights declared a conflict of interest and left the meeting.

Moved by Councillor Doucet and seconded by Deputy Mayor Bond that the Town of Hampton appoint Roger Breau to the position of Team Lead – Leisure Services effective May 15th, 2011, as recommended by the Human Resource Committee. The appointment is for a 6 month probationary period and then with a satisfactory performance appraisal, the employee will be reclassified to regular full time employment. As Mr. Breau is presently a full time employee his benefit package will continue without interruption during the probationary period for this position. Rate of pay is according to Schedule A dated May 10, 2011.

Motion Carried

14.5 HR

Moved by Councillor Doucet and seconded by Deputy Mayor Bond that the Town of Hampton reclassify Jason Black and Adam Kierstead to permanent full-time employment having completed their probationary period with a satisfactory performance appraisal. Rate of pay is according to Schedule A dated May 10, 2011.

Motion Carried

Councillor Lights returned to the meeting.

14.6 Fundy Region Solid Waste Commission

Moved by Councillor Lights and seconded by Deputy Mayor Bond that the Town of Hampton appoint Councillor Peter Behr as the Town representative on the Fundy Region Solid Waste Commission for the period of May 1, 2011 until May 31st, 2012.

Motion Carried

14.7 Easement

Moved by Councillor Doucet and seconded by Councillor Bond that the Town of Hampton assent to Subdivision Plan *Her Majesty The Queen in Right of the Province of New Brunswick (Municipal Services Easement)*, Drawing Number 2648, prepared by Kierstead Quigley and Roberts Ltd, which vests a municipal services easement pursuant to section 56 (4.01) of the *Community Planning Act* and Regulation 84-217 – The Designated Easements Regulation.

Motion Carried

14.8 Noise By-law Extension

Moved by Deputy Mayor Bond and seconded by Councillor Lights that the Town of Hampton grant an exemption under the Noise By-law to the Relay for Life (Canadian Cancer Society) taking place at the Hampton High School soccer field on June 4th at 7 pm until June 5th at 7 am conditional on the Relay for Life organizers contacting the neighbouring property owners.

Motion Carried

14.9 Jail House Roof

Moved by Councillor Doucet and seconded by Deputy Mayor Bond that the Town of Hampton award the Jail Roof job to Fundy Roofing for a price of sixteen thousand, eight hundred and eight dollars and seventy-five cents (\$16,808.75), including HST.

Motion Carried

14.10 Website

Moved by Deputy Mayor Bond and seconded by Councillor Doucet that the Town of Hampton award the contract for the municipal website re-design to Revolution for a price of up to six thousand one hundred and fifty dollars (\$6,150.00) plus HST, as recommended by the Tourism Manager.

Motion Carried

14.11 Partners for Climate Protection Program

Moved by Councillor Lights and seconded by Deputy Mayor Bond that the Town of Hampton spend up to seven thousand five hundred dollars (\$7500.00) in 2011 to continue with the Partners for Climate Protection Program milestones as proposed in the Municipal Plan.

Motion Carried

15. ADJOURNED INTO CLOSED

Council adjourned the regular meeting of Council at 8:30 p.m. and entered into a second Closed session.

Moved by Councillor Doucet that the Town of Hampton adjourned the open session of council meeting of May 10, 2011 at 8:30 p.m.

Motion Carried

16. REGULAR SESSION – PUBLIC COUNCIL MEETING

Mayor Chorley called the second Open Session to order at 9:40 p.m.

17. OUTSTANDING ISSUES

Dangerous and Unsightly

Moved by Councillor Doucet and seconded by Deputy Mayor Bond that the Town of Hampton provide notice to the property owner of 73 Centennial Road that, in accordance with sections 190(5) and 190 (6) of the Dangerous and Unsightly Premises, By-law No. 26, that the Town of Hampton will be remedying the situation at 73 Centennial Road by:

- **Removing and storing of all contents located in the interior of the property;**
- **Demolishing the building;**
- **Removal the debris from the property; and**
- **Disposal of demolition materials at an approved landfill site.**

should the property owner not comply by May 31st, 2011 with the instructions in the Notice to the Owner (dated April 13, 2011), which was served in person by the By-law Enforcement Officer to the property owner. The cost of remedying the condition shall be recovered by the Municipality in an action for debt against the owner of the premises.

Motion Carried

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 9: 45 p.m.

Moved by Councillor Doucet that the Town of Hampton adjourn the council meeting of May 10, 2011.

Motion Carried