

# TOWN OF HAMPTON COUNCIL MEETING

## November 12, 2019

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on November 12, 2019 commencing at 7:00 p.m.

**ATTENDANCE:**

Council: Mayor Ken Chorley Deputy Mayor Robert Doucet  
 Councillor Todd Beach Councillor Peter Behr  
 Councillor Dwight Bond

Staff: Richard Malone, Town CAO  
 Megan O'Brien Harrison, Town Clerk/Communications Officer

**1. CLOSED SESSION**

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:55 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1) Category	# of Items
a) Information of which that confidentiality is protected by law	
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	2
d) The proposed or pending acquisition or disposition of land	
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	1
f) Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	

**2. OPEN REGULAR SESSION**

Mayor Chorley called the Open Session to order at 7:00 pm.

**3. SILENT MOMENT OF REFLECTION**

Mayor Chorley led Council through a silent reflection. Condolences were extended to Councillor Beach and his family on the loss of his mother.

**4. APPROVAL OF AGENDA**

**Moved by Councillor Behr and seconded by Councillor Beach that the agenda of the November 12, 2019 Council meeting be approved as presented.**

**MOTION CARRIED**

**5. DISCLOSURE OF CONFLICT OF INTEREST**

Mayor Chorley asked Council to disclose any conflicts of interest when the matter arises on the agenda.

**6. DELEGATIONS AND PUBLIC HEARINGS**

There were none.

**7. ADOPTION OF MINUTES**

7.1 Minutes of October 8, 2019

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the minutes of the October, 2019 Regular Council Meeting be adopted.**

**MOTION CARRIED**

**8. BUSINESS ARISING FROM MINUTES**

There were none.

**9. CORRESPONDENCE LIST**

#	NAME	DESCRIPTON	ACTION
19-080	Leah Grenon and Aiden Barnett, Hampton Middle School Quebec Trip	Request for donation for Grade 8 Cultural Trip to Quebec	<b>Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton donate a total of \$250.00 to students going on the grade 8 Cultural trip to Quebec.</b> <b>MOTION CARRIED</b>
19-081	Chris Burpee, 344 Lakeside Road	Speeding concerns on the Lakeside Road.	<b>Moved by Councillor Bond and seconded by Councillor Behr that correspondence #19-081 be referred to the Public Works Advisory and Utilities Commission.</b> <b>MOTION CARRIED</b>
19-082	Senator Joseph A. Day	Congratulatory letter to Mayor Chorley on receiving the 2019 Louise Breau Memorial Award.	<b>Moved by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence #19-082 be received and filed.</b> <b>MOTION CARRIED</b>

19-083	Judy Wilson-Shee, President New Brunswick Trail Council Inc.	Letter advising that the New Brunswick Government has deemed the NB Trail Council Inc. to be no longer useful and the group is being disbanded.	<b>Moved by Councillor Bond and seconded by Councillor Beach that correspondence #19-083 be referred to the Leisure Services Advisory Committee.</b>  <b>MOTION CARRIED</b>
19-084	Grace Losier, Mayor, Town of Grand Bay-Westfield	Congratulatory letter to Mayor Chorley on receiving the 2019 Louise Breau Memorial Award.	<b>Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #19-084 be received and filed.</b>  <b>MOTION CARRIED</b>
19-085	Alicia Allen, President Kennebecasis Crimestoppers	Request for \$1000 to support the ongoing efforts of the Kennebecasis Crimestoppers for the year 2020.	<b>Moved by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence #19-085 be referred to the Finance Committee for consideration in the 2020 budget.</b>  <b>MOTION CARRIED</b>

## 10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from October 1 to October 31, 2019 for the amount of two hundred and sixty thousand, one hundred and seventy-nine dollars and twenty-four cents. (\$260,179.24).**

**MOTION CARRIED**

## 11. REPORTS FROM COMMITTEES

### 11.1 Fire-Rescue

Councillor Bond provided an overview of the Fire-Rescue report. It was noted that October was a busy month.

### 11.2 Health Care

The Town CAO stated that the Health Care Committee is working diligently on doctor recruitment. The Health Care Committee will be working with the Leisure Services Advisory Committee on obtaining Age-Friendly Community status for the Town of Hampton.

**Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton accept the Health Care Committee Year-end Report as submitted.**

**MOTION CARRIED**

### 11.3 EMO

The Mayor noted that the Keith Copeland, EMO Director, was on CBC this morning talking about the new Vulnerable Person Registry.

Councillor Bond reviewed the EMO minutes. It was noted that Carolyn Walker, Building and Development Officer attended at the last meeting to demonstrate the EMO mapping.

11.4 Planning Advisory

Councillor Beach provided an overview of the PAC minutes.

**Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton hold a public hearing of the proposed Municipal Plan By-law amendments, as recommended by the Planning Advisory Committee, on Tuesday, December 10, 2019 at 7 p.m. in Council Chambers.**

**MOTION CARRIED**

**Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton re-appoint Mark Reid for a second three-year term on the Planning Advisory Committee, ending December 31, 2022.**

**MOTION CARRIED**

**Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton accept the Planning Advisory Committee Year-end Report as submitted.**

**MOTION CARRIED**

11.5 Leisure Services

Deputy Mayor Doucet reviewed the Leisure Services Advisory Committee minutes.

**Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton accept the Leisure Services Advisory Committee Year-end Report as submitted.**

**MOTION CARRIED**

11.6 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism committee report.

**Moved by Councillor Beach and seconded by Councillor Behr that the Storefront Improvement Assistance Program be referred to the Finance Committee for consideration in the 2020 budget, as recommended by the Economic Development and Tourism Committee.**

**MOTION CARRIED**

**Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton accept the Economic Development and Tourism Committee Year-end Report as submitted.**

**MOTION CARRIED**

11.7 Environment

Councillor Behr reviewed the Environment Committee report.

**Moved by Councillor Behr and seconded by Councillor Beach that the Town of Hampton accept the Environment Committee Year-end Report as submitted.**

**MOTION CARRIED**

- 11.8 Finance  
Councillor Bond reviewed the Finance Committee minutes.

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton accept the Finance Committee Year-end Report as submitted.**

**MOTION CARRIED**

- 11.9 Public Works Advisory and Utilities Commission  
Councillor Bond provided an overview of the minutes of the Public Works Advisory and Utilities Commission.

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet the 2020 Sewer rates and the 2020 Utilities Budget be forward to the Finance Committee for approval in the 2020 budget, as recommended by the Public Works Advisory and Utilities Commission.**

**MOTION CARRIED**

**Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton accept the Public Works Advisory and Utilities Commission Year-end Report as submitted.**

**MOTION CARRIED**

**Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton accept the reports from the Fire-Rescue, RCMP, Health Care, EMO, Planning Advisory, Leisure Services Advisory, Economic Development and Tourism, Environment, Finance, and Public Works Advisory and Utility Committees as submitted.**

**MOTION CARRIED**

## **12. APPROVAL OF REPORTS**

- 12.1 Building Inspector Report  
Council reviewed the building inspector report for the month of October.

- 12.2 Communications Report  
The Communication Officer reviewed the Communications report for October.

- 12.3 Financial Statement  
Council reviewed the financial statement.

- 12.4 Dog Constable Report  
Council reviewed the Dog Constable report.

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the Building Inspector, Communications Report, Dog Constable Report and Financial Statement as presented.**

**MOTION CARRIED**

## 13. READING OF BY-LAWS

### 13.1 Remuneration By-law Amendment

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton approve the first reading of By-law 211-19: A By-law of the Town of Hampton to Amend By-law 198-12 Respecting the Remuneration of Council Members.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton approve the second reading of By-law 211-19: A By-law of the Town of Hampton to Amend By-law 198-12 Respecting the Remuneration of Council Members.

MOTION CARRIED

## 14. NEW BUSINESS

### 14.1 Website RFP

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton award RFP No. 2019-TOH-COM1 for the Town Website Redesign, Update and Hosting to Jackets Creative for the cost of 16,623.00 plus applicable tax, which includes Managed WordPress Hosting on WHC with years 2 and 3 having an additional cost of \$4,513.00 per year for software subscriptions, upgrades, support, maintenance and hosting costs, as recommended by the Communications Officer and the Tourism Coordinator.

MOTION CARRIED

Councillor Bond declared a conflict of interest and left the meeting.

### 14.2 Orchard Hills Subdivision Phase 5 Amending Subdivision Plan Motion:

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton approve the “Amending Subdivision Developer’s Agreement” with Hannage Development Inc. With such agreement being attached hereto for Orchard Hill’s Subdivision Phase 5, to allow for a reasonable extension of the deadline for work to be completed.

MOTION CARRIED

Councillor Bond returned to the meeting.

## 15. OUTSTANDING ISSUES

## 16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:05 p.m.

Moved by Councillor Behr that the Town of Hampton adjourn the council meeting of November 12, 2019.

MOTION CARRIED