

# TOWN OF HAMPTON COUNCIL MEETING

## September 10, 2019

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 7:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on September 10, 2019 commencing at 7:00 p.m.

**ATTENDANCE:**

Council: Mayor Ken Chorley Deputy Mayor Robert Doucet  
 Councillor Todd Beach Councillor Peter Behr  
 Councillor Dwight Bond

Staff: Richard Malone, Town CAO  
 Megan O'Brien Harrison, Town Clerk/Communications Officer

Delegation: Sgt. Janet LeBlanc, Hampton RCMP

Media: Josh Lewis, Kings County Record

**1. CLOSED SESSION**

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Chorley called the closed session to order at 5:30 p.m. and adjourned the closed session at 6:55 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1) <u>Category</u>	<u># of Items</u>
a) Information of which that confidentiality is protected by law	
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	7
d) The proposed or pending acquisition or disposition of land	2
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f) Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	1

**2. OPEN REGULAR SESSION**

Mayor Chorley called the Open Session to order at 7:00 pm.

**3. SILENT MOMENT OF REFLECTION**

Mayor Chorley led Council through a silent reflection.

**4. APPROVAL OF AGENDA**

**Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the agenda of the September 10, 2019 Council meeting be approved as presented.**

**MOTION CARRIED**

**5. DISCLOSURE OF CONFLICT OF INTEREST**

Mayor Chorley asked Council to disclose any conflicts of interest when the matter arises on the agenda.

**6. DELEGATIONS AND PUBLIC HEARINGS**

a. RCMP

Sgt. Janet LeBlanc reviewed of the Hampton RCMP incident report for August. She noted that with school back in, there has been an increase in patrols in school zones in the mornings and when school gets out in the afternoon. Council noted some concerns with speeding in the vicinity of St. Paul’s Street and Kennebecasis River Road.

**7. ADOPTION OF MINUTES**

7.1 Minutes of August 13, 2019

**Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the minutes of the August 13, 2019 Regular Council Meeting be adopted.**

**MOTION CARRIED**

**8. BUSINESS ARISING FROM MINUTES**

There was none

**9. CORRESPONDENCE LIST**

#	NAME	DESCRIPTON	Recommended Action
19-065	Layton Bennett, NB Association of Fire Chiefs Campaign Office	Request to advertise in 24 <sup>th</sup> Annual Children’s Fire Safety Journal.	<b>Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton purchase a ¼ page advertisement in the 24<sup>th</sup> Annual Children’s Fire Safety Journal at a cost of \$315 including tax.</b>  <b>MOTION CARRIED</b>
19-066	Gentle Path Saint John	Looking for auction item or donation in support of the Gentle Path Fall Auction to fund counselling and group programs for those without access to these services.	<b>Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton donate an auction item to the Gentle Path Fall Auction.</b>  <b>MOTION CARRIED</b>

19-067	Connie Woodside President and CEO JA New Brunswick	Request to sponsor JA Bowlathon	<b>Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #19-067 be received and filed.</b> <b>MOTION CARRIED</b>
19-068	Amy Poffenroth, PEng MBA President, New Brunswick Building Officials Association	Request to send letter of support to Premier Higgs for the adoption of the 2015 National Building Code.	<b>Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton write a letter to Premier Higgs stating that they have reviewed the letter from the New Brunswick Building Officials Association and is fully supportive of the Province of New Brunswick adopting the 2015 National Building Code as soon as possible.</b> <b>MOTION CARRIED</b>
19-069	Covered Bridge Conservation Association of NB	Thank you for the Town's assistance during their recent event at the Town Square Pavilion.	<b>Moved by Deputy Mayor Doucet and seconded by Councillor Beach that correspondence #19-069 be received and filed.</b> <b>MOTION CARRIED</b>
19-070	Stephen Covey, CN	Information regarding Rail Safety Week.	<b>Moved by Councillor Beach and seconded by Councillor Bond that Town Staff share Rail Safety information on the Town's social media during the month of September.</b> <b>MOTION CARRIED</b>  Council directed Staff to contact the CN liaison to update Council on things like speed, maximum numbers of cars and a summary of what is travelling through the Town.

## 10. APPROVAL OF ACCOUNTS

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from August 1 to August 31, 2019 for the amount of five hundred and twenty-nine thousand, two hundred and thirty-five dollars. (\$529,235.00).**

**MOTION CARRIED**

## 11. REPORTS FROM COMMITTEES

### 11.1 Fire-Rescue

Councillor Bond provided an overview of the Fire-Rescue report.

### 11.2 Health Care

The Town CAO reviewed the Health Care minutes. He noted that the Seniors Resource Centre has applied to the New Horizons Program for fitness programs and roof repairs to their building. The Town has been in contact with Horizon Health regarding Dr. Jansen's relocation. Doctor recruitment remains a priority.

11.3 EMO

Councillor Bond reviewed the EMO minutes. The committee continues to work on launching the Vulnerable Persons Registry as part of the Sentinel Emergency Alert Service. The Committee is working on updating the Municipal Emergency Response Plan. Asset lists are also being updated.

11.4 Planning Advisory

Councillor Beach provided an overview of the PAC minutes.

Stephanie Beman was granted a temporary development variance to establish a daycare centre at 563 Main Street, PID 00191957. The applicant understands that this temporary development is undertaken at their own risk and should the amendment to Zoning By-Law 190-10 be denied, the development is to be removed within a reasonable time as determined by the Town.

Lorraine Moran, Jill Folkins, John Folkins, Jennifer Folkins, were approved for the development of a restaurant and licensed establishment on the property identified as PID 30182547, located at 574 Main Street, as the request is deemed desirable for the development of the property subject to any signage is as per Signage By-Law 185-93 and a permit is issued for same.

Planning Advisory Committee approved the requested minimum setback variance to Elona Beckett for her property identified as PID 30001192, located at 164 Viola Avenue, to construct a 24' x 24' (520 ft<sup>2</sup>) garage located at 164 Viola Ave, further identified by PID 3000112.

Sven Schrick's request for an oversized garage at 32 Keirstead Avenue was tabled so that neighbours could be polled.

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton accept the reports from the Fire-Rescue, RCMP, Health Care, EMO, Planning Advisory and Joint Health and Safety Committees as submitted.**

**MOTION CARRIED**

## **12. APPROVAL OF REPORTS**

12.1 Building Inspector Report

Councillor Bond provided an overview of the Building Inspector report.

12.2 Communications Report

The Communications Officer reviewed the communications report for August.

12.3 Financial Statement

Council reviewed the financial statement.

12.4 Dog Constable Report

Staff was directed to remind residents to clean up after their pets.

Moved by Councillor Behr and seconded by Councillor Beach that the Town of Hampton approve the Building Inspector, Communications Report, Dog Constable Report and Financial Statement as presented.

MOTION CARRIED

**13. READING OF BYLAWS**

There are none.

**14. NEW BUSINESS**

**14.1 Services Contract**

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton enter into a services contract with Hannage Development Ltd. for Site Servicing Demille Place Hampton, NB Project No. 18-7605.

MOTION CARRIED

**14.2 HR**

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton reclassify Katie Cameron as full-time Administrative Assistant effective immediately having successfully completed a probationary period.

MOTION CARRIED

**14.3 Borrowing Board**

Moved by Councillor Bond and seconded by Deputy Mayor Doucet to resolve that the Treasurer and Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of *Hampton* debenture in the principal amount of \$ 300,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Hampton agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

Purpose	Term	Amount
General Government:		
Transportation Plow Truck	15 Years	\$300,000

MOTION CARRIED

**14.4 Municipal Plan**

Moved by Councillor Beach and seconded by Councillor Behr that Council, as per Sect 110(1) of the *New Brunswick Community Planning Act*, request the written views of the Planning Advisory Committee in regards to the Municipal Plan Draft submitted by Alliance Planning and Environmental Consultants Inc.

MOTION CARRIED

**15. OUTSTANDING ISSUES**

There are none.

**16. ADJOURNMENT**

There being no further business, the meeting of Council was adjourned at 7:48 p.m.

**Moved by Councillor Behr that the Town of Hampton adjourn the council meeting of September 10, 2019.**

**MOTION CARRIED**

APPROVED:

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Ken Chorley, Mayor

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Megan O'Brien Harrison, Clerk