

TOWN OF HAMPTON COUNCIL MEETING

May 14, 2019

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on May 14, 2019 commencing at 7:00 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Robert Doucet
 Councillor Todd Beach Councillor Peter Behr
 Councillor Dwight Bond

Staff: Richard Malone, Town CAO
 Megan O'Brien Harrison, Town Clerk/Communications Officer

Delegation: Sgt. Janet LeBlanc, Hampton RCMP

Media: Joshua Fischlin, Kings County Record

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Chorley called the closed session to order at 5:30 p.m. and adjourned the closed session at 6:55 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 68 (1) Category</u>	<u># of Items</u>
a) Information of which that confidentiality is protected by law	
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	3
d) The proposed or pending acquisition or disposition of land	
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f) Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	1

2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Chorley led Council through a silent reflection.

4. APPROVAL OF AGENDA

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the agenda of the May 14, 2019 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Chorley asked Council to disclose any conflicts of interest when the matter arises on the agenda.

6. DELEGATIONS AND PUBLIC HEARINGS

a. RCMP

Sgt. Janet LeBlanc introduced herself as the new sergeant. She has 22 years of experience, in the Nova Scotia. Serving mostly in rural areas and in the traffic division. Council welcomed her to Hampton.

b. Murray Goodman

Mr. Goodman was not present so was removed from the agenda.

7. ADOPTION OF MINUTES

7.1 Minutes of April 9, 2019

Moved by Councillor Behr and seconded by Councillor Beach that the minutes of the April 9, 2019 Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Minutes of April 25, 2019

Moved by Councillor Beach and seconded by Councillor Behr that the minutes of the April 25, 2019 Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There was none.

9. CORRESPONDENCE LIST

#	NAME	DESCRIPTON	Recommended Action
19-023	Cheryl Gallant, MP Renfrew-Nipissing- Pembroke	Expressing her concerns with Bill C-68.	Moved by Councillor Beach and seconded by Councillor Behr that correspondence #19-023 be received and filed. MOTION CARRIED
19-024	Stacy Sampson Arthritis Walk Committee	Request for donation to the Walk for Arthritis taking place on June 2 nd at the Qplex	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton donated one hundred dollars (\$100.00) to the Walk for Arthritis taking place on June 2nd at the Q-plex. MOTION CARRIED
19-025	Tom Meadus Director Of Advancement NBCC	Thank you for the Town of Hampton's support of the NBCC bursaries program.	Moved by Deputy Mayor Doucet and seconded by Councillor Beach that correspondence #19-025 be received and filed. MOTION CARRIED
19-026	Jason Black and Family	Thank you for memorial flowers.	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #19-026 be received and filed. MOTION CARRIED
19-027	Nicolas Doucet, Development Coordinator, MS Society of Canada, Atlantic Division	Letter regarding the 15 th annual RONA- MS Bike Tour 2019, taking place on June 22 nd and 23 rd from Sussex to Saint John.	Moved by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence #19-027 be referred to the Director of Public Works and Utilities for approval. MOTION CARRIED
19-028	Victoria Wiseman	Request for the Province of New Brunswick to install a crosswalk on the Hall Road near William Bell Drive.	Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton contact the Department of Transportation and Infrastructure and ask that they install a crosswalk on the Hall Road in the vicinity of William Bell Drive. MOTION CARRIED
19-029	CN	Notice – CN Right-of-Way Vegetation Control	Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton request that CN use mechanical means to control vegetation along the right-away of the rail line in the Hampton Town limits. MOTION CARRIED
19-030	Bill Oliver, Minister of Transportation and Infrastructure	Letter regarding 2019 Designated Highway program approval.	Moved by Councillor Behr and seconded by Councillor Bond that correspondence 19-030 be referred to Staff. MOTION CARRIED

19-031	Alaina Lockhart, MP Fundy Royal	Notice that the Town of Hampton's Gas Tax allocation for 2019 has increased from \$316,507 to \$633,014.00	Moved by Deputy Mayor Doucet and seconded by Councillor Beach that correspondence 19-031 be referred to Staff. MOTION CARRIED
19-032	Scott Lloy, Director Community Funding Branch	Due to the increase in Hampton's Gas Tax allocation, a new or revised 2019-2023 Capital Investment Plan is required.	Moved by Councillor Bond and seconded by Councillor Behr that the document entitled Town of Hampton Revised Five-Year Capital Investment Plan for the GTF Administrative Agreement 2019-2023 be adopted. MOTION CARRIED
19-033	Allan Bowie, President Royal Canadian Legion, Branch 20	Invitation to a special presentation of the story of the D Day Landings by Dr. Brian Clancy at the Royal Canadian Legion Branch 20 in Sussex on Thursday, June 6 at 7:00 pm.	Moved by Deputy Mayor Doucet and seconded by Councillor Behr that correspondence 19-033 be referred to Staff. MOTION CARRIED
19-034	Rosemary Southard, Principal, HHS on behalf of Turnaround Achievement Event Committee	Request for sponsorship for Turnaround Achievement Event	Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton donate two hundred and fifty dollars towards the District Turnaround Achievement Event. MOTION CARRIED
19-035	Nancy and Phil Morrison	Request for guardrail at 175 Norton Shore Road.	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence 19-035 be referred to the Public Works and Utilities Commission. MOTION CARRIED
19-036	Julie Smith, Executive Director of Elementary Literacy Inc.	Request for the Town of Hampton to adopt a school through the Elementary Literacy Friends (ELF Program).	Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton donate five hundred dollars towards the Elementary Literacy Friends (ELF) Program at Dr. A. T. Leatherbarrow Primary School. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton approve the General and Utilities Fund Paid Invoices from April 1 to April 30, 2019 for the amount of two hundred and eighteen thousand, three hundred and nineteen dollars and eighteen cents (\$218,319.18).**

MOTION CARRIED

11.REPORTS FROM COMMITTEES

11.1 Fire-Rescue

Councillor Bond provided an overview of the Hampton Fire-Rescue report. Deputy Mayor Doucet asked for clarification of what mutual aid was.

11.2 Health Care

The Town CAO reviewed the Health Care minutes with Council. Doctor recruitment continues to be a priority. The medical brochure is available for circulation and was recently sent to the NB Medical Society at their request.

11.3 EMO

Councillor Bond reviewed the EMO minutes including updates on the flood contingency plan, 72 Hour preparedness, Vulnerable Person Registry and Sentinel training.

The Mayor thanked personally Keith Copeland, EMO Coordinator, CAO Richard Malone, Councillor Dwight Bond, Mike Raeburn – Director of Public Works and Utilities, and Megan O’Brien Harrison, Communications Officer for their roles during the recent flood.

11.4 Environment

Councillor Behr provided an overview of the Environment Committee minutes.

Moved by Councillor Beach and seconded by Councillor Behr that the Environment Committee draft a resolution for Council to consider a support of a Provincial single-use plastic bag ban.

MOTION CARRIED

11.5 Planning Advisory

Councillor Beach reported that due to other commitments, Alan Reid has requested to step down as chairperson but remain on the Planning Advisory Committee as a member. Jim Sherrard is the new chairperson and Sheryl Moore is the new vice-chairperson.

He noted that Luke McGregor of Matchstick Beer Factory was granted a temporary development variance for his property at 52 St. Andrews Street to fill growler bottles from his nano-brewery.

Councillor Beach also removed that a variance was granted for street frontage and setback for 52 Hilltop Drive.

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton accept the reports from the Fire-Rescue, RCMP, Health Care, EMO, Environment, Planning Advisory and Human Resources Committees as submitted.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1 Building Inspector Report

Councillor Bond reviewed the Building Inspector report.

12.2 Communications Report

The Communications Officer provided an overview of the Communications Report. She noted that the launch of the Tourism video was very successful and that social media had been an effective tool in getting Town messages out during the recent flooding.

12.3 Financial Statement

Council reviewed the financial statements.

Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton approve the Building Inspector, Communications Report and Financial Statement as presented.

MOTION CARRIED

13. Reading of By-laws

There were none.

14. New Business

14.1 Tender

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton award Tender TOH-Works-2019-2 for new Snow Removal Equipment for a 48,000 G.V.W.R. Chassis to the low bidder PHIL LAROCHELLE EQUIPEMENT INC., in the amount of \$79,681.20 (seventy-nine thousand, six hundred, eighty-one dollars and twenty cents), including HST, as recommended by the Director of Public Works and Utilities.

MOTION CARRIED

14.2 HR Policy

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton adopt HR Policy #4 *Constructive Discipline Policy*, as recommended by the Human Resources Committee.

MOTION CARRIED

14.3 HR – Leisure Services Administration

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton reclassify Sara Barnett from casual to full-time in the position of Leisure Services Administrative Assistant, to be effective immediately. This appointment is for a six month probationary period and then with a satisfactory performance appraisal, she will be reclassified to regular full-time employment. The waiting period for the benefits package will be waived to the degree permitted by the Town's coverage provider. Her rate of pay is according to Schedule "A" *Wage Scale – Leisure Services Administrative Assistant*, dated May 14, 2019.

MOTION CARRIED

14.4 Regional Facility

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton submit an expression of interest form to the Integrated Bilateral Agreement for the Investing in Canada Infrastructure Program (ICIP) for the Hampton Regional Multipurpose Facility.

MOTION CARRIED

14.5 HR Policy

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton adopt the revised HR Policy #12 *Employee Classification Policy*, as recommended by the Human Resources Committee.

MOTION CARRIED

15. Outstanding Issues

15.1 Lyme Awareness Month

Deputy Mayor Doucet reminded Council that May is Lyme disease awareness month, and encouraged the public to become informed about Lyme disease.

16. Adjournment

There being no further business, the meeting of Council was adjourned at 7:55 p.m.

Moved by Councillor Behr that the Town of Hampton adjourn the council meeting of May 14, 2019.

MOTION CARRIED