

TOWN OF HAMPTON COUNCIL MEETING

March 12, 2019

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on March 12, 2019 commencing at 7:00 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Doucet
 Councillor Todd Beach Councillor Peter Behr
 Councillor Dwight Bond

Staff: Richard Malone, Town CAO/Assistant Clerk
 Sherman St. Germain, Town Treasurer

Media: Laura MacInnis, Kings County Record

Delegation: Acting Sgt. George Parisella, Hampton RCMP
 Peter Logan, Auditors from Teed Saunders Doyle & Co.

1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:55 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 10.4 (2)</u>	<u>Category</u>	<u># of Items</u>
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	1
d)	Land transactions for a municipal purpose	
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	1
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	2

2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Chorley led Council through a silent reflection.

4. APPROVAL OF AGENDA

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the agenda of the March 12, 2019 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Chorley asked Council to disclose any conflicts of interest when the matter arises on the agenda.

6. DELEGATIONS AND PUBLIC HEARINGS

a. Acting Sgt. George Parisella, Hampton RCMP

Acting Sgt. George Parisella noted two people have confessed to three local fires. They have not been charged yet. One is an adult and the other is a youth. One fire is considered mischief and two others are arson. He anticipates the matter will take several months before going to court.

He further noted that their office has been closed at times due to staffing shortages. He was happy to report that the office is now open during regular business hours and hiring is in progress.

Officers continue to do routine patrols of the local area schools.

The new sergeant has been named. Sergeant Janet Leblanc will be posted in Hampton once her home sells.

b. Peter Logan, Auditors from Teed Saunders Doyle & Co.

Peter Logan presented an overview of the audit. He noted that the Town of Hampton once again had a clean audit. He noted that the Town had over \$7,453,000.00 million in revenue in 2018. The 1.2 million increase over 2017 was due to more grants received for capital projects. In 2018, there were just over \$2 million dollars in capital projects, including over \$600,000 in designated highway upgrades along Main Street and \$668,000.00 in Dutch Point Sanitary Sewer Upgrade. He noted that there were three new debentures for capital projects in 2018. It was noted that Council continues their priority of paying off debt. The Town's current debt service ratio is well within the Provincial Guideline of 20%.

Mr. Logan stated that the Town Treasurer and the Accounting Assistant did a wonderful job preparing for the audit.

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the audited Financial Statement as presented by Teed Saunders Doyle & Co. Chartered Accountants for the year ending December 31, 2018 for the General and Utility Fund.

MOTION CARRIED

Mayor Chorley called a 5 minute recess so that he and the Treasurer could sign the audit.

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that that the Town of Hampton appoint Teed Saunders Doyle & Co. as the Auditors for the 2019 Audit.

MOTION CARRIED

7. ADOPTION OF MINUTES

7.1 Minutes of February 12, 2019

Moved by Councillor Behr and seconded by Councillor Beach that the minutes of the February 13, 2018 Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Special Minutes of February 21, 2019

Moved by Councillor Beach and seconded by Councillor Behr that the minutes of the February 21, 2019 Special Council Meeting be adopted.

MOTION CARRIED

7.3 Special Minutes of February 26, 2019

Moved by Councillor Behr and seconded by Councillor Bond that the minutes of the February 26, 2019 Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

9. Correspondence List

#	NAME	DESCRIPTON	Recommended Action
19-009	Dave Thompson, P. Eng Acting District Engineer Department of Transportation and Infrastructure	Copy of letter to Garth Millar, Race Director, Hampton Ladies Triathlon.	Moved by Councillor Beach and seconded by Councillor Behr that correspondence #19-009 be received and filed. MOTION CARRIED
19-010	Hugh Baird	Request for building permit.	Mayor Chorley declared a conflict of interest and left the meeting. Deputy Mayor Doucet assumed the chair. Moved by Councillor Bond and seconded by Councillor Behr that correspondence #19-017 be referred to staff. MOTION CARRIED Mayor Chorley returned to the meeting and assumed the chair.
19-011	K. Dorothy Shephard Minister of Social Development	Revisions to the age-friendly program.	Moved by Councillor Behr and seconded by Councillor Beach that correspondence #19-011 be referred to staff. MOTION CARRIED

19-012	Liam Dalton, Logan Perry, Joshua LeBlanc and Rowan Beach	Request for sponsorship for UNB chapter of Global Brigades service project to Honduras.	<p>Councillor Beach declared a conflict of interest and left the meeting.</p> <p>Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton sponsor Liam Dalton, Logan Perry, Joshua LeBlanc and Rowan Beach for one hundred dollars (\$100.00) each towards their service project trip to Honduras from April 29 to May 5, 2019.</p> <p style="text-align: center;">MOTION CARRIED</p> <p>Councillor Beach returned to the meeting.</p>
19-013	Steve Roberts, Executive Director, RSC8	Notice that Regional Services Commission 8 intends to put forth a motion to borrow to fund cost of new scales at the RSC8 Transfer station.	<p>Moved by Councillor Behr and seconded by Councillor Bond that correspondence #19-013 be received and filed.</p> <p style="text-align: center;">MOTION CARRIED</p>
19-014	Julia Lamb and Ella Harrison	Request for sponsorship for Dance World Cup in Portugal in June/July 2019.	<p>Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton sponsor Julia Lamb and Ella Harrison in the amount of one hundred dollars (\$100.00) each to attend Dance World Cup in Portugal.</p> <p style="text-align: center;">MOTION CARRIED</p>
19-015	Ray Lacenaire, Yearbook Advisor Hampton High School	Request for advertisement in the 2019 Hampton High School Yearbook.	<p>Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton purchase a full page advertisement in the Hampton High School yearbook for the cost of two hundred and fifty dollars.</p> <p style="text-align: center;">MOTION CARRIED</p>
19-016	Children's Wish – New Brunswick Chapter	Invitation to purchase tickets to the Night of Wonders Gala.	<p>Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton purchase two tickets at a cost of \$125 per ticket to the Night of Wonders Gala on March 30, 2019.</p> <p style="text-align: center;">MOTION CARRIED</p>

10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from February 1 to February 28, 2019 for the amount of four hundred and twenty-one thousand, nine hundred and sixteen dollars and sixty-six cents (\$421,916.66).**

MOTION CARRIED

11.REPORTS FROM COMMITTEES

11.1 Fire-Rescue

Councillor Bond reviewed the Fire- Rescue Report. There have been 1179 training hours since January. Deputy Mayor Doucet and Councillor Bond commented on a higher than normal amount of calls. They noted that the department had to use the Polaris Ranger (Rescue 8) and there was a discussion on how important it is to have this type of equipment.

11.2 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism Report. He noted that the wayfinding signage project's phase 2 to begin in April. He also noted that the Municipal Plan revision meetings are underway.

11.3 Health Care

The Town CAO gave an update of the Health Care minutes. He provided Council with copies of a new Town brochure being provided to alumni members of the NB Medical Education Foundation.

11.4 Leisure Services

Deputy Mayor Doucet reviewed the Leisure Services Advisory minutes. He noted that the new student representative is Ben Smith. The committee reviewed the proposed dog park signage with recommendations. He also noted that skate sharpening open in the rink, and the Town will be participating in the ParticipACTION challenge from May 31 – June 16. Hampton is registered and a sub-committee has been initiated. Council commented on the generous support from the business community in donating products for the Battle of the Badges online auction in support of Hampton PROKids.

11.5 Public Works Advisory and Utilities Commission

Council discussed the proposal for the intersection of Kennebecasis River Road and Saint Paul's Street. Councillor Behr did not see a traffic issue at that intersection and felt the proposal would cause more congestion.

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton proceed with plans for improvements to the intersection of Kennebecasis River Road and St. Paul's street, including stamped asphalt and a rolled curb design, as recommended by the Public Works Advisory and Utilities Commission.

All those in favour: Councillor Bond, Councillor Beach, Deputy Mayor Doucet

All those opposed: Councillor Behr

MOTION CARRIED

11.6 EMO

Councillor Bond reviewed the EMO minutes. He noted that there were three new members.

Moved by Councillor Bond, seconded by Councillor Beach that the Town of Hampton approach the RCMP and Ambulance New Brunswick dispatch for contact information to ensure communication with those organizations during a level 2 or above activation.

MOTION CARRIED

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton accept the reports from the Fire-Rescue, RCMP, Economic Development and Tourism, Health Care, Leisure Services, Public Works Advisory and Utilities Commission and EMO Committees as submitted.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1 Building Inspector Report

Council reviewed the building inspector report. They noted that there were no permits issued in the month of February

12.2 Dog Constable

Council reviewed the Dog Constable report. The Town CAO noted that the Town's By-law enforcement officers were performing these duties in the interim.

Councillor Bond asked for a letter of thanks be sent to Darin Clarke from the Mayor.

12.3 Communication Report

The Town CAO stated that much of the Communication Officer's time was dedicated to the 2019 Leisure Services Guide during the month of February. The guide will again have a regional perspective. The publication has gone to print and will be out in April.

12.4 Financial Statement

Council reviewed the Financial Statement.

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton approve the Building Inspector, Dog Constable Report, and Financial Statement as presented.

MOTION CARRIED

13. READING OF BY-LAWS

There was none.

14. NEW BUSINESS

There was none.

15. OUTSTANDING ISSUES

There was none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned.

Moved by Councillor Bond that the Town of Hampton adjourn the council meeting of March 12, 2019.

MOTION CARRIED