

TOWN OF HAMPTON COUNCIL MEETING

December 11, 2018

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on December 11, 2018 commencing at 7:00 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Doucet
Councillor Todd Beach Councillor Peter Behr
Councillor Dwight Bond

Staff: Megan O'Brien Harrison, Town Clerk/Communications Officer
Richard Malone, Town CAO/Assistant Treasurer
Carolyn Walker, Planning and Development Officer
Sherman St. Germain, Town Treasurer
Mel Norton, Town Solicitor

Delegation: Acting Sergeant George Parisella and Constable Dave Hansen, Hampton RCMP
Dr. Hugh Baird, Dickinson & Baird Veterinary Services

1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:35 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 10.4 (2)	Category	# of Items
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	
d)	Land transactions for a municipal purpose	
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	1
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	

2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Chorley led Council through a silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Behr that the agenda of the December 11, 2018 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Chorley asked Council to disclose any conflicts of interest when the matter arises on the agenda.

6. DELEGATIONS AND PUBLIC HEARINGS

a. Hampton RCMP

Acting Sgt. George Parsella presented the RCMP Incident Report for the month of November. He stated that it was a quiet month. The new sergeant will likely be named in January as the appointment is in the final stages of approval.

b. Dr. Hugh Baird, Dickinson & Baird Veterinary Services

Mayor Chorley declared a conflict of interest and left the meeting.
Deputy Mayor took the chair.

Dr. Baird noted that his partner in Dickinson & Baird Veterinary Services had to take her child to the emergency room so could not be there tonight.

He began his presentation with concerns about the speed limit on William Bell Drive, stating at it should be reduced. He also noted that his partner had told him that she had some concerns with the new development off Homestead Drive that was near her place of residence.

Deputy Mayor Doucet encouraged him to present Council with the concerns with his development as per his request to appear.

Dr. Baird stated that they are attempting to build a simple animal holding building at the veterinary clinic. They have applied for a building permit but he is concerned about the requests being made by the planning and development office, in particular, the requirements for how the building must be anchored. He stated that he knew that these types of requests were due to inexperience. He noted that the Development Officer said she would approve the plan if he provided stamped engineered drawings. He felt that was an unreasonable request.

Dr. Baird said that he is frustrated. That they are an expanding business hiring people. He stated that is the only one in the last six years that has done anything commercial in the Town of Hampton, so he did not understand why he is being held up. He said he is not looking for any aggravation but that it should not be up to the Development Officer to decide what his building looks like.

Deputy Mayor Doucet thanked him for his presentation.

Moved by Councillor Beach and seconded by Councillor Behr that the presentation of Dr. Baird, on behalf of Dickinson & Baird Veterinary Services, be received and filed.

Motion Carried

Dr. Baird asked for clarification on the motion. The Town Solicitor explained that his presentation had been heard and that Council had motioned to enter it into the official records of the Town.

Dr. Baird said that he wanted Council to take further action and that he did not understand the motion.

Deputy Mayor Doucet once again asked the Town Solicitor to explain the motion. The Town Solicitor again explained to Dr. Baird that had been provided his allotted time to present, he made the presentation to Council, and Council, which they have the discretion to do, had motioned to receive and file the presentation.

Deputy Mayor Doucet stated that at this time Council would be continuing with the meeting's agenda.

Mayor Chorley returned to the meeting and resumed the Chair.

c. Sherman St. Germain – Town Treasurer

The Town Treasurer provided an overview of the 2019 Utility Operating and Capital Budget and the 2019 General Budget. He noted that the tax base increased by 2.72% from 2018. Unfortunately the Community Funding and Equalization Grant decreased in 2019 by \$57,000.00. Some of the proposed enhancements in 2019 include: arena wall repairs, trailer for watering, painting the pool, wayfinding signage, an overall of the Town's website, and a donation to the Hampton Elementary School playground.

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the 2019 Utility Operating and Capital budget as follows:

Sale of Water	\$ 1,600
Sale of Sewerage Service	\$362,540
<u>Surplus from 2nd Previous Year</u>	<u>\$ 0</u>
Total Revenue	\$364,140
Water System Expenses	\$ 56,415
<u>Sewerage System Expenses</u>	<u>\$307,725</u>
Total Expenses	\$364,140

MOTION CARRIED

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton approve the tax rate for 2019 of \$1.2800 per \$100.00 of assessed value, pending approval of the Provincial Government. The gross expenditures will be \$5,952,481 less non-tax revenue of \$ 1,123,894 for a net budget of \$ 4,828,587 less the community funding & equalization grant of \$154,316 with the warrant to be raised by local rate of \$4,674,271.

MOTION CARRIED

7. **ADOPTION OF MINUTES**

7.1 Minutes of November 13, 2018

Moved by Councillor Behr and seconded by Councillor Beach that the minutes of the November 13, 2018 Regular Council Meeting be adopted.

MOTION CARRIED

8. **BUSINESS ARISING FROM MINUTES**

There was none.

9. **CORRESPONDENCE LIST**

#	NAME	DESCRIPTON	POSSIBLE MOTIONS
18-070	Amanda Carey, Regional Manager JA New Brunswick	Request to sponsor the <i>Hampton Distinguished Achiever</i> award at the Futures Unlimited Gala at a cost of \$300.00, which includes the Mayor's ticket to the gala.	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton sponsor the <i>Hampton Distinguished Achiever</i> award at the Futures Unlimited Gala at a cost of \$300.00, which includes the Mayor's ticket to the gala to present the award. MOTION CARRIED
18-071	Wayne H. Sturgeon President, UMN	Letter looking ahead to 2019.	Moved by Councillor Beach and seconded by Deputy Mayor Doucet that correspondence #18-071 be received and filed. MOTION CARRIED

10. **APPROVAL OF ACCOUNTS**

10.1 **Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton approve the General and Utilities Fund Paid Invoices from November 1 to November 30, 2018 for the amount of three hundred and thirty thousand two hundred and ninety-four dollars and eighty-two cents (\$330,294.82).**

MOTION CARRIED

11. **REPORTS FROM COMMITTEES**

11.1 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism minutes.

11.2 Planning Advisory Committee

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton reappoint Sheryl Moore to a second three-year term on the Planning Advisory Committee ending December 31, 2021.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton accept the Planning Advisory Committee's year-end report as presented.

MOTION CARRIED

11.3 Fire-Rescue

Councillor Bond provided an overview of the Fire-Rescue report. Mayor Chorley also provided an update of a conference that the Town CAO, Mayor and Deputy Fire Chief attended.

11.4 Health Care

Town CAO reviewed the Health Care minutes with Council.

11.5 Finance Committee

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the following rates for 2019, as recommended by the Finance Committee:

Lighthouse River Centre Rental Rates;

Program Registration, Arena rentals and Sport Field Prices;

Electronic Sign Rental rates;

Permanent Employee Wage Scale;

Summer Staff Wage Scale;

Rate Structure for Building Permits; and

Water and Sewer Charges, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton adopt the proposed Schedule "A" for By-law 198-12: A By-law of the Town of Hampton Respecting the Remuneration of Council Members, with the rates to be effective January 1, 2019, as recommended by the Finance Committee.

MOTION CARRIED

11.6 Environment Committee

Councillor Behr reviewed the Environment Committee minutes and the Environment Committee Year End report.

Moved by Councillor Behr and seconded by Councillor Beach that the Town of Hampton accept the Environment Committee's year-end report as presented.

MOTION CARRIED

11.7 EMO

Councillor Bond provided an overview of the EMO report. He noted that the new EMO Coordinator was Keith Copeland. It was stated that Tim Nickerson is now the regional EMO coordinator.

Moved by and seconded by that the Town of Hampton accept the reports from the Economic Development and Tourism, Planning Advisory, Fire-Rescue, RCMP, Health Care, Finance, Environment, and EMO as submitted.

MOTION CARRIED

12. **APPROVAL OF REPORTS**

12.1 Building Inspector Report

Council reviewed the building permit report. It was noted that there was a typo on the summary item 40 and 41.

12.2 Dog Constable

Dog Constable Contract

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton renew the Dog Constable contract for 2019 as per the terms and conditions of the proposed “Dog Control Officer Agreement” as recommended by the Town CAO.

MOTION CARRIED

12.3 Financial Reports

Council reviewed the financial reports.

12.4 Communications Report

The Communications Officer provided an overview of the Communications Report.

Deputy Mayor Doucet and seconded by Council that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial, and Communications reports as presented.

MOTION CARRIED

13. **READING OF BY-LAWS**

There were no by-law readings.

14. **NEW BUSINESS**

14.1 **TENTATIVE PLAN EXTENSIONS**

Councillor Bond declared a conflict of interest and left the meeting.

Cobblehill Subdivision – Extension of Tentative Plan

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton extend the approval of the overall tentative Subdivision Plan *Cobblehill Subdivision*, Drawing Number D3B, dated May 2011, as prepared by Fundy Drafting Services, subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

Cranberry Hills Estates – Extension of Tentative Plan

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton extend the approval of the overall tentative scheme plan for Cranberry Hills Estates, dated May 6, 2008, as prepared by Keirstead, Quigley and Roberts Ltd., subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

Dutch Point Gardens – Extension of Tentative Plan

Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton extend the approval of the overall tentative plan, entitled *Dutch Point Gardens*, prepared by Keirstead, Quigley and Roberts Ltd., dated July 17, 2009, subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

Executive Estates – Extension of Tentative Plan

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton extend the approval of the overall tentative plan *Executive Estates Subdivision*, dated January 28, 2008 as prepared by Kierstead, Quigley and Roberts, subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

The Links at Hampton – Extension of Tentative Plan

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton extend the approval of the overall tentative plan the *Links at Hampton Subdivision*, dated July 18, 2007 and revised on November 7th, 2007, subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

Park Place Homes Ltd. – Extension of Tentative Plan

Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton extend the approval of the overall tentative plan the *Park Place Homes Ltd.*, prepared by Keirstead Quigley and Roberts Ltd., labeled T-0534 and dated June 20, 2013, subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

Councillor Bond returned to the meeting.

14.2 **Staff Bonus**

Moved by Deputy Mayor Doucet and seconded by Councillor Bond the approval of the Town of Hampton Christmas Staff bonus for 2018 as presented.

MOTION CARRIED

14.3 **Town Buildings – Holiday Hours:**

Moved by Councillor Behr and seconded by Councillor Bond Town of Hampton approve Holiday Hours as follows:

Closed at noon December 24, 2018

Closed December 25, 2018

Closed December 26, 2018

Closed at noon December 31, 2018

Closed January 1, 2019

MOTION CARRIED

14.4 **Special Meetings of Council**

Moved by Councillor Beach and seconded by Councillor Behr the scheduling of a Special Meeting of Town Council for December 21st, 2018 at 8:30 a.m. for the purpose of:

- review of financial results for 2018 and
- the disposition of a surplus, should one exist.

MOTION CARRIED

14.5 **Food Bank Donation**

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton make a donation of five hundred dollars (\$500.00) to the Hampton Food Basket in lieu of Christmas Cards.

MOTION CARRIED

14.6 **Gas Tax**

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the document entitled Town of Hampton Five-Year Capital Investment Plan for the GTF Administrative Agreement 2019-2023 be adopted.

MOTION CARRIED

14.8 **Mayor's Levee:**

Everyone is invited to the Mayor's Levee on Tuesday, January 1st, 2019 at the Hampton Town Hall, 648 Main Street, from 1-3 p.m.

15. OUTSTANDING ISSUES

There were none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:32 p.m.

I move that the Town of Hampton adjourn the council meeting of December 11, 2018.

MOTION CARRIED

APPROVED:

Ken Chorley, Mayor

Megan O'Brien Harrison, Town Clerk