

TOWN OF HAMPTON COUNCIL MEETING

November 13, 2018

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on November 13, 2018 commencing at 7:00 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Doucet
Councillor Todd Beach Councillor Peter Behr
Councillor Dwight Bond

Staff: Megan O'Brien Harrison, Town Clerk/Communications Officer
Richard Malone, Town CAO/Assistant Treasurer

Delegation: Don Hamilton, 61 Vernon Avenue

1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:35 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 10.4 (2)	Category	# of Items
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	2
d)	Land transactions for a municipal purpose	
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	1

2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Chorley led Council through a silent reflection.

4. APPROVAL OF AGENDA

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the agenda of the November 13, 2018 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Chorley asked Council to disclose any conflicts of interest when the matter arises on the agenda.

6. DELEGATIONS AND PUBLIC HEARINGS

a. Don Hamilton, 61 Vernon Avenue

Don Hamilton stated that he has resided at 61 Vernon Avenue since 1998. Since purchasing his home, there has been three significant developments in the area, being the construction of the High School Football field, the Homestead/Apple Blossom Trail Subdivision and the construction of Hampton's portion of the Trans Canada Trail. He believes that these developments are effecting the drainage. When he purchased his home Clearwater Park was behind house, but this is now described as a "natural flood plain." He disagrees with this description. He said that his home is a significant investment. He is asking the Town to delay further development until the area's flooding can be addressed. He is fortunate that he did not have water in his house in the spring flood. Several of his neighbours did. His yard is now saturated. He would like some consideration for the property owners on Vernon and believes there are solutions.

Council referred the matter to staff for recommendations.

7. ADOPTION OF MINUTES

7.1 Minutes of October 9, 2018

Moved by Councillor Behr and seconded by Councillor Beach that the minutes of the October 9, 2018 Regular Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There is none

9. CORRESPONDENCE LIST

#	NAME	DESCRIPTON	Recommended Action
18-064	Georgie M. Day, Chair The Hampton John Peters Humphrey Foundation	Request to relocate the John Peters Humphrey exhibit to the Town Hall.	Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton send a letter to the John Peters Humphrey Foundation recommending that they meet with the Kings County Museum to discuss the needs and concerns for their exhibit now that the museum has extended their season. MOTION CARRIED
18-065	Gail McLeod and Family	Thank you for the Town's support of the diorama project.	Moved by Councillor Behr and seconded by Councillor Bond that correspondence #18-065 be received and filed. MOTION CARRIED

18-066	Kevin Taylor, President, KV Crimestoppers	Request for Donation	Moved by Councillor Beach and seconded by Deputy Mayor Doucet that correspondence #18-066 be referred to the Finance Committee for consideration. MOTION CARRIED
18-067	John Barnstead, The Rotary Club of Hampton	Request for donation in lieu of participation in the annual Rotary Club Trivia Nite for Charity.	Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton donate two hundred dollars to the Rotary Club of Hampton in support of local charities. MOTION CARRIED
18-068	Mona Glazer Business Development Coordinator, NB Association for Community Living	Request to install a community drop box in the Town of Hampton.	Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton allow for the installation of a New Brunswick Association for Community Living Drop Box at the Park and Ride Site on William Bell Drive, exact location to be approved by Town Staff. MOTION CARRIED
18-069	Stephen Tobias, Saint John Theatre Company	Request for donation for their 2019 season.	Moved by Deputy Mayor Doucet and seconded by Councillor Beach that correspondence #18-069 be referred to the Finance Committee for consideration. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from October 1 to October 31, 2018 for the amount of one million one hundred and thirty-six thousand, ninety-three dollars and eighty-five cents (\$1,136,093.85).**

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 Fire-Rescue

Councillor Bond provided an overview of the Fire-Rescue report. Council directed staff to send a letter of congratulations to the Hampton Fire-Rescue Department for their success in the annual Truck Pull in support of MS.

11.2 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism minutes and of the year-end report. It was noted that the Town of Hampton hosted a recent Hampton Area Chamber of Commerce Mixer. The information presented was well received.

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton accept the Economic Development and Tourism Committee Year-End report.

MOTION CARRIED

11.3 Tourism Subcommittee

Councillor Beach provided an overview of the Tourism Subcommittee minutes. He noted that the Tourism Coordinator is working on Lunch and Learn sessions on tourism topics beginning in January. It was noted that the initial session for wayfinding signage was held.

11.4 Leisure Services Advisory

Deputy Mayor Doucet provided an overview of the Leisure Services Advisory Committee minutes and the year-end report.

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the 2019 Leisure Services Seasonal Wage Scale and 2019 Leisure Services Price List be forwarded to the Finance Committee for consideration during the 2019 budget deliberations.

MOTION CARRIED

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton accept the Leisure Services Advisory Committee Year-End report.

MOTION CARRIED

11.5 Public Works Advisory and Utilities Commission

Councillor Bond provided an overview of the Public Works Advisory and Utilities Commission minutes and year-end report.

Moved by Councillor Bond and seconded by Councillor Beach that the 2019 Water and Sewer Rates be forwarded to the Finance Committee for consideration during the budget deliberations.

MOTION CARRIED

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the 2019 Utilities Budget be forwarded to the Finance Committee for consideration during the budget deliberations.

MOTION CARRIED

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton accept the Public Works Advisory and Utilities Commission Year-End report.

MOTION CARRIED

Council directed staff to send letters of thanks to Cory Sanford, Greg O'Brien and Wayne Wolfe for their service on the Public Works Advisory and Utilities Commission.

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton appoint Alan Reid to a second three-year term on the Public Works Advisory and Utilities Commission ending December 31, 2021.

MOTION CARRIED

11.6

Environment Committee

Councillor Behr provided an overview of the Environment Committee minutes and the year-end report.

Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton accept the Environment Committee Year-End report.

MOTION CARRIED

11.7

Health Care

The Town CAO provided an overview of the Health Care minutes and the year-end report.

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the 2019 Health Care Committee Budget be forwarded to the Finance Committee for consideration during the budget deliberations.

MOTION CARRIED

Moved by Councillor Bond and seconded Councillor Beach that the Town of Hampton accept the Health Care Committee Year-End report.

MOTION CARRIED

11.8

EMO

Councillor Bond reviewed the EMO minutes.

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton accept the resignation of Tim Nickerson as EMO Coordinator effective November 1, 2018.

MOTION CARRIED

Council directed Staff to send a letter of thanks to Tim Nickerson for his service as EMO Coordinator.

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton appoint Keith Copeland as EMO Coordinator effective immediately.

MOTION CARRIED

11.9

Finance

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton accept the Finance Committee Year-End report.

MOTION CARRIED

Item 11.10 Planning Advisory

Councillor Beach reviewed the Planning Advisory Committee minutes. He noted that the committee approved a variance for PID 30022818 located at 28 Osburn Street/Raymond Street to allow for the subdivision of a building lot with a road frontage of 20 m rather than the required 30 m.

Councillor Beach also noted that a Discretionary Use Variance for the property identified as PID 30285126, at 101 Branscombe Lane, to allow for a Day Care Facility with the following conditions:

- i. The proposed facility must be subdivided from the larger parcel and be provided its own PID and PAN prior to operation;
- ii. Branscombe Lane be brought up to road grade as per the Town of Hampton Standard Specifications prior to operation with the responsibility of road maintenance remaining with the property owner;
- iii. The proposed facility must connect to the Town of Hampton Sanitary Sewer as per the Town of Hampton Standard Specification prior to operation;
- iv. The property owner enters into a Developer Agreement with the Town of Hampton;
- v. The proposed facility gains applicable provincial approval.

A third variance was tabled for signage on Park Street.

Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton accept the reports from the Fire-Rescue, RCMP, Economic Development and Tourism, Tourism Subcommittee, Leisure Services Advisory, Public Works Advisory and Utilities Commission, Environment, Health Care, EMO, Planning Advisory and Finance Committees as submitted.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1 Building Inspector Report

Councillor Bond reviewed the Building Inspector Report.

12.2 Communications Report

Communication Officer reviewed the communications report.

12.3 Financial Report

Council reviewed the financial report.

12.4 Dog Constable Report

Council reviewed the dog constable report.

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton approve the Building Inspector, Communications, Dog Constable Report and Financial reports as presented.

MOTION CARRIED

13. READING OF BY-LAWS

No By-laws

14. NEW BUSINESS

14.1 ETF Fund

Moved by Councillor Behr and seconded by Councillor Bond that Council approve of Staff moving forward with submitting an application to the Environment Trust Fund for the purposes of partnering with Dillon Consulting on a pilot project related to reducing the Town of Hampton's sanitary waste effluent impact in an effort to possibly meet Canadian Council of Ministers of the Environment's effluent requirements.

MOTION CARRIED

14.2 Land Purchase

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton enter into a Purchase and Sale agreement with Eagle Point Holdings to purchase PID 30123590 and PID 30022008 for the purchase price of ninety-seven thousand dollars plus applicable taxes.

MOTION CARRIED

14.3 Skate Shop Lease

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton enter into the Pro Shop Space Lease Agreement for the Hampton Community Centre with Anthony Walker for the term of November 15, 2018 to March 31, 2020 with terms and conditions as presented, including the right to terminate the contract with 30 days written notice.

MOTION CARRIED

15. OUTSTANDING ISSUES

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:32 p.m.

Moved by Councillor Bond that the Town of Hampton adjourn the council meeting of November 13, 2018.

MOTION CARRIED

APPROVED:

Ken Chorley, Mayor

Megan O'Brien Harrison, Town Clerk