

TOWN OF HAMPTON COUNCIL MEETING

June 12, 2018

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on June 12, 2018 commencing at 7:00 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Doucet
Councillor Todd Beach Councillor Peter Behr
Councillor Dwight Bond

Staff: Megan O'Brien Harrison, Town Clerk/Communications Officer
Richard Malone, Town CAO/Assistant Treasurer

Delegation: Inspector Dustine Rodier, Hampton RCMP
Debbie Hickey, Kings County Museum

Media: Laura MacInnes, Kings County Record

Guests: Dan Coles, Opportunities New Brunswick

1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:55 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 10.4 (2)</u>	<u>Category</u>	<u># of Items</u>
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	5
d)	Land transactions for a municipal purpose	1
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	2

2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

4. APPROVAL OF AGENDA

Moved by Councillor Behr and seconded by Councillor Bond that the agenda of the June 12, 2018 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Councillors were asked to disclose any conflicts of interest as they arise.

6. DELEGATION AND PUBLIC HEARINGS

a. Hampton RCMP

Inspector Rodier stated that May was busy with the flooding. She noted that there was an increase in traffic with the closure of Route 2. She tipped her hat to Hampton's flood crew, in particular, Tim Nickerson and Mike Raeburn.

She noted that mischief calls were up, but the majority were unfounded.

She announced that this was her last official week on the job in Hampton. She thanked Council for the support that she received on the job. Corporal Tom White will be acting in her position until it is filled permanently.

Mayor Chorley thanked her for her service to the community and presented her with a token of the Town's appreciation.

b. Kings County Museum

Debbie Hickey presented on behalf of the Kings County Museum. She stated that they had a great season last year. She provided Council with an overview of the plans for 2018. She announced that the Confederation Quilt will remain on display for this year. This is the 50th Anniversary of the Museum.

7. ADOPTION OF MINUTES

7.1 Minutes of May 8, 2018

Moved by Councillor Behr and seconded by Councillor Beach that the minutes of the May 8, 2018 Regular Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There is none.

9. CORRESPONDENCE LIST

#	NAME	DESCRIPTON	Recommended Action
18-031	Tiffany Edwards, CN	Notice – CN Right-of-Way Vegetation Control	Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton request that CN provide us with a copy of the proposed vegetation control plan and that the Town’s preference be manual or mechanical control of vegetation along Main Street in Hampton. MOTION CARRIED
18-032	Bill Campbell	Would like cats included in animal control enforcement	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #18-032 be referred to staff for a recommendation. MOTION CARRIED
18-033	Hon. Andrew Harvey, Minister of Environment and Local Government	Federal Gas Tax Program’s 2018 allocation.	Moved by Councillor Beach and seconded by Councillor Bond that correspondence #18-033 be referred to Staff. MOTION CARRIED
18-034	Allison Manthorne, Coordinator, Aerial Insectivore Conservation Program Bird Studies Canada	Thank you for support and participation in Chimney Swifts Study	Moved by Councillor Bond and seconded by Councillor Beach that correspondence #18-034 be received and filed. MOTION CARRIED
18-035	Alaina Lockhart, Member of Parliament Fundy Royal	Information on the New Horizons for Seniors Programs.	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #18-035 be referred to Staff. MOTION CARRIED
18-036	David G. Keirstead, Robb Court, Hampton	Copy of a letter to the Hampton Herald regarding concerns that drivers are ignoring road markings coming into Hampton.	Moved by Councillor Beach and seconded by Councillor Behr that correspondence #18-036 be referred to the RCMP. MOTION CARRIED
18-037	Larry Veniot.	Thank you for assistance in removing sandbags after the recent flooding.	Moved by Councillor Behr and seconded by Councillor Beach that correspondence #18-037 be received and filed. MOTION CARRIED
18-038	Nicolas Doucet, Development Coordinator, MS Society of Canada, Atlantic Division	Letter regarding the 14 th annual RONA- MS Bike Tour 2018.	Moved by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence #18-038 be referred to the Director of Public Works and Utilities for approval. MOTION CARRIED

18-039	Dave Thompson, P.Eng Acting District Engineer	Copy of Letter regarding the 14 th annual RONA- MS Bike Tour 2018.	Moved by Councillor Behr and seconded by Councillor Beach that correspondence #18-039 be referred to Staff. MOTION CARRIED
18-040	Dawn O'Dell, Program Coordinator Canadian Mental Health Association of New Brunswick	Thank you for contribution to the 28 th Curl for Mental Health.	Movd by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence #18-040 be received and filed. MOTION CARRIED
18-041	Hon. Jocelyne Roy Vienneau, ONB Lieutenant Governor of New Brunswick	Invitation for Mayor and Council attend a reception for New Brunswick's Everyday Heroes of the Flood of 2018	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that Councillors who are able to attend inform the Town's Administrative Assistant by noon on June 15th, so that she may RSVP. MOTION CARRIED
18-042	Barb Sherwood and Family	Thank you for expression of sympathy in death of John Sherwood.	Moved by Councillor Behr and seconded by Councillor Bond that correspondence #18-041 be received and filed. MOTION CARRIED
18-043	Office of the Fire Marshall	Stakeholder Engagement Summary Report on New Brunswick's Fire Service, as well as dates of regional town-hall engagement sessions.	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #18-043 be referred to Staff. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from May 1 to May 31, 2018 for the amount of three hundred and ninety-seven thousand, one hundred and nineteen dollars and thirty-one cents (\$397,119.31).**

MOTION CARRIED

11. REPORTS FROM COMMITTEES

- 11.1 Fire-Rescue
Councillor Bond provided an overview of the Fire-Rescue Report for May.
- 11.2 Economic Development and Tourism Committee
Councillor Beach reviewed the Economic Development and Tourism Committee minutes. He noted that the committee has been working on an action plan.

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton appoint Sara Barnett to the Economic Development and Tourism Committee for a three-year term ending December 31, 2020 as recommended by the Economic Development and Tourism Committee.

MOTION CARRIED

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton appoint Joshua Adams to the Economic Development and Tourism Committee for a three-year term ending December 31, 2020 as recommended by the Economic Development and Tourism Committee.

MOTION CARRIED

11.3 Tourism Subcommittee

Councillor Beach presented the Tourism Subcommittee minutes. It was noted that the Tourism Coordinator has been planning a FAM Tour of Hampton for June 25th. In attention she has implemented a “pop-up VIC” strategy where students will be setting up a tourism booth at local events. It was noted that new vendors have been introduced to the VIC Gift Shop.

11.4 Health Care

The Town CAO provided an overview of the Health Care minutes. He noted that Epi-Pen training has been completed at Lifestyles Health and Fitness. He also mentioned that both clinics scheduled for May were cancelled. The flooding was attributed to some registered participants not being able to attend and cancelling prior to the clinic.

The committee discussed the health implications of the recent flooding. The CAO reported to the committee that the Town of Hampton was very active on social media and door to door notices promoting Provincial Links regarding health risks associated with the flooding. Well test kits continue to be available at the Hampton Service NB office for our residents. The Town of Hampton gave out potable water to anyone in need and continue to have it available even though the demand has diminished.

11.5 Planning Advisory Committee

The Planning Advisory Committee reviewed and granted a variance request for 209 Pickwauket Road (PID 30223093) to allow for the construction of an oversized garage as the request is deemed desirable for the development of the property subject to the following condition: the garage is for personal use only and not intended to be used for business purposes.

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton accept the reports from the Fire-Rescue, RCMP, Economic Development and Tourism, Tourism Subcommittee, Health Care, and Planning Advisory Committees as submitted.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1 Building Inspector Report

Councillor Bond provided an overview the Building Inspector Report.

12.2 Financial Report

Council reviewed the financial report.

12.2 Communications Report

The Communications Officer updated Council. It was noted that May was a very busy month with flooding updates, publishing the summer events calendar and working with the Tourism and Leisure Services Department.

12.4 Dog Constable Report

Council reviewed the dog constable report.

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton approve the Building Inspector, Communications, Financial and Dog Constable reports as presented.

MOTION CARRIED

13. READING OF BY-LAWS

13.1 Third and Final Reading

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton approve the third and final reading of Town of Hampton By-law No. 210-18 A By-law to Close a Portion of Norton Shore Road.

MOTION CARRIED

14. NEW BUSINESS

14.1 Tender – Main Street

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton award the Tender “Street Upgrades – Route 121, Main Street, Hampton, NB Project No: 18-7603 and NBDTI Project No: 18-D210” to the low tenderer Debly Enterprises Limited for their Tender Price of \$625,235.00 including 15% HST, as recommended by the Town Engineers, Dillion Consulting Ltd.

MOTION CARRIED

14.2 Tender – Storm Sewer Separation

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton award the Tender “Storm Sewer Separation 2018, Randall Drive, Pleasant Street, Hampton, NB, Project No: 18-7601” to the low tenderer Sussex Excavators (2010) Ltd. for their Tender Price of \$639,350.00 including 15% HST, as recommended by the Town Engineers, Dillion Consulting Ltd.

MOTION CARRIED

14.3 SCADA Contract

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton award the contract “SCADA System Reporting Stations, Hampton, NB, Project No: 17-5557C to The Panel Shop for their Tender Price of \$28,476.30 including 15% HST, as recommended by the Town Engineers, Dillion Consulting Ltd.

MOTION CARRIED

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton award the contract “SCADA System Base Station, Hampton, NB, Project No: 17-5557B to The Panel Shop for their Tender Price of \$24,098.25 including 15% HST, as recommended by the Town Engineers, Dillion Consulting Ltd.

MOTION CARRIED

15. OUTSTANDING ISSUES

There was none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:03 p.m.

Moved by Councillor Behr that the Town of Hampton adjourn the council meeting of June 12, 2018.

MOTION CARRIED