

TOWN OF HAMPTON COUNCIL MEETING

May 8, 2018

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on May 8, 2018 commencing at 7:00 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Doucet
Councillor Todd Beach Councillor Peter Behr
Councillor Dwight Bond

Staff: Megan O'Brien Harrison, Town Clerk/Communications Officer
Richard Malone, Town CAO/Assistant Treasurer
Carolyn Walker, Building and Development Officer (Closed Session Only)

Delegation: Sgt. Dustine Rodier, Hampton RCMP

Guests: Robert Fisher
Lawrence Mott

1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:55 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 10.4 (2)	Category	# of Items
a)	Confidential information protected by law	1
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	4
d)	Land transactions for a municipal purpose	1
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	

2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

4. APPROVAL OF AGENDA

Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the agenda of the May 8, 2018 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Councillors were asked to disclose any conflicts of interest as they arise.

6. DELEGATION AND PUBLIC HEARINGS

a. Hampton RCMP

Sgt. Rodier introduced her father, Robert Fisher, to Council. She then presented the RCMP incident report for the month of April. She noted that there were a significant amount of false alarm calls, 26 in total, but explained that there was a local business experiencing trouble with their phone line which resulted in the majority of these calls.

She announced that she has been promoted to Inspector and will be transferred to Halifax in the coming months. Mayor Chorley thanked her for her service to the community. Noting that she was very involved in the community and the Town’s relationship with the RCMP has never been stronger than under her command.

7. ADOPTION OF MINUTES

7.1 Minutes of April 10, 2018

Moved by Councillor Bond and seconded by Councillor Behr that the minutes of the April 10, 2018 Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Minutes of April 23, 2018

Moved by Councillor Beach and seconded by Councillor Bond that the minutes of the April 23, 2018 Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There is none

9. CORRESPONDENCE LIST

#	NAME	DESCRIPTON	Recommended Action
18-027	Helena Millar	Request for bookmarks or pins for the Ladies Hampton Triathlon and Kids Splash & Dash.	Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton provide promotional material for the annual Ladies Hampton Triathlon and Kids Splash & Dash taking place on June 9th and 10th, 2018. MOTION CARRIED

18-028	Heather Avery	Request for an additional bike safety course, other than on Canada Day and for picnic tables at the various playgrounds.	Moved by Deputy Mayor Doucet and seconded by Councillor Beach that correspondence #18-028 be referred to Leisure Services. MOTION CARRIED
18-029	Ronald Badger, President Hampton Curling Club	Request for a letter of support for the Curling Club's application for the New Horizons for Seniors grant.	Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton write a letter of support for the Hampton Curling Club's application for the New Horizons for Seniors grant. MOTION CARRIED
18-030	K. Gail MacKinnon, Barbara Gates, Scovil Brown, Borden McLellan, Harvey McLeod	Request to exhibit a diorama and display on Lieutenant Colonel R. S. (Bob) McLeod and the 8 th New Brunswick Hussars.	Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton approve the concept in principle and that correspondence #18-030 be forwarded to staff for recommendation on location. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from April 1 to April 30, 2018 for the amount of four hundred and eighty-nine thousand, one hundred and twenty-four dollars and seventy-five cents (\$489,124.75).**

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 Fire-Rescue

It was noted that the March report was re-submitted with corrections. Councillor Bond provided an overview of the Fire-Rescue for both March and April.

11.2 Economic Development and Tourism Committee and Tourism Subcommittee

Councillor Beach reviewed both the Economic Development and Tourism Committee minutes and the Tourism Subcommittee minutes. The committee reviewed the new Orchard Hills subdivision tentative plan. The committee also had a discussion on the draft action plan for the committee, including a focus on William Bell Drive Commercial Development, the creation of a home-based business inventory and increasing business development opportunities. Staff was directed to draft a plan and a vision based on the discussion.

The new Tourism Coordinator continues to work on the "FAM" Tour. She presented a revised itinerary and guest list to the Tourism Subcommittee.

11.3 Health Care

The Town CAO updated Council on the work of the Health Care committee, including the continued work on Doctor recruitment.

11.4 Planning Advisory Committee

Councillor Beach reviewed the Planning Advisory Committee minutes. He noted that that they had a variance request for PID 30223093. The committee required further information before making a decision.

The Planning Advisory Committee also reviewed the tentative plan for Orchard Hills Subdivision. The plan is for a 54-building-lot subdivision and there were several variances required. The Planning Advisory Committee approved the requested variances regarding the minimum lot depth on Lots 55 and 56 and the length of cul-de-sac as shown on DWG No. T-0325-2018-A for the property identified as PID 30245112, located off St. Paul Street because the committee felt that the request is deemed desirable for the development of the property. The committee also recommended that Council approve the tentative plan subject to the approval of a storm water management plan.

11.5 Public Works Advisory and Utilities Commission

Councillor Bond reviewed the Public Works Advisory and Utilities Commission minutes. The committee also reviewed the tentative plan. The committee recommended Council's approve subject to the approval of a storm water management plan.

Council had a discussion on the new blue bins. It was noted that there are some learning curves. Some additional bins are being constructed. Onsite camera and some possible onsite education were suggested.

Deputy Mayor Doucet brought up concerns about pot holes and road conditions in some areas.

11.6 Ad hoc Committee – Zoning By-law Review 2018

Councillor Beach provided an overview of the Ad hoc Committee for Zoning By-law Review 2018. He noted that Sheryl Moore will chair this committee and Jim Sherrard will be the vice-chair. He reviewed the committee membership with Council.

11.7 Environment Committee

Councillor Behr reviewed the Environment Committee reports. He stated that the committee had completed their fourth survey. The top of this one was transportation. Unfortunately the survey only generated approximately 80 responses, when their target was 100. He also provided Council with information on our battery recycling program. Councillor Behr noted that Peter Corbyn from SmartCities presented to the Committee the idea of Smart Communities, their criteria and funding options. The committee also reviewed the tentative plan for Orchard Hills subdivision. They recommended that Council approve the plan subject to the submission of an acceptable water study and storm water management plan. The committee also wanted to ensure that there was reduction of Land for Public Purpose.

11.8 Leisure Services Advisory Committee

Deputy Mayor Doucet reviewed the Leisure Services Committee minutes. He stated that the Building and Development Officer presented the tentative plan for Orchard Hill. The committee recommended that Council approve the plan as presented, which includes proposed Land for Public Purpose. It was noted that the Leisure Services Department is investigating a possible location for the Dog Park and will report to Council with a design plan and budget.

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton accept the reports from the Fire-Rescue, RCMP, Economic Development and Tourism, Tourism Subcommittee, Health Care, Planning Advisory, Public Works Advisory and Utilities Commission, Ad Hoc – Zoning Bylaw Review, Environment and Leisure Services Advisory Committees as submitted.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1 Building Inspector Report

Councillor Bond provided an overview of the building inspector report.

12.2 Communications Report

The Communications Officer reviewed the Communications Report for April 2018.

12.3 Financial Report

Council reviewed the Financial Report.

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton approve the Building Inspector, Communications and Financial reports as presented.

MOTION CARRIED

13. READING OF BY-LAWS

13.1 First Reading

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton approve the first reading of Town of Hampton By-law No. 210-18 A *By-law to Close a Portion of Norton Shore Road.*

MOTION CARRIED

Second Reading

Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton approve the second reading of Town of Hampton By-law No. 210-18 A *By-law to Close a Portion of Norton Shore Road.*

MOTION CARRIED

14. NEW BUSINESS

14.1 Osprey Adventures – Outfitters Agreement

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton enter into an outfitters agreement with Rafe Hooper for the operation of Osprey Adventures for the period of June 1, 2018 to October 31, 2018 as presented.

MOTION CARRIED

14.2 Zelda’s – Outfitters Agreement

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton enter into an outfitters agreement with Zelda McKenzie for the operation of Zelda’s River Adventures for the period of May 15, 2018 to October 31, 2018 as presented.

MOTION CARRIED

Councillor Dwight bond declared a conflict of interest and stepped away from the meeting. Chair Alan Reid asked if there is any other conflicts with our agenda, if not we would proceed with the meeting. None declared.

14.3 Orchard Hills Tentative Plan

Moved by Councillor Behr and seconded by Councillor Beach that the Town of Hampton approve the tentative plan for Orchard Hills Subdivision as presented on DWG No. T-0325-2018-A, drafted by Keirstead, Quigley & Roberts, dated March 2018, including the proposed Land for Public Purpose, subject to the following terms and conditions:

- i. the submission of an approved Storm Water Management Plan;**
- ii. the submission of an approved Water Study;**
- iii. the submission of approved engineered design for Streets and Sanitary Sewer based on the Town of Hampton’s Standard Specifications; and**
- iv. entering into an mutually agreed upon Developer Agreement between the Developer and the Town.**

MOTION CARRIED

14.4 Surplus Asset

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton declare the Parks Department green Ford F-150 two-wheel drive extended cab truck (asset number 573) as surplus asset and that it be sold.

MOTION CARRIED

14.5 Gift Agreement

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton enter into a gift agreement with the Saint John Regional Hospital Foundation Inc. for a total donation of five thousand dollars (\$5,000.00) for the improvement of Ambulatory Care Clinic One, payable in increments of one thousand dollars (\$1,000.00), the first payment being in 2018 and the last payment being in 2022.

MOTION CARRIED

15. OUTSTANDING ISSUES

16. ADJOURNMENTS

There being no further business, the meeting of Council was adjourned at 8:45 p.m.

Moved by Deputy Mayor Doucet that the Town of Hampton adjourn the council meeting of May 8, 2018.

MOTION CARRIED