

# TOWN OF HAMPTON COUNCIL MEETING

## January 9, 2018

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on January 9, 2018 commencing at 7:00 p.m.

### ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Doucet  
Councillor Todd Beach Councillor Peter Behr Councillor Dwight Bond

Staff: Megan O'Brien Harrison, Town Clerk/Communications Officer  
Richard Malone, Town CAO

Delegations: Sgt. Dustine Rodier, Hampton RCMP

### 1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

| Subsection<br>of 10.4 (2) | Category                                                                                                              | # of<br>Items |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------|
| a)                        | Confidential information protected by law                                                                             |               |
| b)                        | Personal information                                                                                                  |               |
| c)                        | Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract | 4             |
| d)                        | Land transactions for a municipal purpose                                                                             | 1             |
| e)                        | Violates confidentiality of information obtained from other governments (Federal and/or Provincial)                   |               |
| f)                        | Legal opinions or advice, and privileged communications                                                               |               |
| g)                        | Litigation or potential litigation                                                                                    |               |
| h)                        | Access to/or security of particular buildings, other structures or systems                                            |               |
| i)                        | Information gathered by police                                                                                        |               |
| j)                        | Labour/Employment matters                                                                                             |               |

### 2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:05 pm.

### 3. MOMENT OF REFLECTION

Mayor Chorley led a silent moment of reflection.

### 4. APPROVAL OF AGENDA

Moved by Councillor Behr and seconded by Councillor Beach that the agenda of the January 9, 2018 Council meeting be approved as presented.

**MOTION CARRIED**

**5. DISCLOSURE OF CONFLICT OF INTEREST**

Councillors were asked to disclose any conflicts of interest as they arise.

**6. DELEGATIONS AND PUBLIC HEARINGS**

a. Hampton RCMP

Sgt. Rodier reviewed the December 2017 incident report with Council. She noted that it was a busy month. They concentrated on the new “Move Over” law hoping to raise awareness. She also noted that school visits were made to all area schools in the month of December. This community relations initiative will continue.

**7. ADOPTION OF MINUTES**

7.1 Minutes of December 12, 2017

**Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the minutes of the December 12, 2017 Regular Council Meeting be adopted.**

**MOTION CARRIED**

**8. BUSINESS ARISING FROM MINUTES**

There was none.

**9. CORRESPONDENCE LIST**

| #      | NAME                                                                       | DESCRIPTON                                                      | Recommended Action                                                                                                                                                                                              |
|--------|----------------------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 18-001 | Mary and Stephan Osmond                                                    | Thank you for support following death of Mary’s husband, Scott. | <b>Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #18-001 be received and filed.</b><br><b>MOTION CARRIED</b>                                                                 |
| 18-002 | Carley Parish, Parade Chair, Hampton Area Chamber of Commerce              | Thank you for support of this year’s Santa Claus Parade.        | <b>Moved by Councillor Behr and seconded by Councillor Beach that correspondence #18-002 be received and filed.</b><br><b>MOTION CARRIED</b>                                                                    |
| 18-003 | Nadine Lane<br>Festival Administrator<br>The NB Competitive Music Festival | Seeking advertisers for 2018 Music Festival Program.            | <b>Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton place a half-page ad in the 2018 Music Festival program at a cost of one hundred dollars.</b><br><b>MOTION CARRIED</b> |

|        |                                                                                                       |                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 18-004 | John Ladouceur, President, Royal Canadian Legion New Brunswick Provincial Command.                    | Request to purchase advertisement in the annual Military Recognition book.                                                                        | <p><b>Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton purchase a black and white ¼ page advertisement, including both the Town and the Fire-Rescue logos, in the 2018 Royal Canadian Legion New Brunswick Provincial Command <i>Military Service Recognition Book</i> at a cost of \$315.00 including taxes.</b></p> <p style="text-align: right;"><b>MOTION CARRIED</b></p> |
| 18-005 | Mayor Dawn Arnold, City of Moncton and Mayor Grace Losier, Town of Grand Bay-Westfield, Women for 50% | Request for a donation to the Women for 50% to help reach their goal to have 50% female candidates in the 2018 New Brunswick Provincial election. | <p><b>Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton donate two hundred and fifty dollars for the Women for 50%.</b></p> <p style="text-align: right;"><b>MOTION CARRIED</b></p>                                                                                                                                                                                       |

## 10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton approve the General and Utilities Fund Paid Invoices from December 1 to December 31, 2017 for the amount of four hundred and ninety-four thousand, three hundred and thirty dollars and seventy-six cents (\$494,330.76).**

**MOTION CARRIED**

## 11. REPORTS FROM COMMITTEES

### 11.1 Fire-Rescue

Councillor Bond reviewed the Fire-Rescue report for the month of December. He noted that the year-to-date totals were not correct. The Fire Chief will be asked to amend the report.

**Moved by Councillor Behr and seconded by Councillor Beach that the Town of Hampton accept the reports from the Fire-Rescue, with amendments and RCMP as submitted.**

**MOTION CARRIED**

## 12. APPROVAL OF REPORTS

### 12.1 Building Inspector Report

Councillor Bond provided an overview of the Building Inspector Report.

### 12.2 Dog Constable

Council reviewed the Dog Constable report.

### 12.3 Communications Report

The Communication Officer provided a summary of the Communications Report.

**Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton approve the Building Inspector, Dog Constable Report, and Communications reports as presented.**

**MOTION CARRIED**

### 13. READING OF BY-LAWS

There are none.

### 14. NEW BUSINESS

#### 14.1 Borrowing Motion – Paving

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton submit to the Municipal Capital Borrowing Board an application for authorization to borrow money in an amount not to exceed \$346,000 for the following term and amount:

| <u>Purpose</u>   | <u>Amount</u> | <u>Term</u> |
|------------------|---------------|-------------|
| Transportation:  |               |             |
| Streets – Paving | \$346,000.00  | 10 Years    |

MOTION CARRIED

#### 14.2 Asset Management

Moved by Councillor Beach and seconded by Councillor Bond that be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Asset Management Plan and Process project.

Be it therefore resolved that the Town of Hampton commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Analysis of existing information with respect to asset management maturity;
- Development of deterioration trends, treatment thresholds, performance categories; and,
- Projections of levels of service and corresponding required funding.

Be it further resolved that the Town of Hampton commits the lesser of \$ 12,500 or 20 % from its budget toward the total costs of this initiative.

MOTION CARRIED

### 15. OUTSTANDING ISSUES

There are none.

### 16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:20 p.m.

Moved by Deputy Mayor Doucet that the Town of Hampton adjourn the council meeting of January 9, 2018.

MOTION CARRIED