

TOWN OF HAMPTON COUNCIL MEETING

December 12, 2017

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on December 12 2017 commencing at 7:00 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Doucet
Councillor Todd Beach Councillor Peter Behr Councillor Dwight Bond

Staff: Megan O'Brien Harrison, Town Clerk/Communications Officer
Richard Malone, Town CAO
Sherman St. Germain, Town Treasurer

Delegations: Sgt. Dustine Rodier, Hampton RCMP
Jamie Gamble, Camp Glenburn

Guest: John, Rosemary and Patrick Herron
Sophie McTiernan-Gamble

Media: Tiffany Lewis, Kings County Record

1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 10.4 (2)</u>	<u>Category</u>	<u># of Items</u>
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	1
d)	Land transactions for a municipal purpose	1
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	2

2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 pm.

3. MOMENT OF REFLECTION

Mayor Chorley led a silent moment of reflection, making special note that Council's thoughts were with Mary Osmond, the Town's Administrative Assistant who lost her husband recently.

4. APPROVAL OF AGENDA

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the agenda of the December 12, 2017 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Councillors were asked to disclose any conflicts of interest as they arise.

6. DELEGATIONS AND PUBLIC HEARINGS

a. Hampton RCMP

Sgt. Rodier reviewed the November 2017 incident report with Council. She noted that it was quite busy with 4 impaired drivers within the Town Limit. She also stated that there seemed to be an increase in the amount vehicle colliding with deer.

She noted that last month they assisted with the funeral arrangements for Retired Corporal Pat Cole. Pat was a 35-year veteran of the RCMP who served his last 10 years with the Hampton Detachment.

Sgt. Rodier reported that they would be supporting the Hampton Elementary School with traffic control during their annual Christmas concerts. They will also be providing support to the high school during their Winter Formal on December 19th.

She provided an update on an ongoing noise complaint on the Pickwauket Road. Staff will provide her with additional information for the file.

b. 2018 Municipal Budget

Sherman St. Germain, the Town Treasurer provided an overview of the proposed 2018 Utility Operating and Capital budget, as well as the 2018 General Operating budget.

It was noted that the proposal included a one-cent increase in the Town's tax rate to \$1.27 per \$100 of assessed value. Mr. St. Germain highlighted some of the enhancement items including the purchase of a new truck a new tractor, a new dock for the Lighthouse River Centre, IT upgrades and the replacement of puck boards at the Hampton Community Centre. The budget also includes an \$113,000 sinking fund to pay off future debt.

Moved by Councillor Behr and seconded by Councillor Beach that the Town of Hampton approve the 2018 Utility Operating and Capital budget as follows:

Sale of Water	\$ 2,460
Sale of Sewerage Service	\$358,680
<u>Surplus from 2nd Previous Year</u>	<u>\$ 46,139</u>
Total Revenue	\$407,279
Water System Expenses	\$ 65,735
Sewerage System Expenses	\$337,544
<u>MRIF – Capital Reserve Fund</u>	<u>\$ 4,000</u>
Total Expenses	\$407,279

MOTION CARRIED

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the tax rate for 2018 of \$1.27 per \$100.00 of assessed value, pending approval of the Provincial Government. The gross expenditures will be \$5,840,506 less non-tax revenue of \$1,114,316 for a net budget of \$4,726,190 less the community funding & equalization grant of \$211,406 with the warrant to be raised by local rate of \$ 4,514,784.

MOTION CARRIED

c. Jamie Gamble – Camp Glenburn

Jamie Gamble started that he had attended Camp Glenburn in middle school, later working there for a period of seven years, including as the Camp's Director. He said that the aging facility is in need of an upgrade. The facility hosts approximately 1,100 campers per summer, with a third of all campers receiving financial aid. The camp had 17 campers and 3 staff members from the greater Hampton area last summer. The Camp Glenburn Revitalization Project has a target of \$2 million dollars, with \$1.5 million raised to date. Mr. Gamble is asking the Town of Hampton to consider a donation of \$2,500.

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton donate one thousand dollars to Camp Glenburn in 2018 for the Camp Glenburn Revitalization Project.

MOTION CARRIED

7. ADOPTION OF MINUTES

7.1 Minutes of November 7, 2017

Moved by Councillor Behr and seconded by Councillor Beach that the minutes of the November 7, 2017 Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Minutes of December 5, 2017

Moved by Councillor Bond and seconded by Councillor Behr that the minutes of the December 5, 2017 Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There was none.

9. CORRESPONDENCE LIST

#	NAME	DESCRIPTON	POSSIBLE MOTIONS
17-067	Len Goobie, President Hampton Community Club	Request to name the playground in Dutch Point Park in memory of Corporal Pat Cole.	Moved by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence #17-067 be referred to the Leisure Services Advisory Committee for recommendation. MOTION CARRIED
17-068	Erin Peacock	Comex survey follow-up.	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #17-068 be referred to Staff. MOTION CARRIED
17-069	Dr. David Marr, Chair New Brunswick Medical Education Foundation Inc.	Request to renew commitment to the New Brunswick Medical Education Foundation Inc.	Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton renew our commitment to the New Brunswick Medical Education Foundation for 2018 in the amount of \$5,000 plus annual management fee of 4%. MOTION CARRIED
17-070	Michelle McCaffrey, On-line Auction Coordinator, Dr. A. T. Leatherbarrow Home & School Association	Request for donation to online auction in support of the Dr. A.T. Leatherbarrow – Inclusive Education & Play Initiative.	Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton donate an item for the online auction in support of the Dr. A.T. Leatherbarrow – Inclusive Education & Play Initiative. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

- 10.1 Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton approve the General and Utilities Fund Paid Invoices from November 1 to November 30, 2017 for the amount of one million, eighty thousand, and eight hundred and four dollars and fifty-four cents (\$1,080,804.54).

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism Committee.

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton proceed to terminate the agreement between Chambers Developments Ltd. and the Town of Hampton for the promotion of William Bell Drive Business Park, as recommended by the Economic Development and Tourism Committee.

MOTION CARRIED

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton appoint Sheryl Moore to the Economic Development and Tourism Committee representing the Hampton Area Chamber of Commerce for a three-year term from January 1, 2018 to December 21, 2020.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton appoint Brent Rourke to the Economic Development and Tourism Committee for a three-year term from January 1, 2018 to December 21, 2020.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton accept the year-end report of the Economic Development and Tourism Committee as presented.

MOTION CARRIED

11.2 Planning Advisory Committee

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton reappoint Jim Sherrard to the Planning Advisory Committee for a second three-year term ending on December 31, 2020.

MOTION CARRIED

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton accept the year-end report of the Planning Advisory Committee as presented.

MOTION CARRIED

11.3 Fire-Rescue

Councillor Bond reviewed the Fire-Rescue report. He noted that there were some mathematical errors on the report. It was noted that for this month there should in fact be 13 fire calls for the month: 7 inside calls and 6 outside calls. The total calls for the year to date were 57 inside calls and 60 outside calls. Total fire hours for the month is 161, with 5149 previous fire hours for a total fire hours for the year to date being 5310 for a total of 117 fire calls for the year to date. The total number of Firefighter hours for the year to date should be 5596.

11.4 Health Care

The Town CAO provided an overview of the Health Care minutes.

11.5 Finance Committee

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the following rates for 2018, as recommended by the Finance Committee:

Lighthouse River Centre Rental Rates;

Program Registration, Arena rentals and Sport Field Prices;

Electronic Sign Rental rates;

Permanent Employee Wage Scale;

Leisure Services Summer Staff Wage Scale;

Rate Structure for Building Permits; and

Water and Sewer Charges, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton accept the year-end report of the Finance Committee as presented.

MOTION CARRIED

11.6 Environment Committee

Moved by Councillor Behr and seconded by Councillor Beach that the Town of Hampton approve an application for the 2018-2019 Environmental Trust Fund for the installation of two Electric Vehicle Charge Stations to be located at the Visitors Information Centre, as recommended by the Environment Committee.

MOTION CARRIED

Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton approve an application for the 2018-2019 Environmental Trust Fund for the enhance of the trail system between the Lagoon and the existing trail entrance on Main Street (Near Subway) , as recommended by the Environment Committee.

MOTION CARRIED

Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton accept the year-end report of the Environment Committee as presented.

MOTION CARRIED

11.7 Public Works Advisory and Utilities Commission

Councillor Bond presented the Public Works Advisory and Utilities Commission minutes. He noted that the committee discussed the petition regarding Wright Street safety concerns. He noted that staff had installed signage, and Lifestyles Health and Fitness have removed a post to allow traffic from the mailboxes to route through their parking lot. There will be no further action at this time.

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton paint a centre line and a walking lane line on Logie Drive, creating two traffic lanes that are 10 feet wide each and a four foot walking lane on the east side of Logie Drive, as recommended by the Public Works Advisory and Utilities Commission.

MOTION CARRIED

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton appoint Alan Reid as the chairperson for the Public Works Advisory and Utilities Commission.

MOTION CARRIED

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton appoint Mike Rosehart to the Public Works Advisory and Utilities Commission for a three-year term from January 1, 2018 to December 31st, 2020.

MOTION CARRIED

The Public Works Advisory and Utilities Commission discussed the possibility of reducing the size of the committee from the current roster of 8 to 5 as members terms are up in December 2018. Staff will prepare a recommendation.

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton accept the reports from the Economic Development and Tourism, Planning Advisory, Fire-Rescue, RCMP, Health Care, Finance, Environment, Public Works Advisory and Utilities Commission and Joint Health and Safety as submitted.

MOTION CARRIED

12.APPROVAL OF REPORTS

12.1 Building Inspector Report

Councillor Bond reviewed the Building Inspector Report.

12.2 Dog Constable

Dog Constable Contract

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton renew the Dog Constable contract for 2018 as per the terms and conditions of the proposed “Dog Control Officer Agreement” as recommended by the Town CAO.

MOTION CARRIED

12.3 Financial Reports

Council reviewed the Financial Report.

12.4 Communications Report

Communication Officer reviewed the Communications Report.

Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial, and Communications reports as presented.

MOTION CARRIED

13. READING OF BY-LAWS

14. NEW BUSINESS

14.1 **TENTATIVE PLAN EXTENSIONS**

Councillor Bond declared a conflict of interest and left the meeting.

Cobblehill Subdivision – Extension of Tentative Plan

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton extend the approval of the overall tentative Subdivision Plan *Cobblehill Subdivision*, Drawing Number D3B, dated May 2011, as prepared by Fundy Drafting Services, subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

Cranberry Hills Estates – Extension of Tentative Plan

Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton extend the approval of the overall tentative scheme plan for Cranberry Hills Estates, dated May 6, 2008, as prepared by Keirstead, Quigley and Roberts Ltd., subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

Dutch Point Gardens – Extension of Tentative Plan

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton extend the approval of the overall tentative plan, entitled *Dutch Point Gardens*, prepared by Keirstead, Quigley and Roberts Ltd., dated July 17, 2009, subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

Executive Estates – Extension of Tentative Plan

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton extend the approval of the overall tentative plan *Executive Estates Subdivision*, dated January 28, 2008 as prepared by Kierstead, Quigley and Roberts, subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

The Links at Hampton – Extension of Tentative Plan

Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton extend the approval of the overall tentative plan the *Links at Hampton Subdivision*, dated July 18, 2007 and revised on November 7th, 2007, subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

Heritage Acres – Extension of Tentative Plan

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton extend the approval of the overall tentative plan the *Heritage Acres Subdivision* prepared by Hughes Surveys & Consultants Inc., bearing Job No. Y9-598-5 and dated November 25, 2011, subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

Park Place Homes Ltd. – Extension of Tentative Plan

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton extend the approval of the overall tentative plan the *Park Place Homes Ltd.*, prepared by Keirstead Quigley and Roberts Ltd., labeled T-0534 and dated June 20, 2013, subject to the previously imposed terms and conditions, for an additional twelve month period.

MOTION CARRIED

14.2 **Staff Bonus**

Moved by Councillor Behr and seconded by Councillor Beach the approval of the Town of Hampton Christmas Staff bonus for 2017 as presented.

MOTION CARRIED

14.3 **Town Buildings – Holiday Hours:**

Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton approve Holiday Hours as follows:

Closed at noon December 22, 2017

Closed December 25, 2017

Closed December 26, 2017

Closed at noon December 29, 2017

Closed January 1, 2018

MOTION CARRIED

14.4 **Special Meetings of Council**

Moved by Councillor Bond and seconded by Deputy Mayor Doucet the scheduling of a Special Meeting of Town Council for December 29th, 2017 at 8:30 a.m. for the purpose of a review of financial results for 2017 and the disposition of a surplus, should one exist.

MOTION CARRIED

14.5 **Food Bank Donation**

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton make a donation of five hundred dollars (\$500.00) to the Hampton Food Basket in lieu of Christmas Cards.

MOTION CARRIED

14.6 **Leisure Services Committee**

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton appoint Don Kredl to the Leisure Services Advisory Committee for a three-year term from January 1, 2018 to December 31st, 2020.

MOTION CARRIED

14.7 **Mayor's Levee:**

Everyone is invited to the Mayor's Levee on Monday, January 1st, 2018 at the Hampton Town Hall, 648 Main Street, from 1-3 p.m.

15. OUTSTANDING ISSUES

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:21 p.m.

Moved by Councillor Behr that the Town of Hampton adjourn the council meeting of December 12, 2017.

MOTION CARRIED

APPROVED:

Ken Chorley, Mayor

Megan O'Brien Harrison, Town Clerk