

**TOWN OF HAMPTON  
COUNCIL MEETING  
December 9, 2014**

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 p.m. A regular meeting of Council was held in the Council Chambers at 27 Centennial Road on December 9, 2014 commencing at 7:05 p.m.

**ATTENDANCE:**

Council: Mayor Ken Chorley Deputy Mayor Robert Doucet  
Councillor Peter Behr Councillor Dwight Bond

Staff: Richard Malone, Town CAO/Assistant Town Clerk  
Megan O'Brien Harrison, Clerk/Communications Officer  
Sherman St. Germain, Town Treasurer  
Marilyn Duplacey, Accounting Assistant

Media: Laura McInnis, Kings County Record

**1. CLOSED SESSION**

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:45 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 10.4 (2)	Category	# of Items
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	1
d)	Land transactions for a municipal purpose	1
e)	Violates confidentiality of information obtained from other governments	
f)	(Federal and/or Provincial)	
g)	Legal opinions or advice, and privileged communications	
h)	Litigation or potential litigation	
i)	Access to/or security of particular buildings, other structures or systems	
j)	Information gathered by police	
k)	Labour/Employment matters	2

**2. OPEN REGULAR SESSION**

Mayor Chorley called the Open Session to order at 7:05 p.m.

**3. MOMENT OF REFLECTION**

Deputy Mayor Doucet led the moment of reflection.

#### 4. APPROVAL OF AGENDA

The Clerk noted the following additions to the agenda:

Item 6.2 The Town Treasurer will present the proposed 2015 budget and the Finance Committee Minutes; Item 9 Late Correspondence Request #14-134 from Hampton Speed Skating Club; and Item 12.4 Communications Report.

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the agenda of the December 9, 2014 Council meeting be approved with the addition of Item 6.2 Budget Presentation, Correspondence #14-134, and the Communication Report.**

**MOTION CARRIED**

#### 5. DISCLOSURE OF CONFLICT OF INTEREST

Councillors were asked to disclose any conflicts of interest as they arise.

#### 6. DELEGATIONS AND PUBLIC HEARINGS

##### 6.1 RCMP Report

Constable Manon McKenzie presented the Hampton RCMP Incident Report for November 2014. She noted that the assaults stemmed from an incident at the High School and the students will be charged. She reported that two check stops were completed with 190 vehicles checked, 4 POPAS issued and 8 Warnings written.

She stated that officers have been completing school walk-throughs, attending the high school hockey games, doing programs at the Leatherbarrow Primary School, and have had a Girl Guide Troupe come tour the station.

Constable McKenzie reminded residents that it is important to keep vehicles locked this time of year.

#### 7. ADOPTION OF MINUTES

##### 7.1 Minutes of November 12, 2014

**Moved by Councillor Behr and seconded by Councillor Bond and seconded by that the minutes of the November 12, 2014 Regular Council Meeting be adopted.**

**MOTION CARRIED**

#### 8. BUSINESS ARISING FROM MINUTES

There was none.

#### 9. CORRESPONDENCE LIST

#	NAME	DESCRIPTON	Recommended Action
14-126	Tina McIntosh	Recommendations for a deer cull in the Town of Hampton.	<b>Moved by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence #14-126 be received and filed.</b>  <b>MOTION CARRIED</b>

14-127	Georgie M. Day, Chairperson, The Hampton John Peters Humphrey Foundation.	Thank you to Town Staff for their care and attention to the start-up and shut-down of the water element for the Credo Statue.	<b>Moved by Councillor Behr and seconded by Deputy Mayor Doucet that correspondence #14-127 be referred to the Leisure Services Department.</b>  <b>MOTION CARRIED</b>
14-128	Brad Woodside FCM President	Congratulating the Town for achieving Community Milestones 1-3 and Corporate Milestones 2 and 3 in the Partners for Climate Change Protection Program.	<b>Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #14-128 be received and filed.</b>  <b>MOTION CARRIED</b>
14-129	Elsa Stanley	Thank you for donation made in memory of her mother.	<b>Moved by Councillor Behr and seconded by Deputy Mayor Doucet that correspondence #14-129 be received and filed.</b>  <b>MOTION CARRIED</b>
14-130	Eddy Campbell, President and Vice- Chancellor, UNBSJ	Thank you for the Town's donation in support of the Hans W. Klohn Commons at the UNBSJ.	<b>Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #14-130 be received and filed.</b>  <b>MOTION CARRIED</b>
14-131	Ben Whalen Project Manager Kennebecasis Watershed Restoration Committee	Request for 2015 contribution to the Kennebecasis Watershed Restoration Committee.	<b>Moved by Councillor Behr and seconded by Deputy Mayor Doucet that correspondence #14-131 be received and filed.</b>  <b>MOTION CARRIED</b>
14-132	Dave Evans Regional Manager Junior Achievement New Brunswick	Thank you for donation to the Bowlathon for Youth.	<b>Moved by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence #14-132 be received and filed.</b>  <b>MOTION CARRIED</b>
14-133	Jeff McAloon President & CEO Saint John Regional Hospital Foundation	Request for donation to the Saint John Regional Hospital Foundation.	<b>Moved by Councillor Bond and seconded by Councillor Behr that correspondence #14-133 be received and filed.</b>  <b>MOTION CARRIED</b>
LATE 14-134	Hampton Speed Skating Club	Request for sponsorship of Annual Speed Skating Meet on January 17 <sup>th</sup> , 2015.	The Town CAO declared a conflict of interest and left the meeting.  <b>Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton purchase a half page advertisement at a cost of fifty dollars (\$50) for the Hampton Speed Skating Club Annual meet.</b>  <b>MOTION CARRIED</b>  The Town CAO returned to the meeting.

## 10. APPROVAL OF ACCOUNTS

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton approve the General and Utilities Fund Paid Invoices from November 1 to November 30, 2014 for the amount of eight hundred and one thousand, four hundred and eighty-eight dollars and fifty-three cents (\$801, 488.53).

MOTION CARRIED

## 11. REPORTS FROM COMMITTEES

### 11.1 Environment

Councillor Behr presented the Environment Committee report, highlighting the Environmental Monitoring Program that is being implemented in conjunction with the Kennebecasis Watershed Restoration Committee.

### 11.2 Planning Advisory Committee

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton appoint Jim Sherrard to the Planning Advisory Committee for a three year term beginning January 1, 2015 and expiring on December 31, 2018 as recommended by the Planning Advisory Committee.

MOTION CARRIED

Mayor Chorley noted that Andre Roux has completed his final term with the Planning Advisory Committee and that he would be sending a letter of thanks.

### 11.3 Fire-Rescue

Councillor Bond presented the Fire-Rescue Report. It was noted that there were now 32 members.

### 11.5 Economic Development and Tourism

Council reviewed the Economic Development and Tourism Minutes. Council attended the grand opening of the Independent Grocer – the revamped and rebranded Save-Easy. The Town CAO noted that the Tourism Manager Report is now included in these minutes.

### 11.6 Finance Committee

The Town Treasurer presented the 2015 General Budget. The tax base is now \$354,859, 250, which was an increase of 2.3% over 2014. The Community Funding & Equalization Grant is \$35,113, which is a decrease of \$84,021 from 2014. The Tax Rate is \$1.2500 which has been held by the Town of Hampton since 2006.

Some of the notable items on the 2015 Enhancement List include:  
\$25,000 for the Multipurpose Facility Plans and Professional Fees;  
\$35,000 to replace Playground Equipment for Sunset Villa; and  
\$55,000 for a Skateboard Park.

Building Permit Rates

**Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton approve the 2015 rate structure for Building Permits as presented by the Building and Development Officer and as recommended by the Finance Committee.**

**MOTION CARRIED**

2015 Leisure Services Rates

**Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton approve the:**

- **Program Price List;**
- **Community Centre 2015/2016 Fee Structure;**
- **Sports Field Fee Structure for 2015; and**
- **Leisure Services Summer Staff Wage Scale - 2015**

**as presented and recommended by the Leisure Services Advisory and Finance Committees.**

**MOTION CARRIED**

Lighthouse River Centre 2015 rates

**Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton approve the Lighthouse River Centre Rates as presented by the Tourism Manager and as recommended by the Finance Committee.**

**MOTION CARRIED**

Sanitary Sewer and Water Rates

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the Sewage By-law, Schedule "A" Water and Sewer Rates for 2015 as recommended by the Finance Committee.**

**MOTION CARRIED**

Christmas Bonus

**Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton approve the 2014 Staff Christmas Bonus as recommended by the Finance Committee.**

**MOTION CARRIED**

2015 Utility Operating and Capital Budget

**Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton approve the 2015 Utility Operating and Capital Budget:**

<b>Sale of Water</b>	<b>\$ 2,080.00</b>
<b>Sale of Sewerage Service</b>	<b>\$285,800.00</b>
<b><u>Utility Operating Reserve</u></b>	<b><u>\$ 14,837.00</u></b>
<b>Total Revenue</b>	<b>\$302,717.00</b>
<b>Water System Expenses</b>	<b>\$ 60,170.00</b>
<b>Sewerage System Expenses</b>	<b>\$238,547.00</b>
<b><u>MRIF – Capital Reserve Fund</u></b>	<b><u>\$ 4,000.00</u></b>
<b>Total Expenses</b>	<b>\$302,717.00</b>

**MOTION CARRIED**

Budget

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the tax rate for 2015 of \$1.2500 per \$100.00 of assessed value, pending approval of the Provincial Government. The gross expenditures will be \$5,624,047 less non-tax revenue of \$1,153,193 for a net budget of \$4,470,854 less the community funding & equalization grant of \$35,113 with the warrant to be raised by local rate of \$4,435,741.**

**MOTION CARRIED**

11.7 Health Care

Council reviewed the Health Care Committee minutes.

11.8 Leisure Services Advisory

**Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton adopt the Town of Hampton Tobacco Free Policy as recommended by the Leisure Services Advisory Committee.**

**MOTION CARRIED**

**Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton appoint Lindsay Hall, Jinell Johnson and Lisa Whalen to the Leisure Services Advisory Committee for three-year terms commencing on January 1<sup>st</sup>, 2015 and ending on December 31<sup>st</sup>, 2017 as recommended by the Leisure Services Advisory Committee.**

**MOTION CARRIED**

**Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton accept the reports from the Environment, Planning Advisory, Fire-Rescue, RCMP, Economic Development and Tourism, Finance, Leisure Services Advisory, Joint Health and Safety and Health Care as submitted.**

**MOTION CARRIED**

## **12. APPROVAL OF REPORTS**

12.1 Building Inspector Report

Council noted that the number of building permits issued to date is down slightly from the same period last year.

12.2 Dog Constable

Dog Constable Contract

**Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton renew the Dog Constable contract for 2015 as per the terms and conditions of the proposed “Dog Control Officer Agreement” as recommended by the Town CAO.**

**MOTION CARRIED**

12.3 Financial Reports

Council reviewed the Financial Report.

- 12.4 Communications Report  
Council reviewed the Communications Report.

**Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial, and Communications reports as presented.**

**MOTION CARRIED**

### **13. READING OF BY-LAWS**

- 13.1 Schedule “A” – Procedural Bylaw  
**Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton approve the amended Schedule “A”, dated December 9, 2014 of the Procedural By-law #197-12 as presented.**

**MOTION CARRIED**

### **14. NEW BUSINESS:**

- 14.1 Noise By-law Exemption  
**Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton grant an exemption under the Noise By-law to the Hampton Curling Club for their New Year’s Eve Dance taking place on December 31, 2014 at the Hampton Curling Club from 9:00 p.m until 2:00 a.m. on January 1, 2015, conditional on the doors and windows closing at midnight.**

**MOTION CARRIED**

- 14.2 Unsightly Appeals Committee  
**Moved by Councillor Behr and seconded by Councillor Bond that effective immediately, in accordance with section 4(3) of the *Municipalities Act*, and section 13(d) of the *Community Planning Act* that the Town of Hampton Planning Advisory Committee be appointed as the Committee of Council responsible for the administration of the Dangerous and Unsightly Premise Appeals Process as per section 190.021(1) of the *Municipalities Act*.**

**MOTION CARRIED**

- 14.3 AMH Properties Ltd. – Final Completion and Release of Bond  
**Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton accept final completion of Phase 3 of the Orchard Hills Subdivision developed by AMH Properties Ltd and that as per the Amended Developers Agreement dated November 23, 2012 and entered into by AMH Properties Ltd. and the Town of Hampton that the remainder the bonding be released, as recommended by the Town’s Building and Development Officer.**

**MOTION CARRIED**

- 14.4 BCY – Pleasant View Estates – Final Completion and Release of Residential Incentive  
**Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton accept final completion of Phase 2 of the Pleasant View Estates Subdivision developed by BCY Developments Ltd. and that as per the Developers Agreement dated August 25, 2011, entered into by BCY Developments Ltd. and the Town of Hampton, that the remainder of the residential incentive be released, as recommended by the Town’s Building and Development Officer.**

**MOTION CARRIED**

- 14.5 Cobblehill Subdivision – Extension of Tentative Plan  
**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton extend the approval of the overall tentative Subdivision Plan *Cobblehill Subdivision*, Drawing Number D3B, dated May 2011, as prepared by Fundy Drafting Services, subject to the previously imposed terms and conditions, for an additional twelve month period.**

**MOTION CARRIED**

- 14.6 Cranberry Hills Estates – Extension of Tentative Plan  
**Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton extend the approval of the overall tentative scheme plan for Cranberry Hills Estates, dated May 6, 2008, as prepared by Keirstead, Quigley and Roberts Ltd., subject to the previously imposed terms and conditions, for an additional twelve month period.**

**MOTION CARRIED**

- 14.7 Dutch Point Gardens – Extension of Tentative Plan  
**Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton extend the approval of the overall tentative plan, entitled *Dutch Point Gardens*, prepared by Keirstead, Quigley and Roberts Ltd., dated July 17, 2009, subject to the previously imposed terms and conditions, for an additional twelve month period.**

**MOTION CARRIED**

Councillor Bond declared a conflict of interest and left the room.

- 14.8 Executive Estates – Extension of Tentative Plan  
**Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton extend the approval of the overall tentative plan *Executive Estates Subdivision*, dated January 28, 2008 as prepared by Kierstead, Quigley and Roberts, subject to the previously imposed terms and conditions, for an additional twelve month period.**

**MOTION CARRIED**

Councillor Bond returned to the meeting.



- 14.9 **The Links at Hampton – Extension of Tentative Plan**  
Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton extend the approval of the overall tentative plan the *Links at Hampton Subdivision*, dated July 18, 2007 and revised on November 7<sup>th</sup>, 2007, subject to the previously imposed terms and conditions, for an additional twelve month period.

**MOTION CARRIED**

- 14.10 **Heritage Acres – Extension of Tentative Plan**  
Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton extend the approval of the overall tentative plan *Heritage Acres Subdivision*, prepared by Hughes Surveys & Consultants, bearing job no. Y9-598-5 and dated November 25, 2011, subject to the previously imposed terms and conditions, for an additional twelve month period.

**MOTION CARRIED**

- 14.11 **Park Place Homes Ltd – Extension of Tentative Plan**  
Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton extend the approval of the overall tentative plan *Park Place Homes Ltd.*, prepared by Keirstead Quigley and Roberts Ltd., labeled T-0534 and dated June 20, 2013, subject to the previously imposed terms and conditions, for an additional twelve month period.

**MOTION CARRIED**

- 14.12 **Wage Scale**  
Moved by Councillor Behr and seconded by Deputy Mayor Doucet the approval of the Salary/Wage Scale for the Town of Hampton for 2015 as shown in the “TOWN OF HAMPTON – 2015 WAGE PROPOSAL” document and effective the first pay of January 2015, as per recommendation of the Human Resource Committee.

**MOTION CARRIED**

- 14.13 **Town Buildings – Holiday Hours:**  
Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton approve Holiday Hours as follows:  
Closed at noon December 24, 2014  
Closed December 25, 2014  
Closed December 26, 2014  
Closed at noon December 31, 2014  
Closed January 1, 2015

**MOTION CARRIED**

**14.14 Special Meetings of Council**

**Moved by Deputy Mayor Doucet and seconded by Councillor Bond the scheduling of a Special Meeting of Town Council for Friday, December 19<sup>th</sup> at 12 noon for the purpose of swearing in the newly elected councillor.**

**MOTION CARRIED**

Council congratulated Todd Beach on his successful campaign and the Mayor thanked the other three candidates who put their names forward.

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet the scheduling of a Special Meeting of Town Council for December 31<sup>st</sup>, 2014 at 8:30 a.m. for the purpose of:**

- review of financial results for 2014; and
- the disposition of a surplus, should one exist.

**MOTION CARRIED**

**14.15 Food Bank Donation**

**Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton make a donation of five hundred dollars (\$500.00) to the Hampton Food Basket in lieu of Christmas Cards.**

**MOTION CARRIED**

**14.6 Garbage – Christmas Compost and Garbage Schedule Changes**

Please be advised that all compost for the week of December 22<sup>nd</sup> – 26<sup>th</sup> must be curbside by Monday, December 22<sup>nd</sup> at 7 am. Crews will begin collecting at 7 am and work throughout the day. Any compost not collected on Monday will be retrieved on Tuesday morning. Unfortunately the Town is not able to go back to streets that it has already collected from, so please ensure that your cart is out on Monday morning. This change is for Christmas week only.

Garbage Collection will remain unchanged for Tuesday, Dec 30<sup>th</sup> and Wednesday, Dec 31<sup>st</sup>. All garbage normally collected on Thursday, January 1<sup>st</sup> will be collected on Friday, January 2<sup>nd</sup>. This change is for New Year's week only.

The next Large Item Pick-up will be on Monday, January 5<sup>th</sup>. The deadline to register is 11 am on Wednesday, December 31<sup>st</sup>.

Christmas Tree Pick Up will be on Monday, January 5<sup>th</sup>. Please have your tree curbside by 7 am. Crews will begin collecting at 7 am and work throughout the day. Any trees not collected on Monday will be retrieved on Tuesday. Unfortunately the Town is not able to go back to streets that it has already collected from, so please ensure that your tree is out on Monday morning. For more information, please call the Town Office at 832-6065.

**14.7 Mayor's Levee:**

**Everyone is invited to the Mayor's Levee on Thursday, January 1<sup>st</sup>, 2015 at the Lighthouse River Centre from 1-3 p.m.**

## 15. OUTSTANDING ISSUES

### 15.1 Courthouse – Expressions of Interest

The Town is requesting expressions of interest for the lease of the former Kings County Court House, or in the alternative, lease of the Centennial Building. The Town invites interested parties to submit an expression of interest for the future use of either of these buildings. Based on the viability of the proposals received, the Town reserves the right to do either of the following: (1) lease the Court House; or (2) relocate the Municipal Offices to the Court House in the event an interested party leases portions of the Centennial Building. The Expression of Interest package is available at the Town Office and on the Town Website. The Deadline for proposals is 3 pm on Thursday, January 29<sup>th</sup>.

## 16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:12 p.m.

**Moved by Councillor Bond that the Town of Hampton adjourn the council meeting of December 9, 2014.**

**MOTION CARRIED**

### APPROVAL:

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Ken Chorley, Mayor

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Megan O'Brien Harrison, Clerk