

**TOWN OF HAMPTON
COUNCIL MEETING
March 11th, 2014**

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 p.m. A regular meeting of Council was held in the Council Chambers at 27 Centennial Road on March 11, 2014 commencing at 7:00 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley
Deputy Mayor Gary Crossman
Councillor Peter Behr
Councillor Dwight Bond
Councillor Robert Doucet

Staff: Richard Malone, Town CAO/Assistant Town Clerk
Megan O'Brien Harrison, Clerk/Communications Officer
Gena Fowler, Leisure Services Director
Jennifer Duguay, Tourism Manager
Carolyn Walker, Building and Development Officer
Sherman St. Germain, Treasurer

Media: Laura McInnis, Kings County Record

Delegations: Cpl. Pat Cole, RCMP
Peter Logan, Teed Saunders Doyle & Co

Guests: Mike and Becka Allen, 262 Robertson Road
Melanie Allen, 40 Worden Road
Jim Boyd, 27 St. Paul Street
Dave Carr, 564 Main Street
Hannah Cummings, 9 Lakeside Road
Glenn Hall, 45 Pettingill Road, Quispamsis
Susan and Andrew Lanteigne, 57 Law Avenue
Kadie MacDonald, 57 Law Avenue
Grace and Denise Ryder, 159 Donlea Drive
Lyndsey Sundstrom, 510 Robinson Road, Salt Springs
Aaron and Lori Murphy, 510 Robinson Road, Salt Springs
Gillian and Jessica Urquhart, 780 Rte 121, Bloomfield

1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:55 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 10.4 (2)</u>	<u>Category</u>	<u># of Items</u>
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	4
d)	Land transactions for a municipal purpose	1
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	1

2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 p.m.

3. MOMENT OF REFLECTION

Councillor Bond led the moment of reflection.

4. APPROVAL OF AGENDA

Approval of Agenda

Moved by Councillor Doucet and seconded by Deputy Mayor Crossman that the agenda of the March 11, 2014 Council meeting be approved as presented.

Motion Carried

5. DISCLOSURE OF CONFLICT OF INTEREST

Councillors were asked to disclose any conflicts of interest as they arise.

6. DELEGATIONS AND PUBLIC HEARINGS

a. Cpl. Pat Cole - Hampton RCMP Report

Cpl. Cole noted that the Council report is now referred to as a Monthly Incident Report. He was pleased to report that the Crime Reduction Unit would be posted out of the Hampton office which results in four more members stationed here. Council asked to ensure that school patrols are being completed. Cpl. Cole stated that these patrols are a priority of his.

- b. Peter Logan, Auditors from Teed Saunders Doyle & Co
Peter Logan presented Council with the audited financial statements for 2013. He noted that this was the second year under the PSAB regulations which meant the process went smoother this year and they had been back on track, completing the audit under normal time frames. He stated that this was a “clean” audit report and congratulated the Town Treasurer and his staff for their work over the past year.

Mayor and Council thanked Peter Logan for his report and the Town Treasurer, Accounting Assistant and Town CAO for their work regarding the audit.

Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton approve the audited Financial Statement as presented by Teed Saunders Doyle & Co. Chartered Accountants for the year ending December 31, 2013 for the General and Utility Fund.

Motion Carried

Mayor Chorley called a short recess to allow the Town Clerk and himself to sign the copies of the audit.

Mayor Chorley called the meeting back to order.

Moved by Councillor Bond and seconded by Deputy Mayor Crossman that the Town of Hampton appoint Teed Saunders Doyle & Co. to perform the 2014 Audit of the Town of Hampton at a rate of \$16,100 plus HST

Motion Carried

- c. Gena Fowler – Trans Canada Trail – Presentation of Panels
Gena Fowler announced that there would be nine interpretative panels along Hampton’s portion of the Trans Canada Trail. The panels will be 2’ X 3’. The Town of Hampton was pleased to partner with Hampton High School art students who produced the artwork for the panels in a variety of mediums. The students were on hand to present their artwork.



Pictured left to right are: Jim Boyd, Art Teacher, holding a pencil drawing of a white-tailed deer by Owen Preeper; Becka Allen and her marshy tree scene that will be located on by the curling club end of Spooner Island; Lyndsey Sundstrom with her Osprey in acrylic that will be placed behind Hampton Elementary School where the old trail meets the new one; Kadie MacDonald and her Great Blue Heron that will be at the entrance to Spooner Island; Hannah Cummings and her painting of lupins that will be featured at Clearwater Park; Glenn Hall, Art Teacher, holding Simone Delaney's painting of a kingfisher; Grace Ryder and her Turkey Vulture which will be along the trail between Spooner's Island and Loyalist Drive; and Jessica Urquhart with her pencil drawing of a rock formation that will be found in Dutch Point Trail.

The Leisure Services Director noted that the artwork will be photographed and put onto the panels and the originals will be framed and on display in Town.

Council thanked the artists and their teachers, Jim Boyd and Glen Hall, for their involvement in this project.

d. Mayor Chorley, Sculpture Saint John Announcement

Mayor Chorley announced that the Town of Hampton is a 2014 community partner in Sculpture Saint John taking place from August 7th – September 20th. He noted that the Town's Tourism Manager, is currently looking for individuals who would like to be involved in coordinating some meals, community activities and the educational component. There is more information on the Town website and Facebook page, for anyone that is interested. Mayor Chorley stated that the eight world class sculptors have been selected for the event and he was thrilled to announce that our sculpture will be Hampton's own, Jim Boyd. Jim has produced two pieces along the International Sculpture Trail, *Nature's Grace* in Eastport, Maine and *Water Stone* in St. George, New Brunswick. Council noted that they look forward to watching Jim transform his mammoth chunk of New Brunswick granite into a masterpiece to be installed in the Town of Hampton for generations to enjoy.

7. ADOPTION OF MINUTES

Minutes of February 11, 2014

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the minutes of the February 11, 2014 Regular Council Meeting be adopted.

Motion Carried

8. BUSINESS ARISING FROM MINUTES

Pleasant View Estates

Mayor Chorley stated that he, along with the Town CAO and the Building & Development Officer met with John & Irene Walton regarding to concerns that were brought to Council's attention at the February 11, 2014 Council Meeting. They reviewed and responded to the issues and concerns brought forward at the Council Meeting. A written response was provided, via mail to the residents in attendance at the meeting. A copy of the letter was also emailed to Mrs. Walton in order for her to be able to provide the information to the Pleasant View Estate residents who were unable to attend the February 11, 2014 Council meeting.

9. CORRESPONDENCE LIST

#	NAME	DESCRIPTON	Recommended Action
14-022	Anne McTiernan-Gamble, CEO Canadian Cancer Society New Brunswick	Request for the Town to declare April as Daffodil Month.	The Mayor noted that the Town of Hampton does not do proclamations but Town Staff will put the information on the Town website. Moved by Deputy Mayor Crossman and seconded by Councillor Behr that correspondence #14-022 be received and filed. Motion Carried
14-023	Alexander Corasaniti 115 Loyalist Drive	Request for sponsorship when he participates in the 2014 US Paralympic Spring Swimming Nationals (Can-Am Games) on March 27-29.	Moved by Deputy Mayor Crossman and seconded by Councillor Doucet that the Town of Hampton donate one hundred dollars to Alexander Corasaniti to participate in the 2014 US Paralympic Spring Swimming Nationals on March 27th-29th, 2014. Motion Carried
14-024	Hampton Food Basket	Thank you for donation	Moved by Councillor Behr and seconded by Deputy Mayor Crossman that correspondence #14-024 be received and filed. Motion Carried
14-025	Andrew W. Turnbull Turnbull and Kindred CGA Professional Corporation	Expression of interest in being the external auditors of the Town of Hampton	Moved by Deputy Mayor Crossman and seconded by Councillor Behr that correspondence #14-025 be referred to Staff. Motion Carried
14-026	Alan Kerr	Copy of letter to Garth Millar, Race Organizer Hampton Ladies Triathlon	Moved by Deputy Mayor Crossman and seconded by Councillor Behr that correspondence #14-026 be received and filed. Motion Carried
14-027	Sharon Wood President and CEO	Request for Kids Help Phone	Moved by Councillor Doucet and seconded by Councillor Bond that the Town of Hampton donate one hundred dollars to the Kids Help Phone. Motion Carried
14-028	Rick Love, President Royal Canadian Legion NB Provincial Command	Request to purchase advertisement in annual Military Service Recognition Booklet	Moved by Deputy Mayor Crossman and seconded by Councillor Bond that the Town of Hampton purchase a black and white business card-sized ad in the annual <i>Military Service Recognition Booklet</i> printed by the Royal Canadian Legion New Brunswick Provincial Command at a cost of one hundred and ninety-five dollars (\$195) including taxes. Motion Carried

14-029	Garth and Helena Millar, Race Organizers, Hampton Ladies Triathlon.	Permission to use Main Street and Centennial Road for the Hampton Ladies Triathlon on Sunday, June 8, 2014 and also seeking sponsorship for the event.	Moved by Councillor Bond and seconded by Councillor Doucet that the Town of Hampton provide permission to Garth and Helena Millar to use the portions of Main Street and Centennial Road as indicated in their letter for the Hampton Ladies Triathlon on Sunday, June 8th and that the request for sponsorship be referred to staff to provide appropriate Town promotional products for the event. Motion Carried
14-030	Louis-Antoine Paquin Public and Government Affairs, Eastern Canada CN	Response to the Town's letter of January 29, 2014	Moved by Councillor Behr and seconded by Deputy Mayor Crossman that correspondence 14-030 be received and filed. Motion Carried

10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Councillor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from February 1 to February 28, 2014 for the amount of four hundred and seventy-eight thousand, eight hundred and seven dollars and eighty-two cents (\$478,807.82)**

Motion Carried

11. REPORTS FROM COMMITTEES

11.1 Economic Development and Tourism

Moved by Deputy Mayor Crossman and seconded by Councillor Doucet that the Town of Hampton accept the Tourism Plan 2014 as presented by the Economic Development and Tourism Committee.

Motion Carried

11.2 Planning Advisory Committee

Deputy Mayor Crossman reviewed the recommended procedure changes for the Planning Advisory Committee.

11.3 Leisure Services Advisory Committee

Councillor Doucet reviewed the Leisure Services Advisory minutes. It was noted that the Town would not be running the day camps this summer. It was noted that the competition for Leisure Services Coordinator closes tomorrow. Summer student applications will be accepted until the end of March.

11.4 Fire-Rescue

Councillor Bond reviewed the Hampton Fire-Rescue report. Council had some questions regarding high-angle rescues and mutual aid calls. The Hampton Fire-Rescue Department is currently recruiting volunteers.

11.5 Health Care

The Town CAO reviewed the Health Care minutes noting that they were currently recruiting for a new doctor.

Moved by Councillor Doucet and seconded by Councillor Behr that the Town of Hampton accept the reports from the Economic Development and Tourism Committee, Planning Advisory, Leisure Services Advisory, Fire-Rescue, Health Care, RCMP and Joint Health and Safety Committees as submitted.

Motion Carried

12. APPROVAL OF REPORTS

12.1 Building Inspector Report

No Motions

12.2 Dog Constable

No Motions

12.3 Tourism Manager

No Motions

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the Town of Hampton approve the Building Inspector, Dog Constable Report, and Tourism Manager reports as presented.

Motion Carried

13. READING OF BY-LAWS

By-law 206-14

Moved by Deputy Mayor Crossman and seconded by Councillor Bond that the Town accept the 1st reading of By-law 206-14 A *BY-LAW TO AMEND PLANNING ADVISORY COMMITTEE BY-LAW NO. 195-11.*

Motion Carried

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that the Town accept the 2nd reading of By-law 206-14 A *BY-LAW TO AMEND PLANNING ADVISORY COMMITTEE BY-LAW NO. 195-11.*

Motion Carried

14. NEW BUSINESS

14.1 28 Brown Street Rezoning Application

The Building and Development Officer presented the rezoning application for 28 Brown Street. She recommended that Council send the application to the Planning Advisory Committee for their views and recommendations.

Moved by Deputy Mayor Crossman and seconded by Councillor Bond that Council, as per Sect 66(1) of the *Community Planning Act*, request the written views of the Planning Advisory Committee in regards to the Rezoning Application to amend property located at 28 Brown Street from a Residential Zone to a Commercial I Zone, to allow for the construction of mini-storage units.

Motion Carried

14.2 13 Keirstead Avenue Rezoning Application

The Building and Development Officer presented the rezoning application for 13 Keirstead Avenue. She recommended that Council send the application to the Planning Advisory Committee for their views and recommendations.

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that Council, as per Sect 66(1) of the *Community Planning Act*, request the written views of the Planning Advisory Committee in regards to the Rezoning Application to amend property located at 13 Keirstead Avenue from a Residential Zone to a Mixed Use Zone, to allow for both Office & Residential space.

Motion Carried

14.3 Noise By-law Exemptions – July 5th Wedding at River Centre

It was noted that this rental was booked prior to the changes to the Lighthouse River Centre policy.

Moved by Councillor Bond and seconded by Councillor Doucet that the Town of Hampton grant a Noise By-law exemption until 1 am to Sara Shewbridge for her wedding taking place at the Lighthouse River Centre on July 5th conditional on the doors and windows closing at midnight.

Motion Carried

14.4 Noise By-law Exemptions – Relay for Life

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the Town of Hampton grant a Noise By-law exemption to the Hampton Relay for Life Committee for their overnight event taking place on the Hampton High School Soccer field from 7 pm on Saturday, May 31 until 7 am Sunday June 1st, conditional on a letter being sent to the surrounding property owners and the volume on the PA system being reduced accordingly at midnight.

Motion Carried

15. OUTSTANDING ISSUES

There were none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:17 p.m.

Moved by Councillor Doucet that the Town of Hampton adjourn the council meeting of March 11, 2014.

Motion Carried