

**TOWN OF HAMPTON
COUNCIL MEETING
September 10, 2013**

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 p.m. A regular meeting of Council was held in the Council Chambers at 27 Centennial Road on September 10, 2013 commencing at 7:00 p.m. A second closed session was held immediately following the open session at 8:45 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Gary Crossman
Councillor Peter Behr Councillor Dwight Bond

Staff: Richard Malone, Town CAO/Assistant Town Clerk
Megan O'Brien Harrison, Clerk/Communications Officer
Sherman St. Germain, Treasurer

Media: Laura McInnis, Kings County Record

Delegations: Sgt. Andy O'Connell, RCMP
Peter Logan– Teed Saunders Doyle & Co. Chartered Accountants

1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. A second closed session was called to order at 8:45 p.m. and adjourned at 9:00 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 10.4 (2)</u>	<u>Category</u>	<u># of Items</u>
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	4
d)	Land transactions for a municipal purpose	2
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	1

2. REGULAR SESSION – PUBLIC COUNCIL MEETING

Mayor Chorley called the Open Session to order at 7:00 p.m. He noted that Councillor Doucet is absent for medical reasons.

3. MOMENT OF SILENCE AND MOMENT OF REFLECTION

Deputy Mayor Crossman led Council in a moment of reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the agenda of the September 10, 2013 Council meeting be approved as presented.

Motion Carried

5. DISCLOSURE OF CONFLICT OF INTEREST

Councillors were asked to disclose any conflicts of interest as they arise.

6. PRESENTATIONS AND DELEGATIONS

6.1 Hampton RCMP

Sgt. O'Connell presented the RCMP report for August 2013. He noted that there were 145 calls for service or self-generated files for this period. There were 740 vehicles checked as part of the Vehicle Check Stop Program with seven written warnings and several verbal warnings given. Several foot patrols were conducted.

Deputy Mayor Crossman noted that several residents had expressed concerns about speeding on Main Street in the vicinity of the fatal traffic accident and in addition in the area of the High School.

Councillor Bond noted that visibility seemed to be increased around Town. Council was pleased with this.

6.2 Audited Financial Statements

Peter Logan, on behalf of Teed Saunders Doyle & Co. Chartered Accountants, presented the audited financial statements. It was noted that normally these statements are prepared in February but the Town is now required to adopt the Public Sector Accounting Standards (PSA). The changes made were to comply with the provisions of Section 3150, Tangible Capital Assets and to adopt full accrual accounting. Mr. Logan noted that it is the opinion of the auditors that the Town's financial statements present fairly, in all material respects, the financial position of the Town of Hampton as at December 31, 2012, December 31, 2011 and January 1, 2011 and the results of its operations and changes in net debt for the years ending December 31, 2012 and December 31, 2011 in accordance with Canadian public sector accounting standards.

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton approve the audited Financial Statement as presented by Teed Saunders Doyle & Co. Chartered Accountants for the year ending December 31, 2012 for the General and Utility Fund.

Motion Carried

Mayor Chorley called a short recess at 7:25 p.m. to allow the audited Financial Statements to be signed.

Mayor Chorley called the regular Council meeting to order again at 7:30 p.m.

Moved by Councillor Bond and seconded by Deputy Mayor Crossman to appoint Teed Saunders Doyle and Company as the Auditors for 2013 for the Town of Hampton at a rate of \$12,500 plus HST.

Motion Carried

7. ADOPTION OF MINUTES

7.1 Minutes of August 13th, 2013

The Clerk noted that there was a correction for section 7.1. to reflect that Councillor Behr moved and Deputy Mayor Crossman moved the motion.

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the minutes of the August 13, 2013 Regular Council Meeting be adopted with the above-noted correction.

Motion Carried

7.2 Special minutes of August 16th, 2013

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that the minutes of the August 16th, 2013 Special Council Meeting be adopted.

Motion Carried

7.3 Special minutes of August 30th, 2013

Moved by Councillor Behr and seconded by Councillor Bond that the minutes of the August 30th, 2013 Special Council Meeting be adopted.

Motion Carried

8. BUSINESS ARISING FROM MINUTES

There was none.

9. CORRESPONDENCE

#	NAME	DESCRIPTON	Recommended Action
13-89	Steve Pohlod, President, Energy East Pipeline	Copy of press release stating that TransCanada Corporation is pleased to announce that it is moving forward with the 1.1 million barrel per day Energy East Pipeline project based on binding, long-term contracts received from producers and refiners.	Moved by Councillor Bond and seconded by Councillor Behr that correspondence #13-89 be received and filed. Motion Carried
13-90	Colette Roy Laroche, Mayor Ville de Lac-Mégantic	Thank you on behalf of Council and the residents of Lac- Mégantic for Hampton's letter of July 12 th .	Moved by Councillor Behr and seconded by Deputy Mayor Crossman that correspondence #13-90 be received and filed. Motion Carried

13-91	Manon Pitre for the Board of Directors of the NB Mental Health Consumer Network	Invitation to participate in their 20 th Anniversary celebration by taking part in a walk to promote good mental health on Thursday, October 10 th in Fredericton.	Members of Council may wish to attend on their own. Moved by Deputy Mayor Crossman and seconded by Councillor Behr that correspondence #13-91 be received and filed. Motion Carried
13-92	Peter Coates, Director Office of Development & Donor Relations, UNB	Thank you for the Town's continued commitment to the Hans Klohn Commons at UNBSJ as well as an invitation for Council to tour the facility.	Council will inform the Town's Administrative Assistant if they want to arrange for a tour. Moved by Deputy Mayor Crossman and seconded by Councillor Behr that correspondence #13-92 be received and filed. Motion Carried
13-93	Royal Canadian Mounted Police	Invitation to attend the Change of Command Ceremony to welcome Assistant Commissioner Roger L. Brown as the new Commanding Officer of J Division on October 1 st .	Moved by Deputy Mayor Crossman and seconded by Councillor Behr that Councillors inform the Town's Administrative Assistant by September 20th if they plan to attend. Motion Carried
13-94	Anne McTiernan	Thank you letter from the Hampton John Peters Humphrey Foundation for support of the Bloomin' Artists 2013 event.	Moved by Councillor Behr and seconded by Councillor Bond that correspondence #13-94 be received and filed. Motion Carried
13-95	Doug and Heather Crowley	Letter in support of the Town investigating the possibility of purchasing the Courthouse	Moved by Deputy Mayor Crossman and seconded by Councillor Behr that correspondence #13-95 be received and filed. Motion Carried
13-96	Barry Galloway Vibrant Communities Saint John	Invitation to attend a dialogue by the Economic and Social Inclusion Corporation leading to the renewal of the NB Poverty Reduction Plan on October 8 th from 6-9 pm at the Carleton Community Centre in Saint John.	Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the information on the community dialogue be included on the Town's Website. Motion Carried

10 APPROVAL OF ACCOUNTS

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton approve the General and Utilities Fund Paid Invoices from August 1 to August 31st for the amount of one hundred and sixty-one thousand, eight hundred and thirteen dollars and sixty-one cents (\$161,813.61).

Motion Carried

11 REPORTS FROM COMMITTEES

11.1 Planning Advisory Committee

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that the Town of Hampton appoint Alan Reid to the Planning Advisory Committee to complete the term of Lourdes Clancy, effective immediately and ending on December 31, 2013.

Motion Carried

11.2 Economic Development and Tourism

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that Council direct staff to seek a variance from the Planning Advisory Committee to allow for an electronic community sign to be located at the Hampton Community Centre.

Motion Carried

Moved by Deputy Mayor Crossman and seconded by Councillor Bond to purchase eight tickets to the Locavore Banquet.

Motion Carried

Council noted that three of the NatureFest activities were registered as official Culture Days activities.

11.3 Fire-Rescue

Councillor Bond reviewed the Fire-Rescue report.

11.4 Public Works Advisory and Utilities Commission

Councillor Bond reviewed the Public Works Advisory and Utilities Commission.

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton accept the Planning Advisory Committee, Economic Development and Tourism, Fire-Rescue, RCMP, Public Works Advisory and Utilities Commission and Joint Health and Safety minutes as presented.

Motion Carried

12 APPROVAL OF REPORTS

12.1 Building Inspector Report

Council reviewed the Building Inspector Report and noted that we were down significantly in the amount of building permits for the same period last year. It was noted that it is still an acceptable amount of permits.

12.2 Dog Constable Report

Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton fine Robert Mather, 81 Acadia Crescent, fifty dollars (\$50) for allowing his dog to continue to run at large.

Motion Carried

12.3 Tourism Manager

Council noted that there were a significant amount of weddings at the Lighthouse River Centre and visitors to the V.I.C.

12.4 Financial Report

Council did not comment on the financial report.

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the Town of Hampton approve the Building Inspector, Tourism Manager, Dog Constable and Financial Reports as presented.

Motion Carried

13 READING OF BY-LAWS

There are none.

14 NEW BUSINESS:

14.1 Noise By-law Exemption

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that the Town of Hampton grant an exemption under the Noise By-law to Corrine Cole for her wedding taking place on October 19, 2013 at the Lighthouse River Centre from 6 p.m. until 1 a.m. on October 20 2013, conditional on the doors and windows closing at midnight.

Motion Carried

14.2 CN Lease for the Visitor Information Centre

Moved by Councillor Bond and seconded by Deputy Mayor Crossman that the Town of Hampton enter into the renewal lease agreement (#1000/3050572) with CN for a period of five years, commencing on the 1st day of June 2013 and ending on the 31st day of May 2018 for the annual rent of \$2,050.00 plus HST.

Motion Carried

14.3 Application for Re-Financing – Service New Brunswick Building

Moved by Councillor Bond and seconded by Councillor Behr to resolve that the Treasurer and Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation, a Municipality of Hampton, to refinance a debenture in the principal amount of \$295,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Hampton agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

<u>General Revenue Fund – Purpose</u>	<u>Amount</u>	<u>Term</u>
<u>General Government</u>		
<u>Service New Brunswick Building</u>	\$ 295,000	10 Years

Motion Carried

14.4 Five-year Designated Highway

Moved by Councillor Bond and seconded by Deputy Mayor Crossman that the Town of Hampton, as recommended by the Public Works Advisory and Utilities Commission approve the 2014-2018 Five Year Designated Highway Plan as follows:

- 2014 Main Street Route 100 – widen the road to include a turning lane. Work includes milling, catch basin relocation, paving and curb replacement from the Hall Road intersection to Keirstead Avenue. The Town of Hampton will replace the sidewalk and install decorative lighting as part of the Main Street Beautification Plan for the area.
- 2015 Route 121 Main Street – milling and paving from 668 Main Street (Railway Tracks) to 845 Main Street (Fire hall).
- 2016 Route 121 Main Street – milling and paving from 845 Main Street (Fire hall) to Kennebecasis River Road.
- 2017 Route 121 Main Street – milling and paving from the Kennebecasis River Road intersection one kilometer eastbound.
- 2018 Route 121 Main Street – milling and paving. Pickup from 2017 and one kilometer eastbound.

Motion Carried

14.5 Score Clock

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the Town of Hampton purchase a new score clock for the arena from Shaw Signs for the cost of eight thousand nine hundred and thirty-three dollars (\$8,933.00) plus HST, as recommended by the Leisure Services Director.

Motion Carried

14.6 Canteen

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that, in light of the fact that no proposals were submitted, that the Town of Hampton take over the operation of the Canteen at the Hampton Community Centre.

Motion Carried

15. OUTSTANDING ISSUES

There are none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:17 p.m.

Moved by Councillor Behr that the Town of Hampton adjourn the council meeting of September 10, 2013.

Motion Carried

APPROVAL

Ken Chorley, Mayor

Megan O'Brien Harrison, Clerk