

**TOWN OF HAMPTON
COUNCIL MEETING
March 13, 2012**

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 p.m. A regular meeting of Council was held in the Council Chambers at 27 Centennial Road on March 13, 2012 commencing at 7:10 p.m. A second closed session was held immediately following the regular Council meeting commencing at 8:30 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Dwight Bond
Councillor Clara Lights Councillor Peter Behr
Councillor Robert Doucet

Staff: Richard Malone, Town CAO
Megan O'Brien Harrison, Clerk/Development Officer
Sherman St. Germain, Treasurer
Marilyn Duplacey, Accounting Assistant

Media: Laura MacInnis, Kings County Record

Delegations: Andrew Logan and Janice Lavigne – Teed Saunders Doyle
Sgt. Andy O'Connell - RCMP

Guests: Chris Rendell
David Carr

CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:05 p.m. A second closed session was called to order at 8:30 and was adjourned at 9:00 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 10.4 (2)	Category	# of Items
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	7
d)	Land transactions for a municipal purpose	
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	

2. **REGULAR SESSION – PUBLIC COUNCIL MEETING**

Mayor Chorley called the Open Session to order at 7:10 p.m.

3. **MOMENT OF SILENCE AND MOMENT OF REFLECTION**

Deputy Mayor Bond led Council in a moment of reflection.

4. **APPROVAL OF AGENDA**

Moved by Councillor Behr and seconded by Councillor Lights that the agenda of the March 13 2012 Council meeting be approved as presented.

Motion Carried

5. **DISCLOSURE OF CONFLICT OF INTEREST**

Councillors were asked to disclose any conflicts of interest as they arise.

6. **PRESENTATIONS AND DELEGATIONS**

a. Auditor – Andrew Logan and Janice Lavigne, Teed Saunders Doyle & Co.

Mr. Logan provided a summary of the 2011 audit report. He stated that they were able to issue a clean audit report for the Town of Hampton for 2011. Mr. Logan highlighted the audit report stating that the Town increased assets by approximately 1.2 million dollars which included the purchase of a new truck and the completion of the Town Square.

Moved by Deputy Mayor Bond and seconded by Councillor Behr the Town of Hampton approve the audited Financial Statement as presented by Teed Saunders Doyle & Co. Chartered Accountants for the year ending December 31, 2011 for the General and Utility Fund.

Motion Carried

b. Sgt. Andy O’Connell, Hampton RCMP

Sgt. O’Connell reviewed the RCMP report with Council. It was noted that in the month of February there were six (6) school walk-throughs. There were nine (9) charges and twenty-one (21) warnings under the *Motor Vehicle Act* and two (2) charges under the *Liquor Control Act*.

7. **ADOPTION OF MINUTES**

7.1 Minutes of February 14, 2012

Mayor Chorley asked Council if they had a chance to review the minutes. Mayor Chorley then asked Council if there are any Errors or Omissions.

Moved by Councillor Lights and seconded by Councillor Behr that the minutes of the February 14, 2012 Regular Council Meeting be adopted.

Motion Carried

8. **BUSINESS ARISING FROM MINUTES**

There was none.

9. CORRESPONDENCE

#	NAME	DESCRIPTON	Possible Actions
12-023	Robyn Pavia	Request for sponsorship for Eric Flanders to attend the Karate Nationals in BC on March 13th	Referred to Help the Cops Help the Kids.
12-024	Dawn Hunter (Walker)	Request for Leisure Services item (pool pass, family membership to the pool, etc.) for a silent auction in support of Dance Factor competitive troupe.	Received and filed.
12-025	Sgt. Bernard, A/Commander, RCMP, District 3	Invitation for two Council representatives to attend Annual District Planning Consultative Meeting at the Lighthouse River Centre on March 14 th .	Deputy Mayor Bond and Mayor Chorley will attend on the Town's behalf.
12-026	Anne McTiernan-Gamble, CEO, Canadian Cancer Society New Brunswick	Request to declare April as Daffodil Month and April 27 as Daffodil Day as a symbol of hope and support for those living with cancer.	Received and filed.
12-027	Hon. Graydon Nicholas, Lieutenant Governor of New Brunswick	Seeking nominations for the Order of New Brunswick	Information will be posted on the Town website and names can be submitted to the Town Clerk.
12-028	Hon. Rob Moore, MP Fundy Royal	Seeking nominations for the Queen's Diamond Jubilee medal	Information will be posted on the Town website and names can be submitted to the Town Clerk.
12-029	Neville Gilfoy Progress Media Group	Seeking nominations for the Innovation in Practice Conference and Awards in the Public Sector category.	Received and filed.
12-030	Tony Bamford, President Kennebecasis Crime Stoppers	Request for \$1,000 donation to support the efforts of the Kennebecasis Crime Stoppers in 2012	Moved by Councillor Behr and seconded by Councillor Lights that the Town of Hampton donate one thousand dollars (\$1,000.00) to the Kennebecasis Crime Stoppers for the year 2012. Motion Carried
12-031	Zelda McKenzie	Issues with water on their property	Referred to Public Works Advisory Committee.
12-032	Debbie Ashbridge, Hampton Lions Club Inc.	Request for prize and/or cash donation to the 14 th Annual Hampton Lions Club Casino night on April 28 th , 2012.	Moved by Councillor Doucet and seconded by Deputy Mayor Bond that the Town of Hampton donate one hundred dollars (\$100.00) to the 14th Annual Hampton Lions Club Casino night on April 28th, 2012. Motion Carried
12-033	Shelby Gallant, Senior Member, Hampton Robotics Team	Request for donation to participate in the Robots East Competition.	Moved by Councillor Doucet and seconded by Deputy Mayor Bond that the Town of Hampton donate fifty dollars (\$50.00) to the Robots East Competition on May 4th-5th at Dalhousie University in Halifax, Nova Scotia. Motion Carried

10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Deputy Mayor Bond and seconded by Councillor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from February 1 to February 29, 2012 for the amount of three hundred and seventy thousand five hundred and eighty-two dollars and fifteen cents (\$370,582.15).**

Motion Carried

11. REPORTS FROM COMMITTEES

11.1 Environment Committee

Councillor Behr provided an overview of the Environment Committee minutes.

Moved by Councillor Behr and seconded by Councillor Lights that Council refer the Environment Committee's request for a wetland delineation program to staff for recommendation.

Motion Carried

11.2 Leisure Services Advisory Committee

Councillor Doucet provided an overview of the Leisure Services Advisory Committee minutes. This spring the Town will be introducing online registration for Leisure Services programming. The system will be in place following community registration.

Moved by Councillor Doucet and seconded by Deputy Mayor Bond that the Town of Hampton adopt the changes to Leisure Services Policy #1 *Community Centre Operations/Rental Policy* as recommended by the Leisure Services Advisory Committee.

Motion Carried

11.3 Fire-Rescue

Deputy Mayor noted that there were three calls within the Town limits and three calls outside the Town limits for the month of February.

11.4 RCMP

Council did not comment further on the RCMP report.

11.5 Economic Development and Tourism Committee

The Town CAO noted that the business brochures are now available at the Town Office. The Tourism sub-committee is working on updating the Town map.

116. Finance

Moved by Deputy Mayor Bond and seconded by Councillor Doucet that the Town of Hampton adopt the revised Administrative Policy #2 – Purchasing, as presented and recommended by the Finance Committee.

Motion Carried

Moved by Councillor Lights and seconded by Councillor Behr that the Town of Hampton accept the reports from the Environment, Leisure Services Advisory, Fire-Rescue, RCMP, Finance and Economic Development Committees as submitted.

Motion Carried

12. APPROVAL OF REPORTS

12.1 Building Inspector Report

Council noted that the amount of building permits were up significantly from the same time last year.

12.2 Dog Constable

Council noted there were eight calls and one seizure of a dog.

12.3 Tourism Manager

Council was pleased with the number of bookings and the amount of traffic on the Town's website.

Moved by Councillor Behr and seconded by Councillor Lights that the Town of Hampton approve the Building Inspector, Dog Constable Report, and Tourism Manager reports as presented.

Motion Carried

13. BY-LAWS

13.1 Procedural By-law Amendment

Moved by Councillor Behr and seconded by Councillor Lights that the Town of Hampton accept the third and final reading of by-law #197-12 A *By-law of the Town of Hampton Regulating the Proceedings of Council*.

Motion Carried

Moved by Councillor Behr and seconded on Councillor Lights that the Town of Hampton confirm the appointments of the following individuals to the Environment Committee in their first term:

- Laurie Mills for a one-year term which will expire on December 31st, 2012;
- Larry Stewart for a one-year term which will expire on December 31st, 2012;
- Allysa Boudreau as the student representative for a one-year term that will expire on December 31st, 2012;
- Jean Northrup for a two-year term which will expire on December 31st, 2013;
- Mark Henderson for a two-year term which will expire on December 31st, 2013;
- Mark Bader for a three-year term which will expire on December 31st, 2014;
- Carolyn Walker for a three-year term which will expire on December 31st, 2014; and
- Steve McCormack for a three-year term which will expire on December 31st, 2014

Motion Carried

Moved by Councillor Lights and seconded by Councillor Behr that the Town of Hampton confirm the appointments of the following individuals to the Economic Development and Tourism Committee in their first term:

- Trudy Kelly Forsythe for a one-year term which will expire on December 31st, 2012;
- Barb Curry for a one-year term which will expire on December 31st, 2012;
- Paul Beals for a two-year term which will expire on December 31st, 2013;
- Brian Fowler for a two-year term which will expire on December 31st, 2013;
- Sheryl Moore as the Hampton Area Chamber of Commerce Representative for a three-year term which will expire on December 31st, 2014; and
- Gary Rent for a three-year term which will expire on December 31st, 2014

Motion Carried

Moved by Deputy Mayor Bond and seconded by Councillor Doucet that the Town of Hampton confirm the appointments of the following individuals to the Utilities Commission:

- Don McKay currently serving in his second term which will expire on December 31st, 2012;
- Todd Beach currently serving in his second term which will expire on December 31st, 2013;
- Don Doran currently serving in his second term which will expire on December 31st, 2013;
- Al Perry currently serving in his second term which will expire on December 31st, 2014; &
- Greg O'Brien currently serving in his second term which will expire on December 31st, 2014

Motion Carried

Moved by Councillor Doucet and seconded by Deputy Mayor Bond that the Town of Hampton confirm the appointments of the following individuals to the Public Works Advisory Committee:

- Rob Hodgins for a one-year term which will expire on December 31st, 2012;
- Jim Hovey for a two-year term which will expire on December 31st, 2013;
- Dave O'Donnell for a two-year term which will expire on December 31st, 2013;
- Mike Rosehart for a three-year term which will expire on December 31st, 2014

Motion Carried

Moved by Councillor Doucet and seconded by Councillor Behr that the Town of Hampton confirm the appointments of the following individuals to the Leisure Services Advisory Committee:

- Brooke Cheeks currently serving in her first term as Student Representative which will expire on August 31, 2012
- John Marshall currently serving in his first term which will expire on December 31st, 2012
- Mark Reid currently serving in his first term which will expire on December 31st, 2012
- Greg Ferguson currently serving in his first term which will expire on December 31st, 2013
- Scott Sealy currently serving in his first term which will expire on December 31st, 2013
- Michelle Brenton currently serving in her first term as School Representative which will expire on December 31st, 2013
- Katie Murphy currently serving in her second term which will expire on December 31st, 2014
- Kim Tompkins currently serving in her second term which will expire on December 31st, 2014

Motion Carried

14. NEW BUSINESS

14.1 Auditors

Moved by Deputy Mayor Bond and seconded by Councillor Doucet that the Town of Hampton appoint Teed Saunders Doyle & Co. to perform the 2012 Audit of the Town of Hampton, the Gas Tax Audit and other auditing services upon request at a cost of thirteen thousand eight hundred and fifty dollars (\$13,850.00) plus HST as recommended by the Town Treasurer.

Motion Carried

14.2 Line of Credit for both Funds

Moved by Deputy Mayor Bond and seconded by Councillor Behr to increase the Town of Hampton's line of credit for the General Fund to \$213,800, and increase the line of credit for the Utility Fund to \$10,800, which is 4% of the previous year's budget.

Motion Carried

14.3 Application for Financing

Moved by Deputy Mayor Bond and seconded by Councillor Doucet to resolve that the Treasurer and Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation, a Municipality of Hampton, a debenture in the principle amount of \$185,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Hampton agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principle and interest charges on the above debenture.

<u>General Revenue Fund – Purpose</u>	<u>Amount</u>	<u>Term</u>
<u>Environmental Development</u>		
<u>Solid waste - Garbage Truck</u>	<u>\$ 185,000</u>	<u>10 Years</u>

Motion Carried

14.4 Re-Offering

Councillor Doucet, Councillor Lights and Deputy Mayor Bond declared that they will also be re-offering in May for another term.

15. OUTSTANDING ISSUES

There were none.

16. ADJOURNMENT

There being no further business for open session, the meeting of Council was adjourned at 8:17 p.m. into a second closed session.

Moved by Councillor Behr that the Town of Hampton adjourn the council meeting of March 13, 2012 into closed session.

Motion Carried